

AGENDA

REGULAR MEETING OF CITY COUNCIL

2007 02 26

4:30 P.M.

COUNCIL CHAMBERS

1. **ADOPTION OF MINUTES**

Mover - Councillor S. Myers

Seconder - Councillor F. Fata

Resolved that the Minutes of the Regular Council Meeting of 2007 02 12 and the Special Meeting of 2007 02 19 be approved.

2. **QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA**

4. **DELEGATIONS/PROCLAMATIONS**

- (a) Ian Shaule, Youth Volunteer, Canadian Red Cross will be in attendance concerning Proclamation - Red Cross Month.
- (b) Richard Ciotti and Mike Delfre, Co-Chairs of Easter Seals Telethon and two ambassadors will be in attendance concerning Proclamation - Easter Seals Month.
- (c) Dave Pitcher, Shawn Dagenais and Dustin Pauze, Digital WebWorks will be in attendance concerning agenda item 5.(k).
- (d) Brian Curran, President and C.E.O. PUC Inc. will be in attendance with an update to Council concerning the operation of the City Water System.
- (e) Kelly Marshall, Chairperson Historic Sites Board and Kathy Fisher, Curator Ermatinger Clergue National Historic Site will be in attendance concerning agenda item 5.(j) and 6.(8)(a).

PART ONE – CONSENT AGENDA

5. **COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**
- Mover - Councillor S. Myers
Second - Councillor F. Fata
Resolved that all the items listed under date 2007 02 26 - Part One - Consent Agenda be approved as recommended.
- (a) Correspondence from AMO is attached for the information of Council.
- (b) A letter from Science Enterprise Algoma thanking City Council for its financial support of seA projects is attached for the information of Council.
- (c) Correspondence from the City of Stratford (concerning support for the recommendations of the Perth County Coalition Against Poverty); and the Saving the Region of Ontario North Group STRONG (concerning strategies to ensure communities in Northern Ontario remain sustainable) is attached for the information of Council.
- (d) A copy of the Outstanding Council Resolutions List dated 2007 02 12 is attached for the information of Council.
- (e) **Staff Travel Requests**
A report of the Chief Administrative Officer is attached for the consideration of Council.
- Mover - Councillor T. Sheehan
Second - Councillor F. Fata
Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2007 02 26 be approved as requested.
- (f) **2007 Council Meeting Schedule - Proposed Amendment**
Mayor Rowswell is requesting that the 2007 Council Meeting Schedule be amended.
- Mover - Councillor T. Sheehan
Second - Councillor D. Celetti
Resolved that the 2007 Council Meeting Schedule BE AMENDED as follows:
1) Cancel the regular meeting of March 26th; and
2) Schedule a regular meeting for April 2nd be approved.
- (g) **Tender for Four (4) Freestanding Columbariums (2007CI01)**
A report of the Manager of Purchasing is attached for the consideration of Council.

5. (g) Mover - Councillor S. Myers
Second - Councillor F. Fata
Resolved that the report of the Manager of Purchasing dated 2007 02 26 be endorsed and that the tender for the supply and delivery of Four (4) Freestanding Columbariums, required by the Cemeteries Division of the Public Works and Transportation Department be awarded as recommended.
- (h) **Property Tax Appeals**
A report of the City Tax Collector is attached for the consideration of Council.

Mover - Councillor S. Myers
Second - Councillor D. Celetti
Resolved that pursuant to Section 357 of the Municipal Act, 2001, the adjustments for tax accounts outlined on the City Tax Collector's report of 2007 02 26 be approved and the tax records be amended accordingly.
- (i) **Vacant Unit Tax Rebate Program - Commercial and Industrial Properties**
A report of the City Tax Collector is attached for the consideration of Council.

Mover - Councillor T. Sheehan
Second - Councillor F. Fata
Resolved that pursuant to Section 364 of the Municipal Act, 2001, the adjustments under the vacant unit tax rebate program for tax accounts outlined on the City Tax Collector's report of 2007 02 26 be approved and the tax records be amended accordingly.
- (j) **User Fees By-law 2007-11 - Historic Sites Board Proposed User Fee Increases for 2007**
A report of the Manager of Budgets and Revenue and the Commissioner of Community Services are attached for the consideration of Council. The relevant By-law 2007-41 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (k) **Launch of Redesigned City Website**
A report of the Corporate Affairs Officer is attached for the consideration of Council.

Mover - Councillor T. Sheehan
Second - Councillor D. Celetti
Resolved that the report of the Corporate Affairs Officer dated 2007 02 26 concerning Launch of Redesigned City Website be accepted as information.
- (l) **Municipal Election Signs**
A report of the Deputy City Clerk is attached for the consideration of Council. This is in response to a Council resolution dated 2006 12 11.

5. (l) Mover - Councillor S. Myers
Second - Councillor F. Fata
Resolved that the report of the Deputy City Clerk dated 2007 02 26 concerning Municipal Election Signs be accepted as information.
- (m) **2007 Federal Homelessness Initiative**
A report of the Community Coordinator, Social Services Department is attached for the consideration of Council.
- Mover - Councillor S. Myers
Second - Councillor D. Celetti
Resolved that the report of the Community Coordinator, Social Services Department dated 2007 02 26 concerning 2007 Federal Homelessness Initiative be accepted and the recommendation that the City of Sault Ste. Marie through the Social Services Department continue in their role as Community Entity to access Homelessness Partnering Strategy funds to complete the Community Plan Assessment and apply for bridge funding to continue with present homelessness programs and activities be approved.
- (n) **Soo Greyhound Games - Noise From Blowing of Horns**
A report of the Commissioner of Community Services is attached for the consideration of Council. This is in response to a Council resolution dated 2007 01 15.
- Mover - Councillor T. Sheehan
Second - Councillor F. Fata
Resolved that the report of the Commissioner of Community Services dated 2007 02 26 concerning Soo Greyhound Games - Noise From Blowing of Horns be accepted as information.
- (o) **Firearms By-law Exemption - Ermatinger Clergue National Historic Sites - Special Events**
A report of the Curator, Ermatinger Clergue National Historic Site is attached for the consideration of Council. The relevant By-law 2007-36 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (p) **Engineering Services Agreement - Wellington Street East From Trunk Road to East Street**
A report of the Director of Engineering Services is attached for the consideration of Council. The relevant By-law 2007-40 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

5. (q) **Trunk Road Resurfacing - Black Road to Wellington Street East Environmental Assessment**

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover - Councillor T. Sheehan

Seconder - Councillor D. Celetti

Resolved that the report of the Director of Engineering Services dated 2007 02 26 concerning Trunk Road Resurfacing - Black Road to Wellington Street East - Environmental Assessment be accepted as information.

(r) **Roberta Bondar Marine Dock - Dredging**

A report of the Commissioner of Engineering and Planning is attached for the consideration of Council.

Mover - Councillor S. Myers

Seconder - Councillor F. Fata

Resolved that the report of the Commissioner of Engineering and Planning dated 2007 02 26 concerning Roberta Bondar Marine Dock Dredging be accepted and the recommendation that the report of Stem Engineering be accepted as information and that no further work be carried out at this time to increase the available depth through excavation to bedrock be approved.

(s) **Reconstruction of Sewage Dumping Station - West End Wastewater Treatment Plant**

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover - Councillor S. Myers

Seconder - Councillor D. Celetti

Resolved that the report of the Director of Engineering Services dated 2007 02 26 concerning Reconstruction of Sewage Dumping Station - West End Wastewater Treatment Plant be accepted and the recommendation that PUC Services be authorized to issue security cards to licensed septage haulers to permit dumping of septage at the West End Plant Dump Station and further that consideration be given in the updated sewer use by-law to charge a fee for dumping at this facility with the intent to reconstruct the facility when revenue is sufficient be approved.

(t) **Petition for Cul-de-sac at North End of Queensgate Boulevard**

A report of the Deputy Commissioner of Public Works and Transportation is attached for the consideration of Council. This is in response to a Council resolution dated 2006 10 30.

5. (t) Mover - Councillor T. Sheehan
Seconder - Councillor F. Fata
Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2007 02 26 concerning Petition for Cul-de-sac at North End of Queensgate Boulevard be accepted and the recommendation that a cul-de-sac not be installed and that the developer continue the development as approved under the Draft Plan Approval be approved.
- (u) **Timekeeping and Security System**
A report of the Commissioner of Public Works and Transportation is attached for the consideration of Council.
- Mover - Councillor T. Sheehan
Seconder - Councillor D. Celetti
Resolved that the report of the Commissioner of Public Works and Transportation dated 2007 02 26 concerning Timekeeping and Security System be accepted and the recommendation that staff be authorized to issue an RFP for an appropriate time clock/security system for Public Works and Transportation be approved.
- (v) **Municipal Gifts to Dignitaries Program**
A report of the Chairperson, Cultural Advisory Board is attached for the consideration of Council.
- Mover - Councillor S. Myers
Seconder - Councillor F. Fata
Resolved that the report of the Chairperson, Cultural Advisory Board dated 2007 02 26 concerning Municipal Gifts to Dignitaries Program be accepted and the recommendation that Council support the request of the Cultural Advisory Board and authorize that the top seven artists who participated in the Competition Outline for Commissioned Works for Municipal Gifts to Dignitaries be chosen as the artists to provide municipal gifts to dignitaries for the current term of Council be approved.
- (w) **Provincial Approval of Water and Erosion Control Infrastructure Funding Aqueduct Repair Beneath Farwell Terrace**
A report of the General Manager, Sault Ste. Marie Region Conservation Authority is attached for the consideration of Council.

5. (w) Mover - Councillor S. Myers
Second - Councillor D. Celetti
Resolved that the report of the General Manager, Sault Ste. Marie Region Conservation Authority dated 2007 02 26 concerning Provincial Approval of Water and Erosion Control Infrastructure Funding Aqueduct Repair Beneath Farwell Terrace be accepted as information and further that Council expresses its gratitude to the Conservation Authority and engineering staff for pursuing this funding on behalf of the City.

PART TWO – REGULAR AGENDA

6. REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES

6. (5) LEGAL

(a) Council Resolution of October 30, 2006 Regarding Chronic Eyesores

A report of the City Solicitor is attached for the consideration of Council. This is in response to a Council resolution dated 2006 10 30.

Mover - Councillor T. Sheehan

Second - Councillor F. Fata

Resolved that the report of the City Solicitor dated 2007 02 26 concerning Council Resolution of October 30, 2006 Regarding Chronic Eyesores be accepted and the recommendations that:

1) With respect to Property Standards matters, that Option 2 be adopted in the case of chronic offenders (being an offender that has been subject to a previous Property Standards order for the same property); and

2) For less serious properties where the Dirty Yard by-law is employed that in the case of property that has been subject to the Dirty Yard by-law process previously (for more minor offences such as tall grass or small amounts of debris) that the warning letter normally sent out by the Legal Department be eliminated be approved.

6. (6) PLANNING

(a) Application No. A-4-07-OP - Don Bruni - 1415 Third Line West - Request to Create 6 New Rural Area Lots for Residential Purposes

A report of the Planning Division is attached for the consideration of Council.

6. (6)
(a) Mover - Councillor T. Sheehan
Second - Councillor D. Celetti
Resolved that the report of the Planning Division dated 2007 02 26 concerning Application No. A-4-07-OP - Don Bruni be accepted and the Planning Director's recommendation that City Council approve Official Plan Amendment No. 120 be endorsed.
- (b) **Downtown Development Initiative Update**
A report of the Planning Division is attached for the consideration of Council.
- Mover - Councillor S. Myers
Second - Councillor F. Fata
Resolved that the report of the Planning Division dated 2007 02 26 concerning Downtown Development Initiative Update be accepted as information and further that Council authorize a pre-application to the Ontario Ministry of Agriculture, Food and Rural Affairs for Rural Economic Development (RED) Program funding and further that a public hearing on the proposed Downtown Community Improvement Plan be scheduled for the April 16th City Council Meeting be endorsed.
6. (8) **BOARDS AND COMMITTEES**
- (a) **Ermatinger Clergue National Historic Site - Visitor Centre, Summer Kitchen Redesign and Site Accessibility Project**
A report of the Chairperson, Historic Sites Board is attached for the consideration of Council.
- Mover - Councillor S. Myers
Second - Councillor D. Celetti
Resolved that the report of the Chairperson, Historic Sites Board dated 2007 02 26 concerning Ermatinger Clergue National Historic Site - Visitor Centre, Summer Kitchen Redesign and Site Accessibility Project be accepted and that Council approve in principle the proposed developments for the Site and members of the Board proceeding with meeting with various funding agencies to identify potential grant dollars for the capital development be approved.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- (a) Mover - Councillor J. Caicco
Second - Councillor S. Butland

Whereas many children attending our schools in Sault Ste. Marie are bussed daily; and

Whereas in addition to busses, many students are dropped off and picked up by their parents, thereby regularly creating traffic congestion and confusion around school entrances; and

Whereas there does not appear to be a standard, both set and observed for the safe loading and unloading of children at these schools; and

Whereas concern for the safety of such students becomes significantly greater during the winter time with the existence of high snowbanks, reduced street widths and diminished visibility, both for students and drivers; and

Whereas in recent years off-road loading areas have been created at some schools (the most recent being Sister Mary Clare School) to effectively deal with the safety concerns which exist with the loading and unloading of children from vehicles;

Now therefore be it resolved that the Commissioner of Public Works and Transportation be requested to convene a meeting with the appropriate officials of all local school boards. The purpose of such a meeting would be to determine how the Boards, the Bus Companies, Parent Councils and the City might work co-operatively to improve the safety of our children being dropped off and picked up at their respective schools and further that the Commissioner report back to Council with the results of such meeting, including any recommendations which City Council might consider.

- (b) Mover - Councillor L. Turco
Second - Councillor S. Myers

Whereas there is an opportunity for Sault Ste. Marie to submit a bid to host the 2008 FONOM Conference; and

Whereas it is recognized that hosting such a conference in Sault Ste. Marie has an economic impact of over \$100,000.00 and brings prestige and a high profile exposure to our community; and

Whereas 1992 was the last time Sault Ste. Marie did host this event; and

Whereas it is further recognized that there is no cost at this time to submit a bid due to the assistance provided by Tourism Sault Ste. Marie;

7. (b) Now therefore be it resolved that we ask for Council's support to proceed with a bid submission and further if Sault Ste. Marie is selected to host the 2008 FONOM Conference, City Council approves \$8,000.00 from the 2006 EDF Fund; \$2,000.00 dedicated to host a reception in Kirkland Lake at the 2007 FONOM Conference as stipulated in the conference bid package and \$6,000.00 to be provided to contract a conference coordinator for one year to report through the Clerk's office and work as the City's staff representative on the conference committee as also required in the bid package from FONOM be approved.

Note: A report of Councillor S. Myers is attached for the consideration of Council.

- (c) Mover - Councillor S. Butland
Second - Councillor J. Caicco
Be it resolved that Council acknowledge returning Canadian Forces reservists from Sault Ste. Marie in the manner as outlined in Councillor S. Butland's letter of February 26th.

Note: A letter from Councillor S. Butland is attached for the consideration of Council.

8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10. **CONSIDERATION AND PASSING OF BY-LAWS**

By-laws before Council for THREE readings which do not require more than a simple majority.

AGREEMENT

- (a) 2007-40 A by-law to authorize an agreement between the City and TSH (Totten Sims Hubicki Associates Limited) for the design of the reconstruction of Wellington Street from Trunk Road to East Street.

A report from the Director of Engineering Services is on the agenda.

DEVELOPMENT CONTROL

- (b) 2007-38 A by-law to designate the lands located at 588 Airport Road as an area of site plan control.

10. **OFFICIAL PLAN AMENDMENT**

- (c) 2007-39 A by-law to adopt Amendment No. 119 to the Official Plan.

FINANCE

- (d) 2007-41 A by-law to replace Schedule "B" to By-law 2007-11 (User Fees By-law).

A report from the Manager of Budgets and Revenue is on the agenda.

PARKING

- (e) 2007-35 A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various properties.

REGULATIONS

- (f) 2007-36 A by-law to exempt the Ermatinger-Clergue National Historic Site from By-law 70-359 being a by-law to prohibit the discharge of firearms in the municipality.

A report from the Curator of the Ermatinger-Clergue National Historic Site is on the agenda.

ZONING

- (g) 2007-37 A by-law to amend Sault Ste. Marie Zoning By-law 150 and 151 concerning lands located at 588 Airport Road (Mageran).

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

12. **ADDENDUM TO THE AGENDA**

13.

ADJOURNMENT

Mover - Councillor S. Myers

Seconded - Councillor D. Celetti

Resolved that this Council shall now adjourn.

MAYOR

CLERK

MINUTES

REGULAR MEETING OF CITY COUNCIL

2007 02 12

4:30 P.M.

COUNCIL CHAMBERS

PRESENT: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, D. Celetti, O. Grandinetti, S. Myers, L. Tridico, F. Fata, T. Sheehan, S. Butland, P. Mick

ABSENT: Councillors F. Manzo (illness), B. Hayes (father-in-law passed away)

OFFICIALS: J. Fratesi, D. Irving, L. Bottos, P. McAuley, N. Apostle, B. Freiburger, J. Dolcetti, D. McConnell, R. Tyczinski, D. Elliott

1. **ADOPTION OF MINUTES**

Moved by Councillor S. Myers

Seconded by Councillor F. Fata

Resolved that the Minutes of the Regular Council Meeting of 2007 01 29 be approved. CARRIED.

2. **QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA**

4. **DELEGATIONS/PROCLAMATIONS**

(a) Vanessa Gastaldo, Peer Leader, Algoma Youth Action Alliance was in attendance concerning Proclamation - Through With Chew Week.

(b) David Orazietti, M.P.P. Sault Ste. Marie was in attendance to provide Council with a Queen's Park Progress presentation.

Mayor Rowswell declared a pecuniary interest concerning a question put to Mr. Orazietti about St. Mary's Paper Co. - St. Mary's Paper is a client of engineering firm.

(c) Agnes McCarthy was in attendance concerning agenda item 5.(a).

4. (d) Celia Ross, President and Deborah Loosemore, Director of Advancement and External Relations, Algoma University College were in attendance concerning support for AUC scholarships and an update on the status of the university. See agenda item 5.(k).
- (e) Mark Mageran was in attendance concerning agenda item 6.(6)(a).
- (f) Rob Greve, President, Firefighters Association and Richard Bennetti, Paramedic Unit Chair, Emergency Medical Services (EMS) were in attendance concerning agenda item 11.(a).
- (g) Joanne Katur and Eileen Headrick on behalf of Scouts Canada were in attendance with a presentation to Mayor John Rowswell and concerning Scout/Guide Week.

PART ONE – CONSENT AGENDA

5. **COMMUNICATIONS AND ROUTINE REPORTS OF
CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Moved by Councillor S. Myers

Seconded by Councillor D. Celetti

Resolved that all the items listed under date 2007 02 12 - Part One - Consent Agenda (save and except 5.(z) - Tabled until Councillor F. Manzo is present) be approved as recommended. CARRIED.

- (a) The letter from the Algoma Conservatory of Music Advanced Choir requesting \$25,000.00 in funding towards the choir's April 2007 participation in the Verona International Choir competition was accepted by Council.

Moved by Councillor T. Sheehan

Seconded by Councillor F. Fata

Resolved that the letter dated 2007 01 05 from the Algoma Conservatory of Music Advanced Choir in which Council is requested to approve financial support in the amount of \$25,000.00 for the choir's April 2007 participation in the Verona International Choir competition be received and given that this request does not qualify under the City's "Financial Assistance Grants Policy" but has a significant economic development focus for Sault Ste. Marie, that the amount requested be funded from the 2006 Economic Diversification Fund with appropriate reporting and accounting back to Council to follow be approved. CARRIED.

- (b) The letter from Waste Diversion Ontario (concerning marketing of blue box materials) was received by Council.

5. (c) The letter from the Founder, House of Kin organization concerning the possibility of municipal financial support for the program which provides low cost accommodation to families of medical patients who travel to Sudbury for treatment was received by Council.

Moved by Councillor T. Sheehan

Seconded by Councillor D. Celetti

Resolved that the letter dated 2007 01 05 from the Founder, House of Kin organization in which Council is requested to consider future municipal financial support for the program BE REFERRED to the Commissioner of Finance and Treasurer for review and report back to Council. CARRIED.

- (d) Correspondence from AMO and FONOM was accepted by Council.
- (e) Correspondence from the Town of Minto (concerning COMRIF applications and concerning exemption of Royal Canadian Legions from the education portion of property taxes); the Township of Lanark Highlands (concerning regulations regarding the use of off-road vehicles); the Town of Newmarket (concerning the use of fluorescent yellow green school signs); the Town of Thessalon (concerning MPAC's 2007 funding requirements); and the Township of Scugog (concerning the Joint Emergency Preparedness Program) was received by Council.
- (f) Correspondence concerning a request for a Special Occasion Permit for events at a municipal facility was accepted by Council.

Moved by Councillor S. Myers

Seconded by Councillor F. Fata

Resolved that the following request to hold a Special Occasion Permit event at a municipal facility on the stated date and times be endorsed by City Council:

Bondar Pavilion

Elettra Society - Italian Festival

July 29, 2007 from 1:00 to 11:00 p.m. CARRIED.

- (g) **Staff Travel Requests**

The report of the Chief Administrative Officer was accepted by Council.

Moved by Councillor S. Myers

Seconded by Councillor D. Celetti

Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2007 02 12 be approved as requested. CARRIED.

- (h) **Tender for Processing and Off-Site Removal of Wood Waste - Municipal Landfill Site**

The report of the Manager of Purchasing was accepted by Council.

5. (h) Moved by Councillor T. Sheehan
Seconded by Councillor F. Fata
Resolved that the report of the Manager of Purchasing dated 2007 02 12 be endorsed and that the tender for Processing and Off-Site Removal of Wood Waste from the Municipal Landfill Site, required by the Public Works and Transportation Department be awarded as recommended. CARRIED.
- (i) **Tender for Thirteen (13) Radiant Tube Heaters - Transit Garage**
The report of the Manager of Purchasing was accepted by Council.
- Moved by Councillor T. Sheehan
Seconded by Councillor D. Celetti
Resolved that the report of the Manager of Purchasing dated 2007 02 12 be endorsed and that the tender for the supply and installation of Thirteen (13) Radiant Tube Heaters, required by the Transit Division of the Public Works and Transportation Department be awarded as recommended. CARRIED.
- (j) **Tender for Removal of Used Tires - Municipal Landfill Site**
The report of the Manager of Purchasing was accepted by Council.
- Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that the report of the Manager of Purchasing dated 2007 02 12 be endorsed and that the tender for Removal of Used Tires from the Municipal Landfill Site, required by the Public Works and Transportation Department be awarded as recommended. CARRIED.
- (k) **Financial Assistance Grants - Algoma University College**
The report of the Manager of Finance and Audits was accepted by Council.
- Moved by Councillor S. Myers
Seconded by Councillor D. Celetti
Resolved that the report of the Manager of Finance and Audits dated 2007 02 12 concerning Financial Assistance Grants - Algoma University College be accepted and the recommendation that the current annual grant of \$40,000.00 to the University be 'grandfathered' and thus exempt from the Financial Assistance Policy criteria be approved. CARRIED.
- (l) **2007 Budget Schedule**
The report of the Commissioner of Finance and Treasurer was accepted by Council.

5. (l) Moved by Councillor T. Sheehan
Seconded by Councillor F. Fata
Resolved that the report of the Commissioner of Finance and Treasurer dated 2007 02 12 concerning 2007 Budget Schedule be accepted and the 2007 Budget Schedule be approved as recommended including the following new Council meeting dates:
1) March 8th - 4:30 p.m. - Special Council meeting to allow presentations from Outside Agencies; and
2) April 4th - 4:30 p.m. - Committee of the Whole Council Budget Meeting; and
3) April 11th - 4:30 p.m. - Committee of the Whole Council Budget Meeting (only if necessary).
Note: Councillor B. Hayes to chair the March 8th meeting if Mayor Rowsell is absent. CARRIED.
- (m) **Corporation of the City of Sault Ste. Marie - User Fees - By-law 2007-11**
The reports of the Manager of Budgets and Revenue and the Commissioner of Finance and Treasurer were accepted by Council. The relevant By-law 2007-11 is listed under Item 10 of the Minutes.
- (n) **Physician Recruitment Program**
The report of the Manager of Finance and Audits was accepted by Council.

Moved by Councillor T. Sheehan
Seconded by Councillor D. Celetti
Resolved that the report of the Manager of Finance and Audits dated 2007 02 12 concerning Physician Recruitment Program be accepted and the recommendation that Council authorize the allocation of \$200,000.00 from the unspent 2006 Physician Recruitment Program budget to be used for the period January 1 to March 31, 2007 and that this funding be considered as part of the total 2007 Physician Recruitment Program budget be approved. CARRIED.
- (o) **Council Communications**
The report of the Corporate Affairs Officer was accepted by Council.

Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that the report of the Corporate Affairs Officer dated 2007 02 12 concerning Council Communications be accepted and the recommendation to proceed with the purchase of laptop computers and multi-function copier/fax/printer/scanner units for members of Council at an estimated cost of \$33,206.00 plus annual operating costs of \$11,700.00 BE REFERRED to the 2007 Budget Deliberations. CARRIED.
- (p) **Funding Application - Celebrate Canada Program**
The report of the Assistant Manager, Recreation and Culture was accepted by Council.

5. (p) Moved by Councillor S. Myers
Seconded by Councillor D. Celetti
Resolved that the report of the Assistant Manager, Recreation and Culture dated 2007 02 12 concerning Funding Application - Celebrate Canada Program be accepted and the recommendation that Council authorize staff to apply to the Department of Canadian Heritage for the 2007 Celebrate Canada Program to assist in funding the City's Canada Day Celebration be approved. CARRIED.
- (q) **Wastewater Treatment Facilities Operations Agreement - Amendment to Include East End Wastewater Treatment Plant Operations**
The report of the Director of Engineering Services was accepted by Council. The relevant By-law 2007-33 is listed under Item 10 of the Minutes.
- Moved by Councillor T. Sheehan
Seconded by Councillor F. Fata
Resolved that the report of the Director of Engineering Services dated 2007 02 12 concerning Wastewater Treatment Facilities Operations Agreement - Amendment to Include East End Wastewater Treatment Plant Operations be accepted and the recommendation that the operations contract between the City and PUC Services Inc. be amended to include operation of the expanded works at the East End Wastewater Treatment Plant beginning January 1, 2007 for an annual price of \$2,214,570.89 be approved. CARRIED.
- (r) **Boxing Day Store Closing Survey**
The report of the City Solicitor was accepted by Council.
- Moved by Councillor T. Sheehan
Seconded by Councillor D. Celetti
Resolved that the report of the City Solicitor dated 2007 02 12 concerning Boxing Day Store Closing Survey be accepted as information. CARRIED.
- (s) **Recent Amendments to the Municipal Act**
The report of the City Solicitor was accepted by Council.
- Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that the report of the City Solicitor dated 2007 02 12 concerning Recent Amendments to the Municipal Act be accepted as information and further that the recommendation that Council appoint a committee to review the Municipal Act changes and report back to Council be approved. CARRIED.
- (t) **City Sale of Northern Avenue Property to Sault College of Property Located on Northern Avenue at Top End of Willow Avenue**
The report of the City Solicitor was accepted by Council.

5. (t) Moved by Councillor S. Myers
Seconded by Councillor D. Celetti
Resolved that the report of the City Solicitor dated 2007 02 12 be accepted as information; and that the City agree to sell the property located on Northern Avenue (as identified in that report) having an area of approximately 4.9 acres to Sault College:
1) at a price of \$100,000.00 despite the appraised value of \$350,000.00;
2) that the property being conveyed be divided into 2 parcels with a controlled access driveway servicing the Fire/EMS Centre being located between the two parcels;
3) if Sault College at any time ceases to use the property being conveyed by the City for College purposes that the College will convey the property back to the City for \$100,000.00; and
4) the City is recognized as having made a \$250,000.00 donation to the College being the difference between the appraised value and the sale price be approved. CARRIED.

- (u) **Extension of Lease Between the City and Enquest Power Corporation**
The report of the City Solicitor was accepted by Council.

Moved by Councillor T. Sheehan
Seconded by Councillor F. Fata
Resolved that the report of the City Solicitor dated 2007 02 12 be accepted and that paragraph two of the lease between the City and Enquest Power Corporation be amended by adding the following sentence as part of paragraph two: The Parties of the subject lease agree that the duration of the term of the lease shall continue and extend for a period of 365 days commencing at the date of "commencement date of operation": as defined in Page 2 of the Certificate of Approval of the Ministry of Environment Number 9050-6VYLXZI dated December 1, 2006 be approved. CARRIED.

- (v) **By-law 2007-34 - Appointment of By-law Enforcement Officers for the Snowmobile Trail Officer Patrol Program**
The report of the City Solicitor was accepted by Council. The relevant By-law 2007-34 is listed under Item 10 of the Minutes.

Councillor L. Turco declared a pecuniary interest - spouse employed by Police Service.

- (w) **Concerns - Existing Condition of the Waterfront Walkway**
The report of the Manager of Parks was accepted by Council.

5. (w) Moved by Councillor T. Sheehan
Seconded by Councillor D. Celetti
Resolved that the report of the Manager of Parks dated 2007 02 12 concerning Existing Condition of the Waterfront Walkway be accepted as information. CARRIED.
- (x) **Advanced Turn Signal at Intersection of Pine and Queen Street East**
The report of the Deputy Commissioner of Public Works and Transportation was accepted by Council.
- Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2007 02 12 concerning Advanced Turn Signal at Intersection of Pine and Queen Street East be accepted and the recommendation that an advanced left turn signal for westbound traffic not be installed at this time; and
Further that the Engineering Department advance construction of turning lanes under the Miscellaneous Construction Program when budget funds can be allocated be approved. CARRIED.
- (y) **Proposal for Preparation of Specifications to Replace the Roof - Transit Services Building, 111 Huron Street**
The report of the Transit Manager was accepted by Council.
- Moved by Councillor S. Myers
Seconded by Councillor D. Celetti
Resolved that the report of the Transit Manager dated 2007 02 12 concerning Proposal for Preparation of Specifications to Replace the Roof at Transit Services Building, 111 Huron Street be accepted and the recommendation that the firm of M. R. Wright and Associates be retained to undertake the preparation of specifications for the roof replacement at an estimated cost of \$10,000.00 to \$15,000.00 be approved. CARRIED.
- (z) **Spring Clean-Up**
The report of the Commissioner of Public Works and Transportation was received by Council.
- Moved by Councillor T. Sheehan
Seconded by Councillor F. Fata
Resolved that the report of the Commissioner of Public Works and Transportation dated 2007 01 29 concerning Spring Clean-Up be accepted as information. TABLED until Councillor F. Manzo is present.
- (aa) **Report of the Committee to Review the Agawa Tour Train Operation**
The report of Councillor James Caicco was accepted by Council.

5. (aa) Moved by Councillor T. Sheehan
Seconded by Councillor D. Celetti
Resolved that the report of Councillor James Caicco on behalf of a Committee to Review the Agawa Tour Train Operation dated 2007 02 12 concerning an update to Council on the progress of the Agawa Tour Train Initiative be accepted as information; and
Further that a copy of the report and resolution be forwarded to the Minister of Northern Development and Mines and David Oraziotti, M.P.P. Sault Ste. Marie.
CARRIED.
- (bb) **Council Travel**

Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that Councillor Lou Turco be authorized to travel to an AMO Executive Meeting (two days in February) being held in Toronto at a cost of \$300.00 to the City. CARRIED.
- (cc) The news release concerning Northern Mayors develop a unified municipal position on provincial policies and issues was received by Council.

PART TWO – REGULAR AGENDA

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

6. (5) **LEGAL**

- (a) **Council Resolution of October 30, 2006 Regarding Chronic Eyesores**
The report of the City Solicitor was received by Council.

Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that the report of the City Solicitor dated 2007 02 12 concerning Council Resolution of October 30, 2006 Regarding Chronic Eyesores be accepted and the recommendation that Council adopt Option 2 Property Standards Procedure be approved. TABLED for two weeks at staff's request.

6. (6) **PLANNING**

- (a) **Application No. A-3-07-Z.OP - Mark Mageran - 588 Airport Road - Request to Create an Additional Rural Area Lot for Rural Residence, a Personal Storage Facility and a Campground With Housekeeping Cottages**
The report of the Planning Division was accepted by Council.

6. (6)
(a) Moved by Councillor S. Myers
Seconded by Councillor D. Celetti
Resolved that the report of the Planning Division dated 2007 02 12 concerning Application No. A-3-07-Z.OP - Mark Mageran be accepted and the Planning Director's recommendation that City Council approve the application subject to the 3 conditions contained in the report be endorsed. CARRIED.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- (a) Moved by Councillor T. Sheehan
Seconded by Councillor S. Butland
Whereas the federal Conservative government has cancelled the "The One Tonne Challenge" which was likely the best known of the dozens of past federal government efforts to fight global warming; and
Whereas it had been heavily publicized through television ads featuring comedian Rick Mercer as pitch man for a program that took steps to forestall climate change; and
Whereas environmental groups that received contracts to urge people in local communities to participate in the challenge were hastily contacted by Environment Canada, and told that their efforts were no longer being funded;
Now therefore be it resolved that City Council request the federal Minister of the Environment to provide information on how his government plans on replacing the one tonne challenge, outlining specific programs/action that the federal government will be taking to work with communities like Sault Ste. Marie to reduce pollution and specifically outlining any funding programs for communities, organizations, businesses and private citizens to take action against climate change and pollution; and
Further that a copy of this resolution be forwarded to the Prime Minister, Leaders of the Opposition and to the Federation of Canadian Municipalities (FCM). CARRIED.

8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS
ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10. **CONSIDERATION AND PASSING OF BY-LAWS**

Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that all the by-laws listed under Item 10 of the Agenda under date 2007 02 12 [save and except Schedule 'B' By-law 2007-11 dealing with Historic Sites Board fees - DEFERRED for two weeks for further staff report] be approved. CARRIED.

10. (a) Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that By-law 2007-11 being a by-law to establish user fees and service charges [save and except Schedule 'B' dealing with Historic Sites Board fees - DEFERRED for two weeks for further staff report] be read three times and passed in Open Council this 12th day of February, 2007. CARRIED.
- (b) Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that By-law 2007-30 being a by-law to stop up, close and authorize the conveyance of a portion of the Black Road road allowance to the abutting owner of 498 Black Road be read a third time and passed in Open Council this 12th day of February, 2007 after notice thereof had been published once a week for two consecutive weeks and after Council had met to hear every person who claims that his or her land will be prejudicially affected by the by-law and who had applied to be heard. CARRIED.
- (c) Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that By-law 2007-32 being a by-law to amend Schedule "A" to By-law 77-200 be read three times and passed in Open Council this 12th day of February, 2007. CARRIED.
- (d) Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that By-law 2007-33 being a by-law to authorize an agreement to amend the agreement between the City and PUC Services Inc. dated July 1, 2003 for the City's wastewater treatment facilities be read three times and passed in Open Council this 12th day of February, 2007. CARRIED.
- (e) Moved by Councillor S. Myers
Seconded by Councillor F. Fata
Resolved that By-law 2007-34 being a by-law to appoint By-law Enforcement Officers to enforce By-law 69-6 as amended, being a By-law to prohibit the operation of a motorized snow vehicle on highways be read three times and passed in Open Council this 12th day of February, 2007. CARRIED.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

- (a) **Clarification of What Council Approved for the Renovated No. 4/EMS Centre**
The report to Council from Mayor Rowswell and the letter from Bruce Caughill, Consulting Engineer/Architect were received by Council.

11. (a) Moved by Councillor S. Myers
Seconded by Councillor L. Turco
Resolved that the report of Mayor John Rowswell dated 2007 02 12 concerning Clarification of What Council Approved for the Renovated No. 4/EMS Centre be accepted as information. CARRIED.
- (b) Moved by Councillor S. Myers
Seconded by Councillor D. Celetti
Resolved that this Council shall now go into Caucus to discuss one legal matter (solicitor-client privilege); and
Further be it resolved that should the said Caucus meeting be adjourned, Council may reconvene in Caucus prior to the next meeting of Council to discuss the same matter(s). CARRIED.

Mayor Rowswell, Councillors D. Celetti, L. Tridico and F. Fata each declared a pecuniary interest concerning one matter at the 2007 02 12 Council Caucus Meeting.

12. **ADJOURNMENT**

Moved by Councillor T. Sheehan
Seconded by Councillor F. Fata
Resolved that this Council shall now adjourn. CARRIED.

MAYOR

CLERK

MINUTES

SPECIAL MEETING OF CITY COUNCIL

2007 02 19

10:00 A.M.

COUNCIL CHAMBERS

PRESENT: Councillor T. Sheehan (Acting Mayor), Councillors J. Caicco, L. Turco, B. Hayes, S. Myers, S. Butland, P. Mick

ABSENT: Councillors F. Manzo (illness), O. Grandinetti

OFFICIALS: J. Fratesi, D. Irving, L. Bottos, B. Freiburger, P. Liepa

4. DELEGATIONS/PROCLAMATIONS

- (a) Representatives of St. Marys Paper and their court-appointed monitor were in attendance concerning agenda item 6.(1)(a).

PART TWO – REGULAR AGENDA

6. REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES

6. (1) ADMINISTRATIVE

(a) St. Marys Paper Ltd. Request for Tax Relief

The report of the City Tax Collector was accepted by Council.

Moved by Councillor S. Myers

Seconded by Councillor P. Mick

Resolved that the report of the City Tax Collector dated 2007 02 19 concerning St. Marys Paper Ltd. Request for Tax Relief be accepted and the recommendations that:

- 1) the city credits St. Marys Paper tax account for \$377,238.13 in consideration for the settlement of the above court action conditional upon an agreement with their employees;
- 2) the City requests that St. Marys Paper drop all legal action against the City relating to the above-listed court action;
- 3) the City applies for Special Assistance to the Province of Ontario for \$386,213.64 for the municipal share of the above-listed settlement be approved. CARRIED.

6. (1)
(a) Mayor John Rowswell declared a pecuniary interest - St. Marys Paper is a client of engineering firm.

Councillor D. Celetti declared a pecuniary interest - relative works for St. Marys Paper.

Councillor L. Tridico declared a pecuniary interest - owns adjacent property.

Councillor F. Fata declared a pecuniary interest - employed by M.P.A.C.

13. **ADJOURNMENT**

Moved by Councillor S. Myers

Seconded by Councillor P. Mick

Resolved that this Council shall now adjourn. CARRIED.

MAYOR

CLERK

Donna Irving

From: communicate@amo.on.ca
Sent: February 19, 2007 1:11 PM
To: Donna Irving
Subject: 1st Canadian Municipal Wireless Applications Conference & Exhibition

TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

1st Canadian Municipal Wireless Applications Conference & Exhibition
"Driving Service Quality, Innovation & Productivity Through Technology"
May 28, 29, 30, 2007 Direct Energy Centre, CNE, Toronto, Ontario, Canada
Whether you live or work in a large urban municipality, a small rural town or village, the impact of wireless applications has already or will soon impact the quality of your life and the services you offer your community. If your organization engages in digital electronic services to customers, i.e. taxpayers, suppliers, emergency service providers, other levels of government, non-profit organizations and associations, you need to learn about the latest proven strategies to ensure the success of your wireless programs. ITAC's 1st Canadian Municipal Wireless Applications Conference and Exhibition will not only update you on the latest initiatives of other Canadian Municipalities, but will provide you with real case study insights, proven strategies, commentary from leading wireless experts and techniques for deploying wireless applications in your communities. If you are currently engaged, or plan to be engaged in a municipal wireless project, your attendance at this event is essential.

To register:

<http://www.itac.ca/Events/2007/municipalwireless/>

For exhibitor package:

<http://www.itac.ca/Events/2007/municipalwireless/exhibitor.html>

For more information, contact Bobby Walman , Conference Convener, (416) 587-7053 or bwalman@itac.ca

If you have problems opening the attachment(s) please call AMO at (416) 971-9856.

DISCLAIMER

This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.

MAKING THE MOST OF ENERGY CONFERENCE

June 4 and 5, 2007
Doubletree International Plaza Hotel,
Toronto



June 27 and 28, 2007
Valhalla Inn,
Thunder Bay

The Association of Municipalities of Ontario presents "Making the Most of Energy". A two-day conference for elected officials, key staff and industry partners in the municipal sector who have concerns related to energy. The event will be held in both Toronto and Thunder Bay - the conference content will be exactly the same.

Topics include, but are not limited to:

- Case Studies from Various Municipalities
- Green Powering your Fleet
- Energy Conservation Leadership Act
- How to Develop an Energy Plan
- Energy from Waste
- Water/Waste Water Management
- Building a Conservation Culture
- Carbon Credits

Further details will be available on the AMO website at
www.amo.on.ca or by contacting Nav at
416-971-9856 ext. 330 or ndhaliwal@amo.on.ca

5(a)



393 University Ave, Suite 1701
 Toronto, ON M5G 1E6
 Tel.: (416) 971-9856 | Fax: (416) 971-6191
 E-mail: amo@amo.on.ca

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MEMBER COMMUNICATION

ALERT N°: 07/007

To the attention of the Clerk and Council
February 21, 2007

FOR MORE INFORMATION CONTACT:
 Pat Vanini, Executive Director
 (416) 971-9856 ext 316

Opportunity to Offer Your Input to the Federal-Provincial Fiscal Imbalance Deadline is February 28th

Issue: The federal government is asking Canadians for their input as it prepares its next budget, which is to be tabled March 19. Municipal governments and citizens in Ontario, which have different tax burdens than other municipalities in the country, should use this opportunity to make their views known.

What message can you send?

AMO appeared before the federal finance committee (Full submission can be found on the AMO website) and the following extract provides the message – that Ontario deserves fairness. AMO has continuously been offering the following commentary and we now have over 150 municipalities that have passed supporting resolutions. But more is needed and quickly.

You can do several things:

- go on-line at http://www.fin.gc.ca/activty/consult/prebud07_e.html, (website closes at midnight on the 28th)
- contact your MP and press the message of fairness for Ontario, and
- get your community activated as well.

With the federal budget to be presented on March 19, time is of the essence.

AMO's message:

...“ We recognize that competing demands and limited fiscal resources are a reality for each order of government. While Ontario's municipal governments are proud of our contributions across Canada, we believe Ontario should be treated fairly by the Federal government. The Federal-Provincial fiscal imbalance in Ontario has a direct impact on municipal governments. Not only is the municipal property tax base an insufficient revenue-generating base to meet the increasing municipal expenditure needs for local programs and services, but Provincial services including social services, housing and health are funded by municipal property taxes to a much higher degree in Ontario – resulting in Ontario property taxpayers paying the highest municipal property taxes in the country.



Fixing the Federal-Provincial fiscal imbalance will allow the Ontario Provincial government to end its reliance on municipal property taxes to fund these provincial programs and services – a reliance that costs Ontario municipal property tax payers more than \$3-Billion a year.

Over the past few months, more than 100 municipal governments in Ontario have passed resolutions that this Committee should consider as part of its deliberations. Those resolutions support Premier McGuinty's position on the Federal-Provincial fiscal imbalance, and his position that Federal funding programs should be allocated to provinces and territories on a per capita basis. Municipal infrastructure is the foundation of our local, provincial and national economies.

While municipal governments have worked at doing more with less, this has meant that municipalities have not been able to keep up with the capital infrastructure needs while trying to hold the line on property taxes. This has resulted in a massive and growing infrastructure deficit across local Ontario communities of about \$5-Billion a year – one that limits our ability to provide safe, clean water, protect the environment, and provide reliable transit and efficient transportation networks. While at the same time, individuals and families in Ontario's communities watch services decline."

(Source: AMO's 2006 Pre-Budget Submission, "Canada's Place in a Competitive World, Local Action Toward Prosperity for All)

An open letter from Ontario's business, labour, public sector and non-profit leaders was sent to Federal Finance Minister, the Honourable Jim Flaherty on February 5 with a very similar message. That letter iterates AMO's points – that unfairness hinders our competitiveness and weakens our ability to provide quality public services to Canadians living in Ontario. That letter and other information is available on the [Province's website](#).

Again, make sure your local Member of Parliament knows that Ontario's communities are looking for the federal government to act on this in its upcoming budget.

This information is available in the Policy Issues section of the AMO website at www.amo.on.ca.

Donna Irving

From: communicate@amo.on.ca
Sent: February 21, 2007 4:25 PM
To: Donna Irving
Subject: Registration is NOW OPEN for the 2007 AMO Annual Conference



CONFERENCE CompanionsProgra
 mISTRATION FORM m.pdf

Registration is NOW OPEN for the 2007 AMO Annual Conference: A Postcard from Ontario's Municipalities.

The AMO Annual Conference is a gathering of municipal government officials and each year offers a program theme related to current and emerging issues. A wide range of sessions provide delegates with the opportunity to learn and network to then take back to their respective communities new ideas and solutions.

Please find attached two PDFs: the Conference Registration Form and information on the Companion's Program.

--

Registration Options

Register before April 25th and be eligible for our Early Bird Rates.

Payment by cheque or money order: Print off a copy of the registration form contained in the full registration package (attached). Mail your registration with cheque or money order made payable to the Association of Municipalities of Ontario. Payment must be received with registration.

Our Mailing address is:

Association of Municipalities of Ontario
 393 University Avenue, Suite 1701
 Toronto, Ontario
 M5G 1E6

Payment by Credit Card: You have two options. Complete the paper registration form (as above) and mail or fax it in. Or, use our secure on-line form to submit your registration. Register On-Line

To register On-Line you must have access to the Members Only area of our website. Please refer to

http://www.amo.on.ca/Content/NavigationMenu/Events/UsingOnlineRegistration/How_to_Register_Online.pdf for instructions on how register online.

Please note: Registrants are responsible for travel and accommodation costs. Conference rates are offered by a number of local hotels, information on hotel accommodations near the Congress Centre can be found at:

<http://www.amo.on.ca/Content/NavigationMenu/Events/AMOAnnualConference/2007/HotelsMaps/default.htm>

Refunds

An administrative fee of \$70.00 plus GST (\$74.20) is retained for registration cancellations and/or refund requests received on or before April 15, 2007. NO REFUNDS will be issued after April 15, 2007.

For further information please contact Navneet Dhaliwal, Special Events and Business Development Coordinator at ndhaliwal@amo.on.ca or 416-971-9856 ext. 330.



5(a)

CONFERENCE REGISTRATION FORM

(please type or print)

Name _____ Title _____
Municipality _____
Mailing Address _____
Telephone _____ Fax _____
E-mail _____

Payment MUST accompany registrations. FAX Credit Card Payments to 416-971-9372

Please indicate registration choice below:

Fee does not include GST X	AMO MEMBERS		
	Early Bird Before April 25	Regular After April 25	On Site Aug 19-22
Full Registration	560.00	610.00	660.00
Full Reg - No Banquet	500.00	550.00	610.00
1 Day - Monday	300.00	340.00	375.00
1 Day - Tuesday	300.00	340.00	375.00
½ Day - Wednesday	155.00	165.00	165.00
Companion ★	250.00	270.00	270.00
Extra Banquet Tickets			110.00

GST exempt X	Federal/Provincial Governments		
	Early Bird Before April 25	Regular After April 25	On Site Aug 19-22
Full Registration	600.00	650.00	700.00
Full Reg - No Banquet	525.00	575.00	630.00
1 Day - Monday	320.00	360.00	380.00
1 Day - Tuesday	320.00	360.00	380.00
½ Day - Wednesday	175.00	185.00	185.00
Companion ★	260.00	280.00	280.00
Extra Banquet Tickets			110.00

Fee does not include GST X	Non-Members		
	Early Bird Before April 25	Regular After April 25	On Site Aug 19-22
Full Registration	700.00	750.00	800.00
Full Reg - No Banquet	600.00	675.00	750.00
1 Day - Monday	350.00	400.00	400.00
1 Day - Tuesday	350.00	400.00	400.00
½ Day - Wednesday	195.00	205.00	205.00
Companion ★	270.00	280.00	280.00
Extra Banquet Tickets			110.00

GST Registration# R106732944

★ For companion registration please complete Companion Selection Form

Summary of Charges:

Registration Fee \$ _____
★ Companion's Fee \$ _____
Extra Banquet \$ _____
GST (6%) \$ _____
TOTAL \$ _____

Payment Method:

☐ Cheque ☐ MasterCard ☐ Visa

Card Number: _____

Expiration Date: m _____ y _____

Cardholder's Name (exactly as on card): _____

Signature: _____

Please make cheques payable to:

Association of Municipalities of Ontario
393 University Avenue, Suite 1701, Toronto, ON, M5G 1E6

Refund Policy: Cancellation MUST be made in writing before August 1, 2007. An administration charge of \$74.20 (\$70.00 plus \$4.20 GST) will apply

Registration Inquiries:

Nav Dhaliwal ♦ ndhaliwal@amo.on.ca
1-877-426-6527 ♦ 416-971-9856 ext. 330
Fax: 416-971-9372

Please note any special dietary requirements here:

CAUCUS VOTING INSTRUCTIONS: Each delegate who is an elected municipal official is eligible to vote but **MUST** declare a Caucus when they submit this conference registration form. **July 27, 2007 is the last date for changing Caucus** for either the Monday Caucus Candidate Lunch or the Tuesday Board of Directors election. After July 27, changes to a declared Caucus are not permitted. Please indicate below which caucus you wish to participate in:

- ☐ County ☐ Large Urban ☐ Northern
☐ Regional/Single Tier ☐ Rural ☐ Small Urban

Postcard to Myself

The 2007 AMO Conference Companion's Program



AMO is excited to present the 2007 AMO Conference Companion's Program. The program begins on Monday August 20th with three full day options, and concludes on Tuesday with two half-day boat cruises.

Monday August 20th

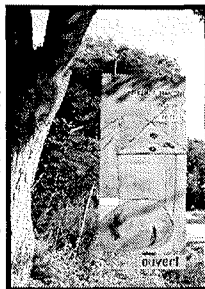
1: Steam Train Tour

Hop aboard one of Canada's last remaining authentic steam-powered trains and discover the Gatineau Hills as did the pioneers at the turn of the last century. Relax in comfort and let the sounds of the steam-whistle and clickety clack of the wheels carry you on your journey to the quaint Village of Wakefield. While in this postcard perfect village explore the shops and don't miss lunch at Restaurant La Maison Earle.

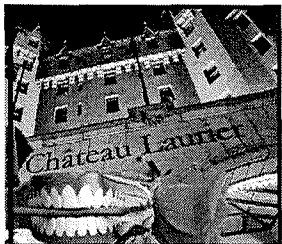


2: Artisan's Tour

This unique bus tour brings you to the artisans. Exploring artist studios including but not limited to the Enriched Bread Artist's Studio (home to 24 visual artists, none of which work in the medium of bread); McKenzie Marcotte Pottery; and Le Forgeron. Lunch will be provided on this tour as well as a chance to explore the shops and sights of the Village of Wakefield.



NEW THIS YEAR!



3: Giggles, Gardening and Great Infotainment

Join in the fun at the Chateau Laurier as AMO presents a special full-day Companion's plenary. Participate in four unique hour-long presentations exploring some of the hottest lifestyle trends: Laughter Yoga; Power Colours; Gardening Tips and Tricks. Topped off with Second City Alum Marilyn Smith discussing *How to Live to be 100 and Still Remember Your Name*. Lunch will be provided by the Chateau Laurier.

Giggles, Gardening and Great Infotainment - In-Depth

10:00 am: Laughter IS the Best Medicine

Presented by Susan Barker, On Track Options

Did you know that laughing heartily for 60 seconds is equal to spending 10 minutes on a rowing machine or 15 minutes on a stationary bike. The sound of laughter is the same across all cultures, it helps fight stress, brings people together, and you can laugh anywhere at anytime. This natural pick-me-up is quickly becoming one of the fastest growing yogic exercises in the world.

11:00 am: Power Colours - Leading and Influencing with Style

Presented by Michelle Horne, Putting It Together

Colour plays a significant part in our daily lives, and has done so from an early age. The question "What's your favourite colour?" has followed many of us from childhood to today. Colours represent moods, feelings and can also represent your personality. The colour you choose to wear can also influence. Learn how to use the Power of Colour in this one-hour session with Michelle Horne.

1:30 pm: Gardening Tips and Tricks

Further details to be announced

2:30 pm: How to Live to be 100 and Still Remember Your Name

Presented by Marilyn Smith

This one hour session expands on research that suggests that living to be 100 isn't a fluke of nature. Marilyn Smith is the co-author of the award winning nutrition/cookbook *The Ultimate Healthy Eating Plan that Still Leaves Room for Chocolate*, a Second City alum, and much more... Find out the Top 10 Foods to Eat, The Power of Friendships, How to Incorporate Exercise into Your Day, and Why Chocolate Really Does Make You Happy.

Space is limited. Please use the attached Selection Form to indicate your choices for both days and also please do not forget to use the Conference Registration Form to register as a Companion.

5/22

Postcard to Myself

Selection Form



Monday August 20th & Tuesday August 21st

Tuesday August 21st

1. Ottawa River Cruise

The cruise offers you the view of the city as it was first conceived with the river as it's main highway and resource. You will also see the natural beauty of the region that captured the imagination of the first European explorer Samuel de Champlain. Items of interest include the Parliament Buildings; Supreme Court; Museum of Civilization; National Art Gallery; Rideau Falls; Residence of the Prime Minister; and much more.



2. Rideau Canal Cruise

Enjoy the best view possible of one of the engineering marvels of the nineteenth century, the Rideau Canal. Guides will show you this major part of Canadian history as no one else is able to. Along the way you will be shown many of the major sites including the National Arts Centre; University of Ottawa; Landsdowne Park; Carleton University; the Experimental Farm; Dow's Lake; and much more.

Registration Fees for the Companion's Program are:

AMO Members

Early Bird (before April 25th):	\$250.00
Regular (After April 25th):	\$270.00
On-site (April 19th and 20th):	\$270.00

Federal/Provincial Government Members

Early Bird (before April 25th):	\$260.00
Regular (After April 25th):	\$280.00
On-site (April 19th and 20th):	\$280.00

Non-Members

Early Bird (before April 25th):	\$270.00
Regular (After April 25th):	\$280.00
On-site (April 19th and 20th):	\$280.00

Please add 6% GST to all pricing when submitting the Conference Registration Form.

Questions?

Call Nav Dhaliwal, Special Events & Business Development Coordinator
416-971-9856 ext. 330 | 1-877-426-6527 | E-mail: ndhaliwal@amo.on.ca

How to Register:

1. Register using the Conference Registration Form
2. Participants must accompany a registered delegate for the 2007 AMO Conference to be eligible to participate in the Companion's Program
3. Use this Selection Form to indicate your choices for both days
4. Companion's must be 16 years of age or older

Companion's Information

Delegate's Name _____

Companion's Name _____

Municipality: _____

Dietary Requirements (if any): _____

Phone: _____

Fax: _____

E-mail: _____

Please checkmark your choice for each day.
Choose only one from each group:

Monday August 20th (lunch provided)

- ☐ 1. Steam Train Tour
- ☐ 2. Artisan's Tour
- ☐ 3. Giggles, Gardening and Great Infotainment

Tuesday August 21st (lunch not provided)

- ☐ 1. Ottawa River Cruise
- ☐ 2. Rideau Canal Cruise

Don't forget to submit the Completed Conference Registration Form
along with this Selection Form.

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January 29, 2007

Dear Councillor,

AMO agrees with Chief Conservation Officer Peter Love that "a new era in electricity conservation is beginning in Ontario." We are enthused about the possibility of municipalities enhancing their existing environmental initiatives and saving money by using less energy. That is why we are pleased to enclose a copy of our new brochure, entitled *Making the Most of Energy: A Top 10 Guide to Energy Savings*.

This guide was developed by AMO's Energy Conservation Task Force in partnership with a number of utilities and the IESO (Independent Electricity System Operator), in order to highlight some of the ways that Ontario municipalities can save money, spur economic growth and preserve the natural environment by making prudent decisions about energy issues. We believe that by adopting these strategies municipalities will be well-positioned to develop an energy plan, as is required under Section 4 of the *Energy Conservation Leadership Act*.

Highlighted in this brochure are some of the many initiatives undertaken by the municipal sector to reduce the use of energy by municipal fleets, buildings, recreational facilities, streetlights and numerous other facilities and practices controlled by municipalities. For example, since its release at AMO's 2006 Annual Conference, many more municipalities have partnered with utilities, such as Enbridge Gas Distribution, which provides municipalities with complimentary advice on available energy solutions, as well as incentives to consider when implementing energy efficiency improvements.

Public support for conservation is currently at an all-time high. AMO produced this guide to help get you thinking about ways you can help your community reduce its costs, mitigate its impact on the natural environment and become a leader in developing new technologies that contribute to community sustainability. We encourage you to find out more information about existing programs and other initiatives that will help your community conserve energy and save money. We invite you to contact us to tell us about your energy initiatives and challenges.

AMO is committed to energy leadership. Through its subsidiary, Local Authority Services Ltd. (LAS), AMO delivers an innovative pooled natural gas program, that has collectively saved the almost 200 member municipalities \$17M over the past five years. LAS is also in the process of launching its newest program, a pooled electricity procurement program that is expected to realise savings for its participants, while positioning them well ahead of the curve on the expected elimination of the Regulated Price Plan (RPP) in 2008. By pooling the energy requirements of municipalities, LAS can obtain better and more consistent pricing while reducing the risk of spikes in the volatile marketplace.



Sustainable energy is a hot topic. AMO is urging municipalities to demonstrate a tangible commitment to reducing greenhouse gas emissions by joining the 5,000 tonne challenge. LAS has recently developed a winning relationship with Bullfrog Power, Ontario's first 100% green energy provider. Sourced exclusively from wind and low-impact water power producers, Bullfrog Power's customers (which include municipalities) are already contributing to the reduction of polluting and CO₂-emitting electricity on the Ontario grid. Your municipality can easily and seamlessly designate, for example, your town hall, arena, library or other facilities or events as bullfrogpowered. Then leverage your municipality's green profile with constituents, the media and municipal staff by taking advantage of Bullfrog's impactful marketing resources.

To find out more about innovative energy programs from LAS, I invite you to contact LornaGrace Irwin, LAS Program Coordinator (lirwin@amo.on.ca; extension 320).

Whether your municipality is small or large, urban or rural, I'm proud to offer you AMO's tangible support as you make the most of energy.

Sincerely,



Doug Reycraft
President

Encl.

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Introduction

Ontario is faced with an energy supply crunch that is resulting in steadily rising energy prices. Ontario's municipal leaders have struggled to reduce energy costs. Yet, many municipalities are beginning to understand that electricity costs are actually controllable. Besides the obvious savings for you that occur by lowering your consumption, by reducing demand for energy through conservation or from shifting consumption to times of lower demand, municipalities can lower the market price for the energy they consume. Investing in energy efficiency also has many indirect benefits to your community and the province because whenever we save energy, we reduce the demand for fossil fuels and nuclear power.

Some people believe that addressing environmental problems can only be done at the expense of the economy. Numerous communities are proving them wrong. All these economic benefits come not at the expense of the environment, but at a net gain. Meeting energy needs efficiently prevents global climate change, oil spills, air pollution, acid rain, and scarred landscapes.



Sustainable energy practices can also directly generate new jobs and businesses. They require an investment in insulation, efficient light bulbs, solar water heaters, super-efficient windows, and other technologies, as well as new skills and services. Local businesses can offer these products and services and benefit from the increased demand for them. If such products and services are unavailable in your area, community entrepreneurs can create new jobs and businesses to meet the demand.

Poll after poll reveals that Ontarians want a healthy environment and a secure energy supply that is affordable for all members of society. Yet, we have been extremely wasteful of our resources. The Canadian economy, to which Ontario is the leading contributor, is fully one-third less energy efficient than the United States and only half as efficient as most European countries.

According to the Suzuki Foundation, if every individual in the world consumed as much energy, resources, and produced as much waste as the average Canadian then we would need four additional planets like Earth to produce the resources and absorb the waste. The Conference Board of Canada, the United Nations, and the World Economic Forum agree that Canada is a laggard on environmental issues among industrialized nations. We finished 28th out of 29 nations in the Organisation for Economic Co-operation and Development (OECD) in a study that examined 25 key indicators.

Through its Top 10 Ways to Reduce Energy and Save Money, this booklet will show you how Ontario municipalities can save money, spur economic growth and technological innovation, and preserve the natural environment by making the energy market work in their favour.

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TOP TEN

Bill Verification

The first step in cost-efficient energy management is to set up an effective bill tracking system. An effective utility bill tracking system will reveal where energy management efforts should be concentrated as it spots changes in a building's behaviour, equipment or controls breakdown, and erroneous billing. Installing energy management software to review rate classification and rates applied has an initial cost but the performance payback deflates the initial set up cost in the long run.

Monitor and Review Energy Consumption

Monitoring and reviewing energy consumption is crucial to determining a municipality's load profile. Municipalities are advised to conduct a review of all major mechanical and electrical equipment in municipal facilities to ascertain what opportunities for energy savings exist. Obtaining a clearer view of your community's load profile will help you target troubled facilities and will inform future capital expense decisions as well.

AUDITING ENERGY USE

Horizon Utilities and the other LDCs in the powerWISE group currently offer an Energy Audit Incentive to conduct a comprehensive energy audit and/or feasibility study of municipal facilities. An energy audit is a fantastic way of determining energy use and receiving recommendations for solutions to reduce electricity, water and gas use.



*Obtaining a clearer view of your community's load profile will help you target troubled facilities and will inform future capital expense decisions as well.*³³

Determining who the major private power consumers are while working in concert with them to develop conservation possibilities will also help reduce energy demand at the community level. These first two initiatives are essential because they help paint the picture of what conservation challenges and opportunities are available to your municipality – and they will help inform decisions about how to respond to the remaining options in this Top 10 list. In addition, these steps are crucial to launching a comprehensive Energy Plan for your municipality – the *Energy Conservation Leadership Act* will require municipalities to have detailed, itemized Energy Conservation Plans once regulations are in place.

THE IMPACT OF ELECTRICITY PRICING



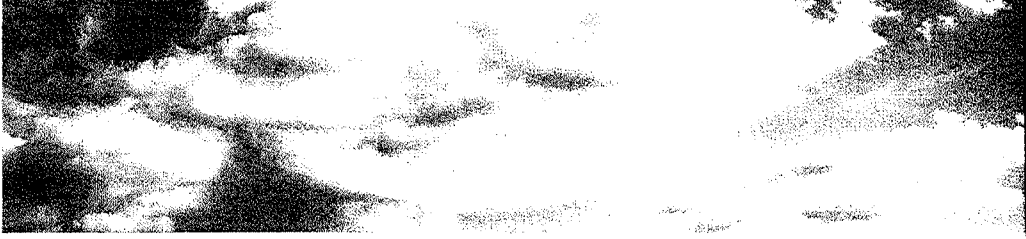
Starting in 2008, Ontario municipalities with facilities using more than 50 KW will pay the variable market price for electricity - also known as the Hourly Ontario Energy Price (HOEP). This is the same rate that businesses currently pay for electricity.

Currently, municipalities pay 5.8¢/KWH for the first 750 KWH used in a month and 6.7¢/KWH for each additional KWH. Once regulated prices are lifted, municipalities, schools and hospitals will be exposed to wholesale prices that can change by the hour or by the month, depending on what type of meters they use. Buildings with interval meters that measure how much electricity is used and when it is used, will pay a different price for electricity every hour of the day. Facilities without interval meters will pay a weighted average of the market price that varies monthly.

Wholesale prices reflect system conditions, the availability of supply and demand levels. For example, there is a substantial difference between average daytime prices and night time prices. For most municipalities, this means that watching how much and when they use electricity will become an important part of their cost management programs. Customers who pay the market price are entitled to receive the OPG Rebate and will be exposed to another bill adjustment called the Provincial Benefit. If a municipality decides to hedge their costs by signing a retail contract with fixed rates, it is essential that they understand the rebates and adjustments before signing the bottom line.

More information on electricity prices and rebates is available on the Independent Electricity System Operator (IESO) website at www.ieso.ca/business.

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Choosing energy efficient products reduces energy wastage and environmental damage while saving you money.

Procurement

The purchasing power of large organizations such as municipalities is an important market force. Even a few municipalities making strategic energy-efficient purchases can influence the market. By purchasing energy and energy consuming products wisely, municipalities will save money and our communities will become healthier and more sustainable.

Bulk Gas & Electricity Purchasing Programs

Bulk gas and electricity purchasing programs revolve around the concept of aggregate usage. A large daily program leverages better pricing for those involved while members of the program can realize stable prices by acting collectively. Municipalities, both large and small, can benefit as they can defer the critical decision making process to a centralized committee while receiving prices below market value by maximized purchasing power. The goal is to help municipalities reduce their energy related costs using both economies of scale procurement and professional program management. Electricity contracts are one method of achieving price stability and that if municipalities choose to go that way then they can get a preferred rate through LAS.

THE BENEFITS OF BUYING IN BULK



Local Authority
Services Ltd.

The Local Authority Services (LAS) bulk gas and electricity purchasing programs offers Ontario municipalities these benefits. Its electricity purchasing program currently has over 50 municipal members, collectively using about 70 megawatts, and it is actively recruiting more municipalities. LAS is working on the ability to purchase electricity for all program members. All members will be able to save money on most, if not all, of their electricity accounts. Once the procurement program is initiated, LAS hopes to provide participating municipalities with the software that will allow them to analyze load profiles, monitor and manage electricity usage on a daily basis, view facilities and specific meters for consumption usage, and make real-time decisions on how to control electricity costs.

Energy Star Products

Along with Natural Resources Canada (NRCan), the Clean Air Partnership (CAP) has developed an Energy Star procurement guide that focuses on the municipal sector. CAP develops and delivers local market and community based strategies to reduce energy use and clean the air as part of the effort to achieve healthy and sustainable communities. CAP advocates the procurement of Energy Star equipment and products to consumers that are 20% more efficient than standard models. Boilers, furnaces and air conditioners are serious energy hogs – energy star products can dramatically curb consumption rates. CAP's Energy Star Procurement Guidebook is available on both the CAP and AMO websites. Choosing energy efficient products reduces energy wastage and environmental damage while saving you money.

'Eco-Chill' Refrigeration Technology and Ice Resurfacers

Eco-Chill refrigeration technology is an efficient, environmentally friendly system for ice rinks and other commercial or industrial refrigeration applications. Overall energy consumption is reduced by continuously adjusting the condensing temperature, recycling the heat from the condensing process, and distributing secondary fluids throughout the building to reduce fuel consumption and electrical demand for refrigeration. The entire complex can be heated and cooled at a substantially lower cost using this process. Operational costs of the arena can be reduced. The technology can readily be integrated into building heat, ventilation and air conditioning (HVAC) systems. Considerably more efficient than conventional systems, the yearly energy savings and greenhouse gas reductions are very good. Eco-Chill technology addresses the major refrigeration and mechanical system renovation market that will be anticipated in Canadian recreational facilities and ice rinks. The Ontario Recreation Facilities Association (ORFA) offers refrigeration training courses for municipal staff working in arenas.

Electric ice resurfacers have no dangerous effect on air quality. Their efficiency and cost savings are superior to traditional models. Due to the battery-operated engine, they require very little maintenance compared to resurfacers with internal combustion engines. The 'gel-sealed' batteries are recyclable and help to alleviate toxic levels of nitrogen dioxide in the air. Electric ice resurfacers and electric ice edgers offer users a healthier and safe environment at a low cost.

The payback period for conversion to LEDs is short, and since traffic lights operate 24 hours a day, the long-term savings are substantial.

Install LED Traffic and Seasonal Lights

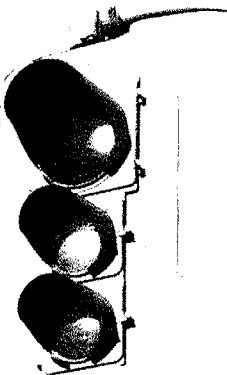
Investing in energy efficient lighting pays dividends for years to come. By replacing incandescent light bulbs with compact fluorescent lights (CFLs) and using LED (light emitting diode) bulbs for outdoor applications, such as traffic signals and seasonal decorative lighting, the savings can be significant.

Converting inefficient incandescent traffic signals to LED technology is an obvious choice. LEDs use up to 90% less energy than conventional incandescent lamps. Because they have no breakable filaments or glass bulbs, they will last up to 10 times longer than conventional lamps. The payback period for conversion to LEDs is short, and since traffic lights operate 24 hours a day, the long-term savings are substantial.

Not only will LED traffic signals reduce your municipality's energy consumption and demand, their long life will also reduce your traffic signal maintenance costs. As an added benefit, LED signals provide brighter illumination for public safety, are more resistant to weather conditions and vibration, and attract less dirt because they generate little heat.

LED CONVERSION INCENTIVES

Hydro One, Horizon, and some other local distribution companies are offering incentives to encourage municipalities to convert their traffic signals to LEDs. For more information, visit www.HydroOneNetworks.com, or email LEDTrafficLight@HydroOne.com. If your community is served by a local distribution company, inquire if it has an incentive program.



A COST SAVING SUCCESS STORY

CITY OF
Thunder Bay
Superior by Nature

Thunder Bay's LED plan saved the City 500,500 KWH (roughly \$40,000 in the first year) by implementing LED technology in 36 of the total 107 intersections throughout the city. A further \$83,000 in electricity savings is projected over the next two years. The expected total savings is \$123,000 due to the projected annual 1.2 million KWH saved and the reduced replacement cost. The City procures the materials, labour, and equipment while Thunder Bay Hydro measures the intersections pre-LED conversion. The City completes the conversion while the utility measures the intersection post-LED conversion and adjusts accounts for billing. The City invoices Thunder Bay Hydro according to their initially planned agreement.

For centuries communities and individuals have celebrated holidays and special events with lights. Municipalities that have festivals of lights or tree-lighting ceremonies, or whose commercial districts or parks are beautified year-round with lights, can save energy and lower their electricity bills by converting to seasonal decorative LED lights.

Compare the savings: a string of 25 incandescent light bulbs will use as much as 175 watts of power, while a string of 35 LED lights consumes less than 2 watts – a reduction of 98%. As the use of seasonal LED lights become more common-place across Ontario, this will have a real impact on reducing electricity demand on our province's electricity system.

LIGHT EXCHANGE COMMUNITY PROGRAMS

hydro
one

To promote energy conservation, Hydro One conducts light exchanges for customers in communities across Ontario and will support communities who wish to run their own exchanges. Hydro One will provide strings of energy-saving seasonal LED lights for those who trade in their old incandescent lights. For more information on seasonal light exchanges, visit www.HydroOneNetworks.com or email Community.Relations@HydroOne.com, or find out if your local distribution company runs a program.

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“Efficient insulation maximizes a building’s performance resulting in reduced cooling and heating bills.”

❖ Peak Shaving

Peak shaving demand control of energy consumption can be accomplished with simple production scheduling to avoid the simultaneous use of large loads or groups of loads. This is a simple, low-tech approach to demand control. A peak saver energy program can manage the amount of power used by residential and commercial central air conditioners and heating units. Several utilities currently offer this program whereby homeowners and businesses can volunteer to have a switch installed next to their air conditioning and heating units that are designed to allow the utility to temporarily slow down air conditioning and heating cycles during peak consumption periods. Once an individual or business has signed onto the program, they will agree to automatic cycling reduction time on their air conditioning/heating unit to shave off peak energy load times. The practice is also environmentally-friendly because reducing energy usage during peak periods reduces the need to purchase electricity from American coal plants that are the main contributors to smog in southern Ontario.

LEVERAGING THE BENEFITS OF NATURAL GAS

ENBRIDGE



uniongas
A Duke Energy Company

It is less expensive to save a kilowatt than to generate one by making greater use of existing natural gas resources in Ontario homes and businesses. Avoiding generation is certainly cheaper than building new plants. The OPA's future natural gas price outlook, combined with higher electricity prices in the future as we move towards true cost pricing, makes the cost effectiveness of fuel switching even more attractive.

A much more direct use of natural gas in the home or business would deliver considerable savings to the customer. An existing natural gas customer currently using an electric technology that converts to a natural gas version is a much more efficient and less expensive use of energy than is creating new electric generation to power the electric appliance. Examples in a residential environment include switching from electric to gas water heaters, while commercially, switching to gas humidification, dehumidification and cooling, along with distributed generation would substantially reduce peak demand, saving customers money as well as pressure on the Ontario Electric grid. Ontario's natural gas utilities are in an ideal position to provide this opportunity as it complements existing Energy Efficiency programs targeted to Ontario consumers and businesses.

❖ Retrofitting and Retro-Commissioning

A building's energy performance can be upgraded by improving thermal efficiency with weather-stripping and caulking. Caulking, weather-stripping, and insulating cuts down on the air leakages that result in about 25-40% of the average heat loss in winter and cool air loss in summer. Efficient insulation maximizes a building's performance resulting in reduced cooling and heating bills. In addition to the building envelope, there are a number of other items that can be upgraded to improve the overall efficiency of municipal facilities.

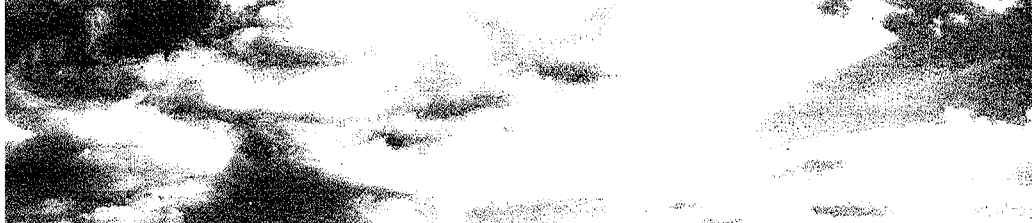
Automatic Timers

Equipping a building with motion sensors or automatic timers is an effective means to area lighting without the costs of leaving the switch on all night. Programmable timers can be installed to leave lights on or off at a selected period of time. Light dimmers can be added to reduce energy consumption and make a light bulb last longer. Timer technology can also be applied to municipally operated tennis courts and ballparks enabling lights to be shut down at non-usage hours. Heating, ventilating, and air conditioning (HVAC) systems can also utilize programmable timers, resulting in even more significant energy savings.

Building Automation Systems (BAS)

Building automation systems create “intelligent buildings” while reducing energy and maintenance costs. Building Automation Systems (BAS) optimize the start-up and performance of HVAC equipment and alarm systems. BAS greatly increase the interaction of mechanical subsystems within a building, improve occupant comfort, lower energy use and allow off-site building control. Benefits of BAS also include optimizing HVAC equipment and alarm control while reducing HVAC costs through improved subsystem management. Other benefits are reduced time required to monitor and manage a building's operation—which leads to lower operating and capital costs, potentially decreased downtime, accurate and continuous real-time monitoring, and the convenience of remote equipment diagnostics. BAS can both track trends over the long term and respond to immediate events. The system can have specific and defined parameters to air conditioning or heating temperatures that will curb energy costs.

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"Daylight harvesting technology has the potential to reduce electric lighting or increase daylight penetration within a building while controlling glare."

Compact Fluorescent Lighting (CFL)

CFLs are four times more efficient and last up to 10 times longer than incandescent light bulbs. A 22-watt CFL has about the same light output as a 100-watt incandescent while using 50-80% less energy than a regular light bulb. Air and water pollution is also reduced because replacing a single incandescent bulb with a CFL will keep half a tonne of carbon dioxide out of the atmosphere over the lifespan of the bulb. CFLs produce a warm high quality light without flickering or humming. Moreover, prices for CFLs have been falling in recent years.

Daylight Harvesting

Daylight harvesting technology has the potential to reduce electric lighting or increase daylight penetration within a building while controlling glare. Daylight harvesting employs a photo sensor that is joined with a dimming fluorescent lighting system, or automatic blinds, that reduces energy demand by dimming lights proportionally to the amount of daylight received.

Heat Recovery from Arena Refrigeration

Arenas are a Canadian icon but are typically known as energy pigs. Heat recovery from arena refrigeration can recover low-grade energy exhausted by the arena's refrigeration equipment. Once implemented, the system can recover waste heat from the hot ammonia gas exiting refrigeration equipment. This waste heat can then be upgraded by using a heat pump to process and supply hot water. The system reduces operating energy expenses by saving on energy consumption while increasing water efficiency.

Low-E Windows

Coating a glass surface with low-emittance material lowers the total heat flow through the window while reflecting a significant amount of radiant heat. Low-E windows provide an energy efficient alternative while keeping costs on air conditioning at a reduced level. Different types of Low-E coatings have been designed to allow for high, moderate, or low solar gain. Windows treated with Low-E film help prevent air leakage in both winter and summer.

White or "Cool Roof" Technology

Painting a base coating of light-coloured water sealant instead of a dark coloured one creates a white or a 'cool' roof that reflects both sunlight and heat. This simple technology reduces air-conditioning costs in hot summers. Cool roof coatings can be easily applied over an existing roof structure. The sealant is elastomeric, a rubber-like material that stretches in the summer heat and then returns to its original shape without damage. Cool roof materials have two important surface properties: a high solar reflectance and a high thermal emittance. Solar reflectance is the percentage of solar energy that is reflected by a surface. Thermal emittance is the percentage of energy a material can radiate away after absorption. In buildings without air-conditioning, cool roofs can improve comfort by reducing top-floor temperatures.

A LEADING INITIATIVE TOWARDS CHANGE



Hamilton

The City of Hamilton is implementing a comprehensive Energy Retrofit Pilot Program for a cross section of their portfolio of 22 buildings. The purpose of the pilot program is to demonstrate to various internal stakeholders what energy and environmental benefits can be achieved in their facilities. Facility types include parks & recreation; social housing; libraries; arenas; fire stations and other facilities such as offices and operations centres. The pilot project is expected to save the City over \$330,000 annually and reduce CO₂ emissions by over 1000 tonnes per year. Retrofit measures include lighting, HVAC, controls, building envelop, water conservation and other energy efficiency measures.

*Public Works Departments are ideally suited to helping a municipality reach many of its energy conservation and environmental sustainability goals.*⁹⁹

Public Works Behavioural Change

Most municipal Public Works or similarly titled departments provide numerous essential municipal services such as rehabilitation and operation of road systems, solid waste management, water and sanitary infrastructure, recreation facility management and fleet maintenance. As a result they are ideally suited to helping a municipality reach many of its energy conservation and environmental sustainability goals. The following sections detail some measures that municipal works departments can immediately undertake and some that can be pursued over the short and medium terms.

Alternative Fuels

Biodiesel is a clean burning renewable fuel that is produced from domestic, renewable resources. Biodiesel is manufactured from vegetable oils, recycled cooking greases or oils, or animal fats by chemically combining these products with an alcohol such as methanol or ethanol. Compared to conventional diesel, biodiesel combusts better and produces fewer GHGs and particulate emissions. From a performance perspective, biodiesel engines deliver similar torque, horsepower, and kilometres per litre as petroleum-powered diesels. Municipalities are increasingly turning to biodiesel for their municipal fleets and transit vehicles because it is a low cost renewable fuel that reduces greenhouse gases and expands market opportunities for Ontario farmers. The Ontario government has exempted biodiesel from the 14.3 cents-per-litre Ontario fuel tax, making biodiesel competitively priced.

COMMITTED TO BIODIESEL

In 2003, the City of Brampton became the first Ontario municipality to commit to the use of biodiesel for their entire municipal fleet. Brampton also went to a 50/50 blend of biodiesel petroleum diesel for 130 transit vehicles.



Asphalt and Concrete Recycling

Asphalt recycling is technically sound and economically favourable as it contributes to sustainable development by conserving materials and energy. Recycling concrete and asphalt can divert waste from landfill, reduce construction costs, and diminish the need to mine more gravel.

Energy Efficient Vehicles

Hybrid vehicles are fuel-efficient alternatives to regular internal combustion powered automobiles. Equipped with both an electric motor and a gasoline-powered engine, many hybrid vehicles have “regenerative braking” that stores the kinetic energy generated by brake use in the car’s battery. That energy is used to power the electric motor. Hybrid cars are beneficial since they produce much less pollution than the standard internal combustion powered engines.

A THREE-YEAR GREEN FLEET IMPLEMENTATION PLAN

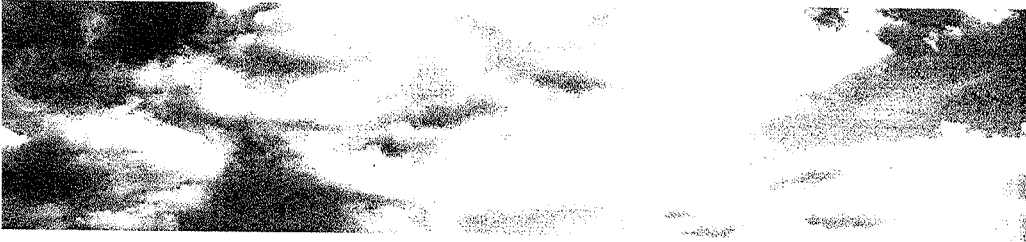


The City of Hamilton has initiated a three-year Green Fleet Implementation Plan with the joint goal of reducing fuel costs and reducing greenhouse gas emissions. Hamilton has more than 140 environmentally-friendly vehicles in its fleet and is also active in a number of initiatives to develop specialized hybrid and alternative fuelled vehicles such as garbage trucks and street sweepers.

Recycle Water from Sprinkler Systems

Recycling water from municipal sprinkler systems is a low cost venture. Reclaimed or recycled water is frequently used to irrigate golf courses and parks as well as fight fires. Recycled water can also be used to irrigate crops. Recycling water helps conserve drinking water and save money by reducing water treatment costs.

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Municipalities can educate municipal staff to adopt more energy efficient practices and create a culture of conservation through guidelines and incentives to conscientious individuals.”

Stop Idling

Unnecessary idling wastes fuel, pollutes the atmosphere, and shortens an engine's life span. Current increases in gasoline prices also make idling an expensive habit. Automatic shut-off devices can be installed on trucks or buses to prevent unnecessary idling but municipalities should first consider an educational campaign directed at transit, public works, and other staff that utilize municipal vehicles.

Swimming Pool Operations

Swimming pools lose energy in a variety of ways. Evaporation and ventilation account for the largest sources of energy loss. Indoor pools require room ventilation to control humidity. Without a proper ventilation system, the high indoor humidity levels will cause problems for certain structural components. The least costly and most effective evaporation reduction option is to cover the pool when not in use. Exhaust fans that ventilate the pool area can be switched off when the pool is covered. A solar collector is an efficient and cost effective means to heat the pool. Lowering shower temperatures can further reduce energy consumption. Installing low-flow showerheads and automatic shut off valves can reduce water consumption and energy use. Simple tasks such as insulating the shower water heater area can reduce further water heating costs.

Water Leaks

Municipalities can reduce water loss while conserving resources and reducing costs. Water and wastewater treatment costs can be reduced by creating an audit for water loss, a leak detection system, a feasibility study for an online monitoring system, a water reduction plan, as well as a medium term investment plan to prevent water leakage.

☼ Employee Behavioural Change

Changes to employee behaviour can be accomplished through examining corporate standards to ensure that energy efficiency is a municipal goal. Auditing the operations of facilities to eliminate wasteful practices such as leaving the lights or heating systems on unnecessarily can curb energy consumption in the working environment. Municipalities can educate municipal staff to adopt more energy efficient practices and create a culture of conservation through guidelines and incentives to conscientious individuals. It is worthwhile noting that the environment does not merely refer to greenfields or forests—it includes the quality of water and air in the workplace, the built form of the community, and many other tangible entities that impact the health and wellbeing of municipal employees and the general citizenry. Undertaking initiatives that reduce the environmental impact or improve the indoor environments of a community will help improve the municipal bottom-line through enhanced productivity, reduced illnesses, and fewer workplace accidents.

ENERGY SAVING PILOT PROJECT



In order to test market an energy savings project that potentially can be conducted within an entire municipality, Essex Power employees have embarked upon an energy savings pilot project in their own homes. Armed with energy savings kits provided by Essex Power each employee has been challenged to reduce energy consumption in their own homes. Each employee is required to complete a home energy audit as well as make low or no cost home energy saving improvements. The pilot project will be tracked, evaluated and improved so Essex Power can eventually offer this program to a larger sized group.

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Green Communities supports member organizations in working together to achieve healthy communities, sustainable resource use, plus clean air, water, and soil.

Recognition/remuneration for employee suggestions and successful implementation of initiatives that save the corporation energy and money will reflect positively on the image of the municipality from both a human relations and a community leadership point of view. Individual councillors and heads of council can also lead by example by ensuring they do their utmost to limit their own energy consumption, use public transit whenever feasible, and support new energy conservation initiatives.

EMPOWERING EMPLOYEES



The Town of Caledon has launched an "it makes cents" campaign to promote energy awareness to employees throughout Town facilities including fire stations, recreation centres and Town Hall. "It makes cents" reminds town staff that little things add up to significant cost savings and invites them to suggest ways to conserve energy at Town-owned facilities and for operations. Stickers will be applied to light switches, reminding users to "turn it off" when they leave a meeting room or office. Computer decals will be distributed to all staff, prompting computer and monitor shut-down at end of day. In addition, staff will be treated to lunchtime workshops to literally bring energy conservation ideas home.

Public Education and Outreach

Ontario municipalities conduct public outreach on a wide variety of issues to increase public awareness and enhance public involvement. An active and informed public will help ensure sound regulatory and financial decisions regarding energy conservation and the management of both domestic and municipal conservation measures.

VOLUNTARY BLACKOUT DAY



Woodstock city council has thrown down the gauntlet to Ontario's other municipalities via its annual Voluntary Blackout Day held in mid August. This event achieves a reduction in Woodstock's electricity consumption including a significant drop in both peak and hourly demands. If the province's other municipalities followed suit, the resultant energy savings would be enough to supply 500,000 Ontario homes. The purpose of the voluntary blackout day is to educate consumers while promoting conservation and demand management.

The Conservation Council of Ontario's Doors Closed initiative is an example of a social marketing campaign that municipalities can easily implement. Doors Closed focuses on easy steps retailers in your community can take to conserve energy. Retailers are asked to implement a doors closed policy for days where the temperature is above 25 or below 5 degrees. This simple step that can save thousands of KW of energy as well as lower energy costs. Municipalities were a driving force behind the 2005 Doors Closed campaign by meeting with local BIAs, organizing street canvases, and marketing Doors Closed through municipal websites, newsletters and local media.

Another program that involves municipalities partnering with ENGOs is the Clean Air Foundation's Cool Shops Initiative. Cool Shops is a market transformation program targeting street-facing retailers in neighbourhoods across Ontario. The purpose of the program is to identify and implement in-store energy management measures that encourage the small-business commercial sector to save on utility costs and reduce energy consumption. Cool Shops is running in five cities across Ontario, providing small business owners with information and incentives on reducing energy consumption. In 2004, Cool Shops Street Teams carried this message to over 4,500 businesses.

Green Communities is a national network of community-based non-profit organizations that delivers innovative environmental programs and services, with a focus on household and community action. It supports member organizations in working together to achieve healthy communities, sustainable resource use, plus clean air, water, and soil. One of its main programs is the EnerGuide for Houses which provides energy audits and advice to homeowners on how to improve their efficiency – which helps reduce demand at the community level.

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Teaching children the importance of energy conservation through educational programs at schools, summer camps, and in community groups can create a lasting culture of conservation. 55

Municipalities can also be directly involved in the education of some of its more active citizens: its children. Teaching children the importance of energy conservation through educational programs at schools, summer camps, and in community groups can create a lasting culture of conservation. Behavioural changes can be brought about through outdoor children's educational programs that will support environmental stewardship. The cost of these programs can be minimized if a sufficient and sustainable program can be drawn up and implemented into elementary school curriculum/policy. The Pembina Institute has partnered with several school boards to deliver its Ecoschools Program, which not only provides curriculum tools but has produced guidebooks for school operations and a program that encourages students to conduct community outreach on conservation initiatives. Similarly, Earth Day Canada has developed EcoAction Teams to deliver conservation education at community events and has an EcoKids program that features curriculum for school and a kid-friendly website with games and conservation tips.

A PARTNER FOR INNOVATION



The Clean Air Partnership (CAP) works with municipalities and other partners to achieve clean air, facilitate the exchange of ideas, advance change and promote and coordinate implementation of actions that improve local air quality including energy conservation measures. AMO is working with CAP to extend the reach of existing programs beyond the Greater Toronto Area (GTA) to the entire province. CAP's Clean Air Online website features numerous programs to assist in home and community-based energy conservation, urban planning, transportation, health, clean air and climate change mitigation, as well as a number of specific projects that target the municipal sector: www.gtacleanaironline.ca

Supportive Policy Development

Supportive policies can be developed for future municipal and non-municipal facilities to reduce their energy consumption via supportive design standards such as LEED Canada. Adopting energy efficiency standards for both municipal facilities and new housing, building Green Roofs, as well as implementing property and land-use planning standards will encourage energy efficient buildings in green communities.

INCREASING ENERGY EFFICIENCY



Greater Sudbury's recently completed Community Energy Plan looks at opportunities to increase energy efficiency across all sectors and reduce energy costs by \$5 million annually, and as a long term target, produce 50% of the community's energy and fuels locally.

Conservation Officers

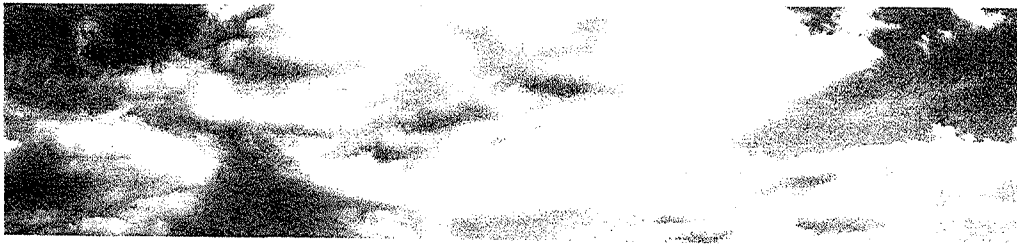
Several municipalities have established a central hub for energy conservation measures in the form of a conservation office. These offices are generally responsible for leading, developing and ensuring that the approved programs to meet anticipated demand shedding and cost avoidance targets by working with municipal departments to develop suitable energy efficiency initiatives and technologies. Some smaller municipalities have opted to hire either an energy manager or have hired a consultant to complete an energy management plan that can be implemented by existing staff.

COMMITTED TO CONSERVATION



The Town of Markham made a commitment to conservation demand management and energy efficiency in 2005 by establishing the Markham Energy Conservation Office (MECO). MECO recognizes that energy conservation will help save money, decrease demand, enhance Markham's local energy supply by reducing dependency on the grid, and best of all, reduce greenhouse gas emissions. MECO delivers Employee Awareness Programs, Cool Shops, Better Building Partnerships, a Combined Utility Metering Pilot, as well as other conservation programs currently under development.

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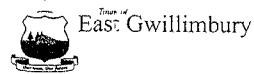


There are many economic, environmental, and social benefits associated with the construction of a green roof, particularly in built up urban areas.

Energy Star

Energy Star qualified homes contain high efficiency heating, hot water and air conditioning systems, insulation upgrades, higher performance windows, and better draft proofing. They also consume 30-40% less energy and reduce greenhouse gas emissions by 2-3 tonnes per year in comparison to homes built to the minimum Ontario Building Code requirements.

WORKING WITH DEVELOPERS



East Gwillimbury recently announced the adoption of a municipal policy that directs housing developers of ten or more units to be constructed with Energy Star qualifications. East Gwillimbury is also considering the adoption of LEED standards for all new industrial, commercial, and institutional developments in the town.

Green Roofs

Green roof development involves the creation of "contained" green space on top of a building or structure. A green roof involves a high quality water proofing and root repellent system, a drainage system, filter cloth, a lightweight growing medium, and plants. Each component of the system can be installed separately. There are many economic, environmental, and social benefits associated with the construction of a green roof, particularly in built up urban areas. Economic benefits include the creation of a job market for gardeners/landscapers, botanists, engineers, suppliers, and manufacturers. There are also community cost savings opportunities from the increased storm water retention and decreased need to expand or rebuild related infrastructure. Green roofs help mitigate climate change by reducing the "Urban Heat Island Effect." There is also reduced need for interior building insulation as the green roof system prevents heat from moving through the roof thereby alleviating the cooling costs of the building. Finally, green roofs improve air quality by filtrating airborne particles through photosynthesis.

GREEN ROOF INNOVATION



The City of Waterloo has been an early leader in the development of the green roof industry. It first commissioned a Green Roof Feasibility Study to determine the specific benefits while identifying areas that would benefit from green roofs. Part of the study's goals was to build a green roof demonstration site on a city building. The study broke new ground using GIS to map out areas that would reap the maximum benefits from various green roof attributes. In December 2004, the finished report was submitted to council and was approved for April 2005. A 1650m² green roof demonstration site was installed on Waterloo City Centre in 2005, which has recently been enhanced by storm water management equipment and a solar panel demonstration site.

LEED Canada

The Leadership in Energy and Environment Design (LEED) is a green building rating system that functions as a standard for environmentally sustainable construction methods. LEED was designed to define the "green building" with an established common standard of measurement while promoting integrated, whole building design practices. These practices recognize environmental leadership in the building industry, stimulate green competition, raise consumer awareness of green building benefits and transform the building market to be environmentally sustainable. There are four levels of accomplishment/rating in the LEED system: LEED certified, Gold, Silver, and Platinum.

Ratings are based as to how well the building performs under the following five criteria: sustainable sites; water efficiency; energy and atmosphere; materials and resources; and indoor environmental quality. LEED certification is obtained after submitting an application that documents compliance with the requirements of the various credits.

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AMO produced this guide to help get you thinking about ways in which you can help your community reduce its costs, mitigate its impact on the natural environment, and become a leader in developing new technologies that contribute to community development.

WINNING WITH LEED CANADA

York Region

York Region has adopted LEED Silver as a benchmark for future construction emphasizing the region's positive level of commitment to environmentally-friendly construction standards. This will ensure that Regional facilities are designed, developed, and operated to demonstrate leadership in sustainability for the benefit of the environment and York Region residents. The LEED Silver standard will be applicable to all new Regional facilities with a floor area over 500 square metres (5,382 ft²). The benefits of this investment will include lowered operating and maintenance costs, reduced energy and water consumption, and a decrease in materials that go to landfill sites.

ENVIRONMENTALLY FRIENDLY CONSTRUCTION STANDARDS



The Region of Waterloo has also recently adopted the LEED Silver standard for their municipal buildings. The Region received a LEED Gold certificate for the constructed Emergency Medical Services and Fleet Centre building in May 2005. This was the first building in Ontario to be awarded a Gold certificate from LEED Canada.

The Future

Electricity costs can be managed just like any other operating expense. Whether you choose to help level out your municipality's energy costs by shifting demand from peak hours to off-peak hours, retrofitting municipal facilities, improving operations, or by a wide range of conservation measures; as municipal leaders you are now in the driver's seat. Your constituents have told you that energy security and rising costs as well as property tax hikes are in the forefront of their minds. At the same time, public support for conservation is at an all-time high. AMO produced this

guide to help get you thinking about ways in which you can help your community reduce its costs, mitigate its impact on the natural environment, and become a leader in developing new technologies that contribute to community development. We encourage you to contact the firms and municipalities mentioned herein to find out more information about existing programs and other initiatives to help your community conserve energy and save money. We also note and would like to thank the many other municipalities making great strides on energy conservation that we did not have space to mention in this booklet.

Build your home on the sand and it will surely fall; build your home on a rock and it will last for generations. In a similar fashion, the establishment of an effective and comprehensive energy plan is essential. Many municipal and corporate attempts to reduce energy, upgrade building structure, and improve processes fail simply because they lack structure and vision. This is especially important for municipalities because of the diverse nature of municipal buildings and resources. To approach energy management one building at a time and in isolation of codes, energy sources, and staffing will result in a fragmented system. An Energy Plan is essential for measuring success and assessing weakness. We hope that in addition to implementing as many of the items in the top 10 as possible, your community will take the next steps to developing a comprehensive energy plan. A plan provides a vision and engages staff and outside resources.

To find more detail on the measures listed here as well as to learn more about energy efficiency in general, please consult the list of additional resources that follows. We hope you have found this material helpful and that you will stay tuned for future AMO Conferences that will deal with energy plans, energy conservation, and environmental sustainability.

A Sample of Helpful Links

Our Partners

Enbridge Gas Distribution
<https://portal-plumprod.cgc.enbridge.com>

Essex Power
www.essexpower.ca

Horizon Utilities
www.horizonutilities.com

Hydro One Networks
www.hydroonenetworks.com

Independent Electricity System Operator
www.theimo.com

Local Authority Services
www.amo.on.ca

Union Gas
www.uniongas.com

Woodstock Hydro
www.woodstockhydro.com

Federal Agencies

National Research Council Canada
www.nrc-cnrc.gc.ca

Natural Resources Canada
www.nrcan-rncan.gc.ca

RETScreen International (NRCAN Initiative)
www.retscreen.net

Industry Associations

Biodiesel Canada
www.biodiesel-canada.org

Canadian Renewable Fuels Association
www.greenfuels.org

Municipal (Sector) Associations

Electricity Distributors Association
www.eda-on.ca

Ontario Recreation Facilities Association
www.orfa.com

Parks and Recreation Ontario
www.prontario.org

Multi-stakeholder Associations

Canadian Energy Efficiency Centre
www.energyefficiency.org

Canada Green Building Council
www.cagbc.org

NGOs

Clean Air Alliance
www.cleanair.web.net

Clean Air Partnership
www.cleanairpartnership.org

Clean Air Foundation
www.cleanairfoundation.org

Conservation Council of Ontario
www.greenontario.org/caction/commist.html

David Suzuki Foundation
www.davidsuzuki.org

Earth Day Canada
www.earthday.ca

Green Communities Canada
www.gca.ca

Green Roofs for Healthy Cities
www.greenroofs.net

Pembina Institute
www.pembina.org

Provincial Agencies

Ministry of Energy Conservation Initiatives
www.energy.gov.on.ca

OPA's Conservation Bureau
www.conservationbureau.on.ca

Public Education

Clean Air Partnership's GTA Clean Air Online
www.gtacleanaironline.ca

Energy Hog
www.energyhog.org

Rocky Mountain Institute "For Kids Section"
www.rmi.org/sitepages/pid480.php

State Agencies

New York State Energy Research and Development Authority
www.nyserda.org

State of California's Flex Your Power campaign
www.fypower.org

The Carbon Trust (United Kingdom)
www.carbontrust.co.uk

*You must be the change you want to see
 in the world.*

Mahatma Gandhi (1869 –1948)

Environmental Printing Summary

The following summarizes the state-of-the-art environmental practices that have been incorporated into this publication.

Warren's Waterless Printing

Canada's leading environmental printer using high-quality waterless print technology.

This publication was printed by Warren's Waterless Printing using the waterless printing process. Warren's has reached beyond the standard environmental practices to ensure it delivers the most environmentally friendly and high quality printing outcomes available. The waterless printing process eliminates the use of fresh water and harmful chemical compounds. This ensures that harmful chemicals are not emitted into the environment, and that water, a precious and scarce resource, is not wasted.

Terrachoice-EcoLogo Certification

Environmental certification by the Government of Canada

This publication was printed by an EcoLogo certified printer. This program recognizes manufacturers and suppliers of environmentally preferable products and services that help consumers identify products and services that are less harmful to the environment.

Bullfrog Power

Clean, Reliable Electricity

This publication was produced utilizing Bullfrog Power to power the printing presses. Bullfrog Power generates power exclusively from wind and low-impact water power generators and meet or exceed the federal government's EcoLogo standards for renewable electricity.

Environmentally Friendly Paper (100% Recycled Paper)

This publication was printed on Enviro 100 paper which is produced in a paper plant utilizing bio-gas (gas produced from decomposing waste). The paper is 100% recycled, Eco certified and chlorine free.

Forest Stewardship Council (FSC) Certification

This publication was printed on paper and by a printer that is Forest Stewardship Council (FSC) certified. FSC promotes environmentally appropriate, socially beneficial and economically viable management of the world's forests.



5(b)



Feb 12, 2007

The Corporation of the City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, ON P6A 5X6

RE C
FEB 16 2007
NO: 50738
DIST:

Dear Mayor John Rowsell and City Council:

On behalf of Science Enterprise Algoma, I would like to thank you for your support of seA projects.

As a not-for-profit organization, your financial contribution is critical to our success. It enables seA to leverage our assets to their full potential, and more importantly, to invest in the community that we serve.

As a result of your support, seA will have the financial base necessary to complete a business case for the Alien Invasive Species Management Centre, continue developing the bioproducts sector with NOCI, and pursue a Centre of Excellence for Forestry Innovation. These goals and others, along with our highlights from 2006, are listed in attached documents for your referral.

I invite you to contact us whenever possible by means of phone, email or visiting the website. Your input and feedback is an invaluable opportunity for seA to continue to advance.

Through strengthened partnership, I am certain that both the City of Sault Ste. Marie and Science Enterprise Algoma will meet our goals and truly make a difference in the community.

Thank you once again for your support and commitment to seA.

Sincerely,

A handwritten signature in cursive script that reads 'Errol Caldwell'.

Errol Caldwell

Science Enterprise Algoma
1219 Queen St. E. Room D114
Sault Ste. Marie, ON P6B 2E5
(705) 541-5558
Fax (705) 541-5702
Email : e.caldwell@seainnovation.com
Website : www.seainnovation.com



science enterprise Algoma

2007 Goals Advancing Forward

Commercialization

- Explore potential merger of seA, SSMIC and ULERN into a united Innovation Network. Under a common, broader vision, these three organizations will act as a one-stop-shop for innovation activity
- Pursue the development of a physical centre with SSMIC and ULERN for co-location and coordination among the region's science and commercialization community
- Facilitate the assessment of intellectual property and organize a workshop to improve local organizations' investment readiness and encourage economic growth through research, innovation and commercialization

Capacity Building

- Develop an implementation and operating plan for the Invasive Alien Species Management Centre
- Construct a science infrastructure database to identify science-based strengths and resource skills in the region (ie. knowledge, equipment, facilities, etc)
- Develop an online database of funding programs of potential interest to clients

Bio-based Opportunities

- Pursue the potential to establish a Centre of Excellence in Forestry Innovation for industry focused research
- Sign a MOU with BioEnterprise who will act as a hub for commercialization activity for companies involved in pilot and demonstration stages in the agri and forestry sectors
- Pursue the possibility of establishing a Northern Ontario Natural Product Science & Technology Research Park, in conjunction with Western University Research Park
- Provide bioproduct sector lead for NOCI and continue to act on NOCI Board of Directors and as interim Chair
- Continue to support renewable energy efforts in the region through groups including the Rural Energy Alternative Development committee, the Destiny SSM Energy Strategy Committee and Bio Energy Focus Ontario



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2006 Highlights

Maximizing the Momentum

Science Enterprise Algoma (seA) completed its second year of operation in 2006 under the leadership and guidance of Executive Director, Errol Caldwell. Highlights from 2006 include:

Commercialization

- Assisted 6 private sector firms involved in bio-based technology
- Obtained funding approval from the Go North Northern Communities Investment Readiness (NCIR) Program, relating to an intellectual property assessment project
- Participated as a member of the Northern Ontario Value Added Steering Committee
- On behalf of the Northern Ontario Commercialization Initiative (NOCI), developed a bioproduct database for Northern Ontario to be included on the OntarioBioproducts.com website
- Led selection committee to hire the Executive Director for NOCI
- Undertook the lead role to facilitate bioproduct development in Northern Ontario on behalf of NOCI
- Completed the selection and staffing of NOCI's Bioproduct Sector Specialist, Leon Magdzinski
- Obtained approval and staffed a NOHFC Intern in Science Commercialization

Capacity Building

- Facilitated access to laboratory facilities for the Northern Ontario School of Medicine at the Great Lakes Forestry Centre (GLFC)
- Obtained funding to develop an operating and implementation plan for the second phase of the proposed Centre for Invasive Alien Species
- Initiated the development of a funding and science capacity database for the region
- Initiated discussions to establish a Centre for Excellence in Forest Innovation in Sault Ste. Marie

Communications & Marketing

- Established seA website, as well as independent internet and email connections
- Made numerous presentations about seA to various local groups and committees
- Developed a bioproduct showcase and seA information booth to participate in various events and promote seA
- Sought and obtained funding for a FedNor Intern to fill the position of Client Relations and Communications Officer
- Initiated the creation of a newsletter to promote seA's latest activities and achievements



January 18, 2007

Subject: Support on the recommendations made by Perth County Coalition Against Poverty

Representatives of the Perth County Coalition Against Poverty have provided a report that identifies a number of issues that they would like to see the Council of Stratford act upon, to assist in alleviating what this group perceives as unnecessary hardship, for those members of our society that find themselves in financial difficulties.

Please be advised that at the Council of the City of Stratford, at their meeting on December 11, 2006 passed the following resolution regarding certain matters/issues concerning poverty or those people who have a financial hardship:

- 1. That Council does support the ideals and purpose of rent-to-own, building of more co-operative housing and similar models of housing that integrate people into all levels of society.**
- 2. That The City of Stratford shall request of all levels of Government to increase funding to shelters for women and children escaping violence and abuse.**
- 3. That The City of Stratford shall request the Federal Government to set an actual "poverty line" based upon the basic living needs of an individual, a couple, a family with two and then four children within the Country of Canada.**
- 4. That The City of Stratford shall further request that the Federal Government review the taxation of seniors and low-income earners living at or below the "poverty line".**
- 5. That the City of Stratford shall request all levels of Government to create more support systems for low income seniors pertaining to property taxes, enabling them to remain in their own homes.**
- 6. That The City of Stratford shall request that all level of Government honour their commitments, past and present, to alleviate the situation immediately and that Federal and Provincial members of Parliament and also AMO be asked to provide their support of these resolutions.**

The City of Stratford would like your consideration on the endorsement of these matters and would like to request that you forward letters of support directly to the provincial and federal representatives.

Please contact Joan Thomson, City Clerk, at 519-271-0250 ext 235 or email at jthomson@city.stratford.on.ca if you have any questions regarding this matter.
Thank you.



5(c)

RR#2, Lot 3, Con 9
Kapuskasing ON
P5N 2X8
Phone 705-337-1580

February 14th, 2007

City of Sault Ste. Marie
99 Foster Drive - Civic Centre
Sault Ste. Marie, Ontario
P6A 5X6

RECEIVED CITY CLERK FEB 19 2007 NO.: <u>50740</u> DIST.: <u>Mayor CAO agenda</u>
--

Dear Sault Ste. Marie City Council

RE: Petition and Resolution

We are inviting all Ontario provincial politicians, municipal councils, citizens, unions, businesses, committees, organizations, your families and friends, to support and take part in the enclosed petition to The Legislative Assembly of Ontario requesting changes in government policies that contribute to the destruction of the economic and social fabric of Northern Ontario.

Please present this petition at your next council meeting and we ask that you consider supporting our initiative.

We are asking for resolutions in support of this petition from all 145 non-native communities and all 114 First Nation communities in Northern Ontario. Enclosed is a sample resolution we have included for your consideration.

Thanking you in advance

Al Simard

STRONG President

Phone: 705-337-1580 or 705-335-0627

E-mail: wearestrong@gmail.com

Please mail to:

STRONG
RR#2, Lot 3, Con 9
Kapuskasing ON
P5N 2X8

ABOUT STRONG

The concept for STRONG (Saving The Region of Ontario North Group) came at the beginning of March 2005 and officially announced its formation on April 6 of that same year. In February 2006 STRONG successfully established itself as a not-for-profit corporation. Our membership base has grown exponentially and is currently over 5,000. We have recently established a Nipissing Chapter of STRONG based in North Bay and are currently working on establishing another Chapter in the Thunder Bay area.

Our main objective is to prevent the destruction and ongoing depopulation of Northern Ontario communities that have resulted from the actions of both senior levels of government. The Ontario government has primary responsibility for our natural resources and as such must begin to implement policies that support community sustainability as its main priority over the interests of corporations.

In our opinion it is not only economic realities that have caused hardship in the forest and mining industries. Provincial policies have been implemented that continue to disregard tangible solutions put forward by the communities and people of Northern Ontario.

All of our natural resources including the forests, the rivers and the minerals belong to the people of Ontario, not to the companies that have been given the privilege to develop them on our behalf.

Corporations should not be allowed to buy up mills to close them down and re-direct raw wood fiber to other regions, provinces or countries. We also believe that a much higher percentage of our mining resources could be processed right here in Northern Ontario.

Multi-national corporations have failed to adapt, reinvest and innovate by adding value to our raw resources at existing facilities in Northern Ontario to meet the demands of the global marketplace. They care little for community sustainability.

Hydro dams that originally provided cheap reliable electricity to regional mills are being separated by corporations to sell electricity onto the grid. This move has serious implications for Northern industries, jeopardizes mill operations and threatens even more jobs.

STRONG is calling for a regional energy pricing policy that would utilize hydro electricity surpluses generated in Northern Ontario for economic development initiatives that are aimed at lowering rates and stabilizing Northern economies.

In order to restore prosperity and stability to the North, regional politicians, municipal councils, Chambers of Commerce, unions and citizens must work together in order to exert the influence necessary to change government policies that have contributed to the dismantling of the economy and threaten the social fabric of Northern Ontario.

Northern Ontario communities must find common ground and need to learn to speak with one strong voice in order to correct the fiscal imbalance that exists in this province. We must regain control of our destiny, of our resources and of the economy.

RR#2, Lot 3, Con 9, Kapuskasing ON, P5N 2X8, Phone: 705-337-1580, Cell: 705-335-0627

E-mail: wearestrong@gmail.com

United We Stand!

Divided We Fall!

Together We're STRONG!



5(c)

PETITION

To the Legislative Assembly of Ontario

WHEREAS the McGuinty government has failed to protect the interests of communities in Northern Ontario by allowing companies to shut down mills and redirect wood supplies outside of the local region; and

Whereas the current Ontario Liberal government has continued to implement disastrous energy policies that are crippling Northern industries; and

Whereas the McGuinty government supports Stephen Harper's unfair and unsustainable softwood lumber agreement with the United States; and

Whereas the McGuinty Liberals have failed to pursue the return of unfair and illegal tariffs on softwood lumber that should be returned in full; and

Whereas the Liberal government has neglected to adequately promote the development of value-added initiatives to maintain employment levels and to reinvest the wealth generated in Northern Ontario; and

Whereas the Liberals have disregarded potential solutions put forth by industries, unions, communities, and the citizens of Northern Ontario;

Therefore, We, the undersigned, petition the Legislative Assembly of Ontario as follows:

To reverse the policies outlined above that are destroying the economic and social fabric of Northern Ontario and to implement policies that protect workers in the forestry and mining sectors; and

To make sure that wood harvested in the vicinity of existing forest dependent communities is processed locally as much as is practical, or if traded for best end use, to ensure fair and equitable exchange of fibre; and

To implement regional energy pricing policies that utilize hydro electricity surpluses generated in Northern Ontario for economic development initiatives that are aimed at stabilizing Northern economies; and

To promote value-added initiatives to build a solid foundation for the forest industry in Northern Ontario before it is totally decimated; and

To refuse to allow companies to separate hydro dams from lumber and pulp and paper operations; and

To initiate and implement sectoral strategies to ensure that communities in Northern Ontario remain sustainable, despite inevitable economic downturns in our cyclical primary resource industries.

NAME (printed)	ADDRESS (printed)	SIGNATURE & Date

Please mail to: STRONG, RR#2, Lot 3, Con 9, Kapuskasing ON, P5N 2X8

Sample Resolution

WHEREAS the McGuinty government has failed to protect communities in Northern Ontario by allowing companies to shut down mills and redirect wood supplies outside of the local region; and

Whereas the McGuinty government supports Stephen Harper's unfair and unsustainable softwood lumber agreement with the United States; and

Whereas the McGuinty government has neglected to adequately support value-added initiatives that create jobs and wealth in Northern Ontario; and

Whereas the McGuinty government has continued to pursue disastrous energy policies; and

Whereas the McGuinty government continues to disregard potential solutions put forth by industries, communities, and the citizens of Northern Ontario;

Therefore, we the undersigned, petition the Legislative Assembly of Ontario as follows:

To reverse the above policies which are destroying the economic and social fabric of Northern Ontario; and

To make sure that wood fibre harvested in the North and the mineral resources from our mines are processed locally, as much as is practical; and

To promote value-added initiatives to build a solid foundation for the economy of Northern Ontario before it is totally decimated; and

To refuse to allow companies to separate power dams from wood and pulp and paper operations; and

To implement a regional pricing policy for hydro-electricity that is generated here in the North to support all Northern industries; and

To implement sectoral strategies to ensure communities in Northern Ontario remain sustainable despite inevitable economic downturns in the primary resource industries of forestry and mining.

OUTSTANDING COUNCIL RESOLUTIONS

As of February 12, 2007

<u>COUNCIL DATE</u>	<u>SUBJECT OF RESOLUTIONS</u>	<u>SPONSORED BY</u>	<u>REPORTING DEPARTMENT</u>	<u>COMMENTS/STATUS</u>
October 7, 2002	Report on feasibility of providing kiosks/structures on waterfront boardwalk to young entrepreneurs to provide souvenirs/convenience items	J. Caicco D. Oraziatti	EDC	
March 22, 2004	Review current branding and develop new brands	T. Sheehan J. Curran	EDC	Fall 2006
August 9, 2004	Report on establishing new Welcoming Entrance Infrastructure at north east and west entrances to the City	S. Butland J. Caicco	Council Committee Chair: S. Butland	Fall 2006
August 9, 2004	Report on initiating, marketing and organization of Trade Missions	T. Sheehan S. Butland	International Relations Committee	Fall 2006
January 24, 2005	Report on Lock City Dairies proposal for statue of Wayne Gretzky at new Sports and Entertainment Centre	J. Caicco D. Amaroso	Steering Committee Cultural Advisory Board	Winter 2007
February 21, 2005	Develop Terms of Reference for new Arts and Entertainment Economic Opportunities Committee	T. Sheehan J. Curran	Steering Committee	Fall 2006
June 13, 2005	Report on Great Lakes/St. Lawrence Seaway Conference water level situation	J. Collins S. Butland	Engineering (Mayor to provide information)	Summer 2007
June 13, 2005	Report on PUC 2004 Annual Report concerning sustainability of dividend to the City	B. Hayes N. DelBianco	Finance Committee	Summer 2007

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<u>COUNCIL DATE</u>	<u>SUBJECT OF RESOLUTIONS</u>	<u>SPONSORED BY</u>	<u>REPORTING DEPARTMENT</u>	<u>COMMENTS/STATUS</u>
June 13, 2005	Report on recommendation of the A & E Economic Opportunities Working Committee regarding making films in Sault Ste. Marie	T. Sheehan S. Butland	EDC Legal (reported June 27/05) Clerk's	Fall 2006
June 27, 2005 and February 12, 2007	Report on possible City participation in David Suzuki's Nature Challenge and Federal Government One Tonne Challenge to reduce smog and pollution and request to Federal Government to provide information on plans to replace the One Tonne Challenge.	T. Sheehan B. Hayes T. Sheehan S. Butland	Engineering	Summer 2007 Awaiting direction from federal government on new status approach to the One Tonne Challenge
October 17, 2005	Investigate the merits of an employee suggestions and reward program	J. Caicco B. Hayes	Finance Clerk's	Spring 2007
May 8, 2006	Report on development of the local workforce and current labour requirements	J. Collins T. Sheehan	Destiny S.S.M. E.D.C.	
June 26, 2006	Feasibility of a leash-free zone for dogs at Topsail Island	S. Butland T. Sheehan	C.S.D.	Summer 2007
June 26, 2006	Report on Dust Control	S. Butland J. Caicco	Engineering	Spring 2007
July 10, 2006	Report on rationale for by-law controlling parking of mobile homes, travel trailers and work trailers on residential property	S. Butland P. Mick	Building/Planning	Summer 2007
July 10, 2006	Feasibility of an extension of current parking ban on Pine Street between McDonald and Cunningham	T. Sheehan J. Curran	P. W. & T.	Winter 2007
July 24, 2006	Report on feasibility of removing the truck route designation on Church Street	J. Curran T. Sheehan	P. W. & T.	Winter 2007

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<u>COUNCIL DATE</u>	<u>SUBJECT OF RESOLUTIONS</u>	<u>SPONSORED BY</u>	<u>REPORTING DEPARTMENT</u>	<u>COMMENTS/STATUS</u>
July 24, 2006	Possibility of purchasing playground equipment that meets CSA requirements to replace the train at Bellevue Park	T. Sheehan S. Butland	P. W. & T. - Parks	Winter 2007
August 28, 2006	Report on petition from Frontenac Street residents for water service	J. Caicco S. Butland	Engineering P.U.C.	Winter 2007
September 11, 2006	Report on excavator locate requests Policy	S. Butland J. Caicco	Engineering	Winter 2007
September 25, 2006	Report on the future of the current hospital site property	T. Sheehan J. Curran	Planning	Winter 2007
October 16, 2006	Upgrading Red Pine Drive	F. Manzo J. Collins	Syndicate P. W. & T.	July 2007
October 30, 2006	Report on funding for a skateboard park(s)/indoor park	P. Mick J. Curran	C.S.D.	Spring 2007
October 30, 2006	Recommendation to new Council that a committee be struck to examine Conservation Authority	S. Butland N. DelBianco	Council Committee	
October 30, 2006	Report on updating the property standards by-law	T. Sheehan L. Turco	Legal	February 26, 2007
October 30, 2006	Report on petition by residents of Queensgate Boulevard for a cul-de-sac	S. Butland J. Caicco	P. W. & T.	Winter 2007
December 11, 2006	Committee to report on Review of Boards and Committees	S. Myers T. Sheehan	Council Committee Chair: S. Myers	During 2007
December 11, 2006	Report on Election Signage regulations	B. Hayes T. Sheehan	Clerk's	Spring 2007

(P)5

<u>COUNCIL DATE</u>	<u>SUBJECT OF RESOLUTIONS</u>	<u>SPONSORED BY</u>	<u>REPORTING DEPARTMENT</u>	<u>COMMENTS/STATUS</u>
December 11, 2006	Report on pedestrian safety at intersection of Willow/McNabb Streets	B. Hayes P. Mick	P. W. & T.	Winter 2007
December 11, 2006	Report on feasibility of establishing an indoor soccer facility	S. Butland T. Sheehan	Council Committee Chair: S. Butland	Summer 2007
January 15, 2007	Report concerning airport emergency response measures	S. Butland F. Manzo	Legal Fire Airport Manager	February 26, 2007
January 15, 2007	Development of a Comprehensive Municipal Parking By-law with AAC consultation	J. Caicco O. Grandinetti	Parking Legal	March 2007
January 15, 2007	Report on possible ban of horns at Greyhound Games	B. Hayes T. Sheehan	C.S.D.	
January 15, 2007	Report on flashing amber/red lights at intersection of Carmen's Way and Conmee Avenue	L. Tridico F. Manzo	Engineering P. W. & T.	
January 15, 2007	Request that Phillip Garforth provide an update on the progress/timelines of Borealis/Gateway Project	S. Butland B. Hayes		February 26, 2007
January 15, 2007	Feasibility of re-establishing spring clean-up	F. Manzo D. Celetti	P. W. & T.	February 26, 2007
January 15, 2007	Report on business plan for Phases II and III Steelback Centre Private Suites	J. Caicco O. Grandinetti	C.S.D.	
January 29, 2007	Report on steps to erect directional signs for truck traffic	D. Celetti F. Fata	P. W. & T.	
January 29, 2007	Report on necessary work on roofs at Seniors Drop-In Centre and Steelton Seniors Complex	L. Turco S. Butland	P. W. & T. C.S.D.	

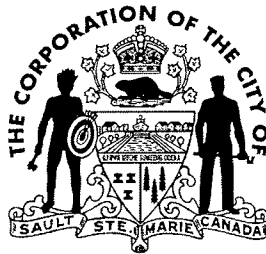
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<u>COUNCIL DATE</u>	<u>SUBJECT OF RESOLUTIONS</u>	<u>SPONSORED BY</u>	<u>REPORTING DEPARTMENT</u>	<u>COMMENTS/STATUS</u>
February 12, 2007	Report on House of Kin (Sudbury) request for municipal financial support	T. Sheehan D. Celetti	Finance	
February 12, 2007	Committee to review Municipal Act changes and report back to Council	S. Myers F. Fata	Committee	

5(d)

5(e)

Joseph M. Fratesi, B.A. LL.B.
Chief Administrative Officer



99 Foster Drive
P.O. Box 580, Civic Centre
Sault Ste. Marie, Ontario
Canada. P6A 5N1
(705) 759-5347
(705) 759-5952 (Fax)
E-Mail:
j.fratesi@cityssm.on.ca
b.berlingieri@cityssm.on.ca

2007 02 26

Mayor John Rowswell and
Members of City Council
Civic Centre

RE: STAFF TRAVEL REQUESTS

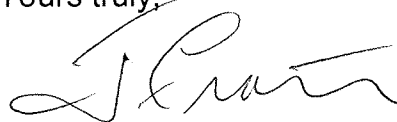
Dear Council:

The following staff travel requests are presented to you for approval:

1. **Peter Niro – Human Resources Department**
OMHRA Spring Conference
April 2007
Kingston, ON
Estimated total cost to the City - \$ 1,576.74
Estimated net cost to the City - \$ 1,576.74
2. **Kim Streich-Poser – Social Services**
NOSDA Annual General Meeting
April 2007
North Bay, ON
Estimated total cost to the City - \$ 1,271.80
Estimated net cost to the City - \$ 635.90
3. **Don McConnell – Engineering & Planning – Planning Division**
Business Improvement Areas Conference
April 2007
Toronto, ON
Estimated total cost to the City - \$ 1,129.00
Estimated net cost to the City - \$ 1,129.00
4. **Ken Ferguson – Engineering & Planning**
Camera Truck Annual Servicing
April 2007
Vaughn, ON
Estimated total cost to the City - \$ 1,490.00
Estimated net cost to the City - \$ 1,490.00

5. **Danny Krmpotich – Social Services – Ontario Works**
NATCON Conference
March 2007
Toronto, ON
Estimated total cost to the City - \$ 1,706.00
Estimated net cost to the City - \$ 1,706.00
6. **Cindy McGoldrick – Social Services – Ontario Works**
NATCON Conference
March, 2007
Toronto, ON
Estimated total cost to the City - \$ 1,034.00
Estimated net cost to the City - \$ 1,034.00
7. **Denis Desrosiers – Legal – P.O.A. Division**
Appeal Reforms Meeting
March, 2007
Toronto, ON
Estimated total cost to the City - \$ 813.10
Estimated net cost to the City - \$ 813.10
8. **Larry Kennedy – Engineering & Planning – Building Division**
Building Services
March, 2007
Etobicoke, ON
Estimated total cost to the City - \$ 1,587.48
Estimated net cost to the City - \$ 1,587.48
9. **Don Maki – Engineering & Planning – Building Division**
Ontario Building Official Association - AMTS
Sept. 2007
Ottawa, ON
Estimated total cost to the City - \$ 1,551.00
Estimated net cost to the City - \$ 1,551.00
10. **Jamie Coombs – Engineering & Planning – Building Division**
Ontario Building Official Association - AMTS
Sept. 2007
Ottawa, ON
Estimated total cost to the City - \$ 1,351.00
Estimated net cost to the City - \$ 1,351.00

Yours truly,

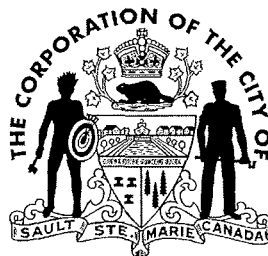


Joseph M. Fratesi
Chief Administrative Officer

JMF:bb

5(g)

Ralph Robertson
Manager of Purchasing



Finance Department
Purchasing Division

2007 02 26

Mayor John Rowswell and
Members of City Council
Civic Centre

Re: Tender for Four (4) Freestanding Columbariums (2007CI01)

Attached hereto for your information and consideration is a summary of the tenders received for the supply and delivery of Four (4) Freestanding Columbariums required by the Cemeteries Division of the Public Works & Transportation Department.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders was held February 7, 2007, with Councillor S. Butland representing City Council.

The tenders received have been thoroughly evaluated and reviewed with Mr. John King, Manager of Cemeteries, and the low tendered price meeting specifications, has been identified on the attached summary.

Funding for the Columbariums is provided within the Cemetery Reserve Account.

RECOMMENDATION

It is therefore my recommendation that the tender to supply and deliver Four (4) Freestanding Columbariums be awarded to Eternal Monuments at their total tendered price of \$35,520.60, including taxes. This price does not include site preparation work that is to be done by our own City forces.

This report is submitted for Council's approval.

Respectfully submitted,


Ralph Robertson
Manager of Purchasing

Recommended for approval,


W. Freiburger
Commissioner of Finance & Treasurer

RR:nt
Attach.

RECOMMENDED FOR APPROVAL


Joseph M. Fratesi

FINANCE DEPARTMENT
PURCHASING DIVISION
Full Budget Amount: \$70,000.00
Including Site Preparation

Received: February 7, 2007
File: 2007CI01

FOUR (4) FREESTANDING COLUMBARIUMS

<u>Firm</u>	<u>Type</u>	<u>Delivery</u>	<u>Warranty</u>	<u>Total Price (inc. taxes)</u>	<u>Remarks</u>
Colonial Granite Mountain, ON	Granite/ Concrete	90 w/days	2 years Granite 2 years Workmanship	\$49,523.20	Meets specifications
Defazio Memorials Ltd. Sault Ste. Marie, ON	Granite	90 w/days	5 years Granite 3 years Workmanship	\$56,175.76	Meets specifications
Eternal Monuments Sault Ste. Marie, ON	Granite/ Concrete	90 w/days	Perpetual Granite 2 years Workmanship	<u>\$35,520.60</u>	Meets specifications
Gough Masonry Sault Ste. Marie, ON	Granite/ Concrete	75 w/days	2 years Granite 2 years Workmanship	\$71,020.00	Meets specifications
Lock City Monuments Sault Ste. Marie, ON	Granite	60 w/days	5 years Granite 5 years Workmanship	\$63,706.00	Meets specifications
Kootenay Monument Ta Ta Creek, BC	Granite/ Aluminum	90 w/days	25 years Granite 5 years Workmanship	\$48,108.18	Meets specifications

Note: The low tendered price, meeting specifications, is boxed above.

These prices do not include site preparation to be done by City forces.

It is my recommendation that the low tendered price, submitted by Eternal Monuments, be accepted.

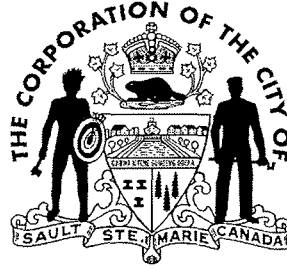
Ralph Robertson
Manager of Purchasing

5(9)

Peter A. Liepa
City Tax Collector

Tax & Licence Division
Finance Department

5(h)



2007 02 26

Mayor John Rowswell
and Members of City Council
Civic Centre

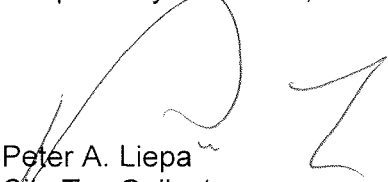
RE: Property Tax Appeals

Attached are listings that summarize applications for adjustments to the Tax Roll pursuant to Section 357 of the Municipal Act, 2001.

The Municipal Property Assessment Corporation (MPAC) has recommended the amount of assessment to be adjusted. Each of the applications has been reviewed individually and recommended as shown.

An appropriate resolution has been prepared for your consideration.

Respectfully submitted,


Peter A. Liepa
City Tax Collector

PAL/md

Attach.

Recommended for Approval:


William Freiburger
Commissioner of Finance & Treasurer


RECOMMENDED FOR APPROVAL
Joseph M. Fratesi
Chief Administrative Officer

APPLICATION TO COUNCIL TO CANCEL
OR REFUND PROPERTY TAXES PURSUANT TO SECTION 357
OF THE MUNICIPAL ACT, 2001

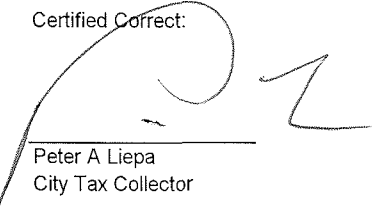
THE CORPORATION OF THE CITY OF SAULT STE. MARIE
PROPERTY TAX APPEALS
2006 Tax Year

DATE: 2007 01 29
PAGE: 1 of 1

ROLL NUMBER	PROPERTY ADDRESS	PERSON ASSESSED	TAX CLASS	REASON	APPEAL NO.	CANCELLATIONS		TOTAL ADJUSTMENT
						TAXES	INTEREST	
010-070-010-00	1123 Trunk Rd	Downing Arhur	CT/FT/RT	D	07-05	207.41	10.62	218.03
010-070-011-00	1127 Trunk Rd	Downing Arhur	RT	D	07-06	329.61	8.53	338.14
030-056-164-00	557 Second Line E	Roberts John & Wendy	CT/CU/RT	A	07-07	-	-	-
040-022-070-00	139 Huron St	International Bridge Authority	CT	D	07-08	296.12	-	296.12
060-006-008-00	537 Douglas St	Merlino Elisa Marie & Fiorenzo	CT/RT	A	07-09	865.46	13.68	879.14
060-040-279-00	817 Goulais Ave	Bijowski Donald Joseph	RT	D	07-10	333.32	9.46	342.78

Certified Correct:

REPORT TOTAL 2,031.92 42.29 2,074.21

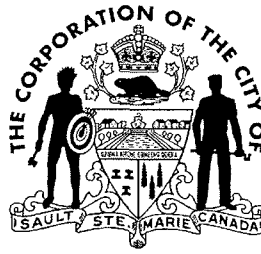

Peter A Liepa
City Tax Collector

A. REALTY TAX CLASS CONVERSION
B. BECAME EXEMPT AFTER RETURN OF ROLL
C. RAZED BY FIRE AFTER RETURN OF ROLL

D. DEMOLISHED AFTER RETURN OF ROLL
E. OVERCHARGED BY REASON OF GROSS OR MANIFEST CLERICAL ERROR
F. REAL PROPERTY THAT COULD NOT BE USED FOR A PERIOD OF AT LEAST
3 MONTHS DUE TO REPAIRS OR RENOVATIONS

56(n)

P. A. Liepa, A.I.M.A.
City Tax Collector



5(i)

Finance Department
Tax & Licence Division

2007 02 26

Mayor John Rowswell
And Members of City Council
Civic Centre

**RE: Vacant Unit Tax Rebate Program
Commercial and Industrial Properties**

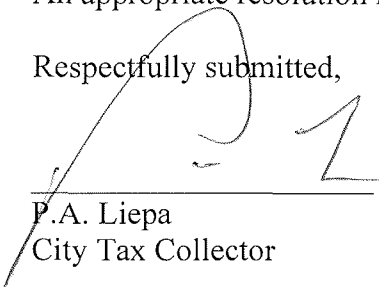
Attached are listings that summarize applications for vacant unit property tax rebates pursuant to Section 364 of the Municipal Act, 2001, reflecting the 2006 taxation years.

All applications were received within the statutory time limit. Applications requiring clarification of the assessment values were returned to the Municipal Property Assessment Corporation (MPAC) for further research.

MPAC has recommended the amount of assessments to be adjusted and each of the applications has been reviewed individually and recommended as shown.

An appropriate resolution has been prepared for your consideration.

Respectfully submitted,


P.A. Liepa
City Tax Collector

PAL/ms

Attach.

Recommended for Approval


William Freiburger
Commissioner of Finance & Treasurer

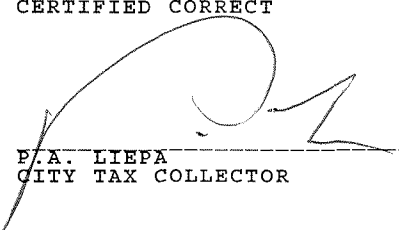
RECOMMENDED FOR APPROVAL


Joseph M. Fratesi
Chief Administrative Officer

VACANCY SUMMARY

TAX ADJUSTMENTS:	29243.60	110.85	29354.45
INTEREST CANCELLATION:	491.86	.00	491.86
INTEREST PAYABLE:	.00	.00	.00
TOTAL ADJUSTMENTS:	29735.46	110.85	29846.31

CERTIFIED CORRECT



P.A. LIEPA
CITY TAX COLLECTOR

APPLICATION FOR VACANT UNIT TAX REBATE
PURSUANT TO SECTION 364
OF THE MUNICIPAL ACT, 2001.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE
VACANT UNIT TAX REBATE PROGRAM
2006 PROPERTY TAXES

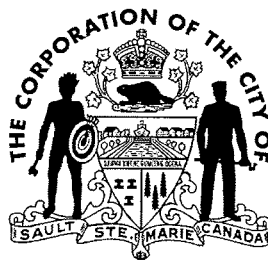
DATE: 2007/02/19 PAGE: 1
TIME: 15:25

ROLL NUMBER	PROPERTY ADDRESS / PERSON ASSESSED	C A N C E L L A T I O N S				D O W N T O W N / B. I. A.				TOTAL REBATE
		TAXES	INT CAN	INT PAY	REBATE	TAXES	INT CAN	INT PAY	REBATE	
01000500600	00025 TRUNK RD 510127 ONTARIO LIMITED	11656.75 U-C	.00	.00	11656.75	.00	.00	.00	.00	11656.75
01007012300	00310 DACEY RD 1372102 ONTARIO INC	2394.45 U-C	201.71	.00	2596.16	.00	.00	.00	.00	2596.16
02003808300	00488 ALBERT ST E FABIO'S HAIR SALON INC	420.97 U-C	.00	.00	420.97	.00	.00	.00	.00	420.97
02004216800	00641 QUEEN ST E SAULT YOUTH SPORTS	2787.52 U-C	243.20	.00	3030.72	.00	.00	.00	.00	3030.72
03004602300	00023 GREAT NORTHERN RD MOR-PEL LTD	2588.82 U-C	.00	.00	2588.82	.00	.00	.00	.00	2588.82
04001505900	00262 WELLINGTON ST W FREIBURGER WILLIAM SIMON	972.07 U-C	9.38	.00	981.45	.00	.00	.00	.00	981.45
04002106600 DOWNTOWN	00262 QUEEN ST E PRO-EX OFFICE COMPLEX	351.66 U-C	.00	.00	351.66	110.85	.00	.00	110.85	462.51
04002318200	00162 GORE ST VAN SCOY BRIAN A	244.59 U-C	20.23	.00	264.82	.00	.00	.00	.00	264.82
04003208900	00550 QUEEN ST W FROST DEVELOPMENTS INC	349.56 U-C	.00	.00	349.56	.00	.00	.00	.00	349.56
05001100100	00275 SECOND LINE W MARKET SQUARE PROPERTY INC	6999.39 U-C S	17.34	.00	7016.73	.00	.00	.00	.00	7016.73
06001501200	00628 SECOND LINE W MORGAN RENO	477.82 U-C	.00	.00	477.82	.00	.00	.00	.00	477.82
	TOTALS:	29243.60	491.86	.00	29735.46	110.85	.00	.00	110.85	29846.31

561)

5(j)

Scott McLellan
Manager of Budgets
and Revenue



Finance Department

2007 02 26

Mayor John Rowsell and
Members of City Council

**Re: Corporation of the City of Sault Ste. Marie –
User Fees – Bylaw 2007-11 – HISTORIC SITES BOARD**

At the Council meeting of February 12, 2007, User Fee By-law 2007 – 11 was approved with the exception of the Historic Sites Board Fees.

Attached is a copy of a Report from Historic Sites supporting their proposed fee increases and a portion of Schedule "B" which highlights the Historic Sites Board fees. Representatives of the Board will be in attendance at the meeting to answer any questions about their proposed fees. These fee increases are expected to bring an additional \$ 5,000.00 in revenue to the City budget.

Schedule "B" to By-law 2007-11 by-law appears elsewhere on the agenda.

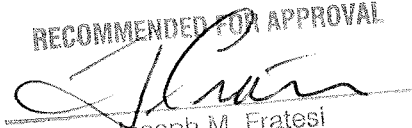
Respectfully submitted,


S. McLellan
Manager of Budgets
and Revenue

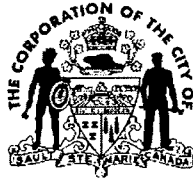
Recommended for approval,


W. Freiburger, CMA
Commissioner of
Finance and Treasurer

attachments


RECOMMENDED FOR APPROVAL
Joseph M. Fratesi
Chief Administrative Officer

5(j)



2007 02 26

Mayor John Rowswell
and Members of City Council

Historic Sites Board – Proposed User Fee Increases for 2007

At the last Council meeting Mayor Rowswell requested that the Historic Sites Board be asked to attend Council to review the proposed increases to the fees at the Ermatinger •Clergue National Historic Site.

Attached is a written report outlining the rationale for the proposed increases. The Chairperson of the Historic Sites Board, Mr. Kelly Marshall, and the Curator, Kathy Fisher will be in attendance to answer questions.

Respectfully submitted as information,

A handwritten signature in black ink, appearing to read "N. Apostle".

Nicholas J. Apostle
Commissioner Community Services

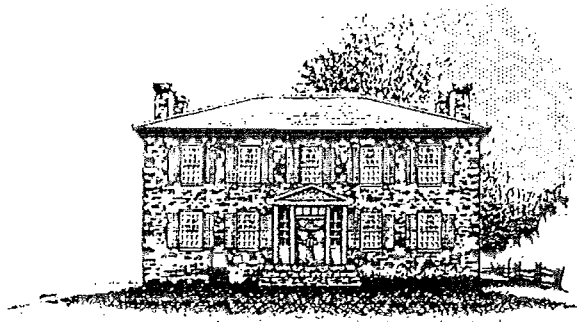
jb/council/ecnhs user fees

attachment

RECOMMENDED FOR APPROVAL

A handwritten signature in black ink, appearing to read "J. Fratesi".

Joseph M. Fratesi
Chief Administrative Officer



ERMATINGER • CLERGUE NATIONAL HISTORIC SITE

2007-02-15

Nick Apostle, Commissioner CSD

**User Fees 2007 - Report on Proposed Increases
Ermatinger•Clergue National Historic Site**

Please accept the following report that was approved by the Historic Sites Board at their September 14, 2006 meeting by the following resolution:

“Those present reviewed the proposed 2007 User Fee Schedule for the Ermatinger•Clergue National Historic Site.” The proposed fees are derived from the results of the 2006 revisions to the Building and Site Use Policy, the Research Policy, as well as recommendations from the Fundraising Sub-Committee.

Moved by: T. Henderson

Seconded by: H. Hershey

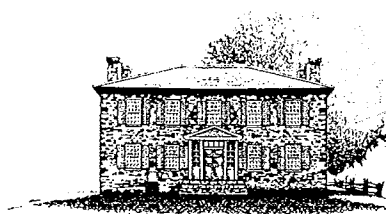
“Resolved that the Members of the Historic Sites Board approve the Ermatinger•Clergue National Historic Sites 2007 User Fee Schedule and further direct staff to forward the schedule to the Finance Department for the final review and approval by City Council.”

CARRIED

The attached report shows justification regarding the Admission fees, the price of the Bricks – Walkway to History, Site Rental Fees, and Research Fees. All fees were thoroughly researched and compared to local attractions and other sites within Ontario and Michigan.

Respectfully submitted,

Kathy Fisher
Curator, ECNHS



**ERMATINGER • CLERGUE
NATIONAL HISTORIC SITE**

REPORT ON PROPOSED 2007 USER FEES

ADMISSION FEES:

After researching the admission rates for other historic sites in Ontario, most often the rates at places like Old Fort William, Fanshawe Pioneer Village etc. are \$12 per adult. In comparison to our local attractions, the Canadian Heritage Bushplane Museum has an adult admission rate of \$10.50. The other comparison was to that of Fort St. Joseph, which has an adult admission of \$4.00. The rates proposed in the User Fees document for increased admission rates are as follows:

	<u>Proposed 2007</u>	<u>2003 to Current</u>	<u>2002 & Prior</u>
Adult	\$7.00	\$5.00	\$2.00
Seniors	\$5.00	\$3.00	\$1.50
Children	\$5.00	\$3.00	\$1.50
Family	\$18.00	\$12.00	\$5.00
Adult Group Self-Guided	\$4.00	\$3.00	\$1.50
Seniors Group Self-guided	\$3.00	\$2.00	\$1.00
Adult Group Guided	\$5.00	\$3.50	\$1.50
Senior Group Guided	\$4.00	\$3.00	\$1.00

The admission fees were last increased when the Blockhouse was relocated, restored and open for public visitation in the year 2002.

BRICKS – WALKWAY TO HISTORY:

Earlier this year the Fundraising sub-committee discussed the possibility of increasing the price of the bricks for two reasons: 1) they are not making any money on the bricks at the current \$25.00 charge for each, 2) to try and create this project as a fundraiser again. Therefore, they proposed increasing the price to \$50.00 per brick.

SITE RENTAL FEES:

Currently, the Site only has a few fees in place that are included in the current Building and Site Use Policy. These fees were based on wedding photography, and the occasional special booking (\$50 for open hours & \$75 after hours). During the past few years we have had film crews utilize the Site, some bookings for weddings, and a number of inquiries for wedding photographs. In reviewing this policy for updating and looking at the fees connected, a number of places were contacted to review their Site rental fees. These included the Art Gallery of Algoma, Canadian Heritage Bushplane Museum, and the Roberta Bondar Pavillion. The following recommendations for user fees are the collaboration of the review:

Basic Rental Not for Profit – ½ day	\$100	(up to 4 hours)
Basic Rental Commercial – ½ day	\$250	(up to 4 hours)
Basic Rental Not for Profit – full day	\$150	
Basic Rental Commercial – full day	\$450	
Basic Rental for Wedding Ceremony / Photographs		\$200
Basic Rental for Wedding Reception	\$250	
(plus the \$200 ceremony fees if applicable).		
Basic Rental for Film Crew	\$100 per hour	
Supervisory fees (added to basic rental rate)	\$10 per hour	
(for additional hours past regular open / day hours).		

The Site Use policy will also be provided with Site guidelines for user groups.

The Site does not provide or rent any equipment (chairs, tables, tents, P.A. systems).

RESEARCH FEES:

When reviewing the procedures and fees from the Public Library Archives and the Sault Ste. Marie Museum, it was found that both places offer reference services and also research services.

The Library reference services offers assistance to the person doing research in order for the individual to conduct their own – showing the person what resources are available and how to access them. This service is free of charge to any individual or group. However, if someone is requesting the library archives to perform research for a particular reason or topic, then a fee of \$30 per hour is charged.

The Sault Ste. Marie Museum is currently reviewing their research fee structure and is considering just having one set of fees (versus the second set of fees for commercial users).

Since the ECNHS has had only a few requests over the past years, and all requests require some staff assistance, the following are the recommended fees for the ECNHS which are based on the above two facilities:

Individual research request (one time request)	\$10.00
Yearly research privileges	\$50.00
Reproduction Fees – photocopying (not done on site)	\$0.25 per page
Reproduction Fees – scans (print or disk)	\$5.00 each
Map reproductions – subject to rate of another business +	\$25.00 admin. fee

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2007 - 11 - Schedule "B" - HSB Summary

COMMUNITY SERVICES DEPARTMENT

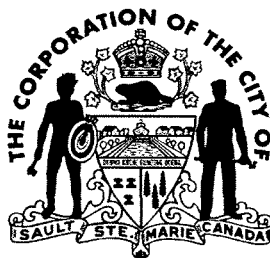
GL Account Number	Services Offered	2006 Current Fee	2007 Proposed Fee	GST Y or N	By-Law or Resolution Reference
538-066	HISTORIC SITES				
	- Membership - Adult	12.00	12.00	Add	Historic Sites
	- Membership - Family	20.00	20.00	Add	Board Resolution
	- Membership - Senior	5.00	5.00	Add	
	- Membership - Group/Business	25.00	25.00	Add	
	- Admission - Adult	5.00	5.00	No	
	- Admission - Seniors / Children	3.00	3.00	No	
	- Admission - Child under 3 years of Age	Free	Free	No	
	- Admission - Family	12.00	18.00	No	
	- Admission - Self Guided Group (10 or more) Adults	3.00	4.00	No	
	- Admission - Self Guided Group (10 or more) Seniors/Children	2.00	3.00	No	
	- Admission - Guided Tour Group (10 or more) Adults	3.50	5.00	No	
	- Admission - Guided Tour Group (10 or more) Seniors / Children	3.00	4.00	No	
	Education Tours - per student (basic rate)	2.00	2.00	No	
	(basic rate X length of program + activity cost)				
	- JK & SK = 1 hour				
	- Grades 1 to 7 & Christmas = 1.5 hours				
	- Baking \$ 0.50 / student/ item)				
	- Take Home Craft \$ 1.00 / student + item				
	- Christmas - per student - (includes craft and baking)	3.75	3.75	No	
	- Brownie / Guide - 2 hour program - per participant (follow fees of Ed)	5.00	5.00	No	
	- Sparks / Beavers - 1.5 hour program - per participant (follow Fees of Ed)	5.00	5.00	No	
	- workshops of any kind - minimum 1.5 hrs per participant	10.00 + supplies	10.00 + supplies	No	

56)

GL Account Number	Services Offered	2006 Current Fee	2007 Proposed Fee	GST Y or N	By-Law or Resolution Reference
	- Special Events & Happenings in the House				
	- Seniors Tea - per person	3.00	3.00	No	
	- Fur Festival - per person	5.00	5.00	No	
	- Blueberry Tea - per person	5.00	5.00	No	
	- Blueberry - Pancake Breakfast - adult	7.00	7.00	No	
	- Blueberry - Pancake Breakfast - senior	6.00	6.00	No	
	- Blueberry - Pancake Breakfast - child (over 3 yrs)	4.00	4.00	No	
	- Harvest Festival - per person	5.00	5.00	No	
	- Evening in the Summer Kitchen	40.00	40.00	No	
	- Christmas Open House -	Admission Fee	Admission Fee	No	
	- Special Rate - Cultural Passport	% of Full Rate	% of Full Rate	No	
	- Special Rate - Marketshare Tourism Pass	% of Full Rate	% of Full Rate	No	
	Brick Purchase (Walkway to History)	25.00	50.00	No	
	Plaque Purchase (Walkway to History)	100.00 to 500.00	100.00 to 500.00	No	
	Site User Fees: (Weddings, parties, Photographs, Film Crews)				
	Basic Rental Not for Profit - 1/2 day (up to 4 hrs.)	50.00	100.00	Yes	
	Basic Rental Commercial - 1/2 day (up to 4 hrs.)	50.00	250.00	Yes	
	Basic Rental Not for Profit - Full day (4 to 10 hrs.)	75.00	150.00	Yes	
	Basic Rental Commercial - Full day (4 to 10 hrs.)	75.00	450.00	Yes	
	Basic Rental for Wedding Ceremony and/or photographs	75.00	200.00	Yes	
	Basic rental for Film Crew (per hour)	0.00	100.00	Yes	
	Supervisory Fees (added to basic rental rate) (per hour)	0.00	10.00	Yes	

<i>GL Account Number</i>	<i>Services Offered</i>	<i>2006 Current Fee</i>	<i>2007 Proposed Fee</i>	<i>GST Y or N</i>	<i>By-Law or Resolution Reference</i>
	Research User Fees				
	Individual research request	0.00	10.00	No	
	Yearly research privileges	0.00	50.00	No	
	Reproduction Fees - photocopying (per page)	0.00	0.25	Yes	
	Reproduction Fees - photograph scans (printed/disk)	0.00	5.00	Yes	
	Map reproduction - will be subject to the sq. ft. rate of another				
	business plus (administration fee)	0.00	\$25.00	Yes	

Rachel Tyczinski
Corporate Affairs Officer



Clerk's Department

2007 02 26

Mayor John Rowsell and
Members of City Council

RE: LAUNCH OF REDESIGNED CITY WEBSITE

Redevelopment of the City's website was identified in the Corporate Strategic Plan as an objective in enhancing the City's ability to provide consistent and timely information both internally and externally.

A Web Team was established to summarize a list of requirements and to evaluate proposals. Members of the Web Team are: Chris Bean – Engineering and Planning, Lisa Bell – Human Resources, Janice Briere – Community Services Department, Scott McLellan – Finance, Paul Milosevich – Fire, Lynn Rosso – Social Services, Andy Starzomski – PWT, Steve Turco – Engineering and Planning, with Frank Coccimiglio, Rob Pihlaja and Rachel Tyczinski as resource.

City Council approved the proposal of Digital WebWorks for redesign of the municipal website on August 28, 2006.

Dave Pitcher, Shawn Dagenais and Dustin Pauze of Digital WebWorks will be in attendance at the February 26, 2007 Council meeting to give a brief overview of the redesigned municipal website.

The redesigned site incorporates the colour scheme of the City's logo and is divided into four sections – City Hall, Residents, Visitors and Business.

In addition to a fresh new look, the site includes a survey tool, an intuitive search function, a frequently asked questions section, a document library, and a corporate calendar. The calendar feature will be a significant tool in meeting the requirement of the Municipal Act to give public notice of council and committee meetings. Full council agendas will also be available on the website.

Report to Council
Launch of Redesigned City Website
2007 02 26
Page 2.

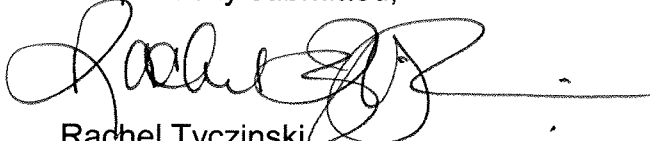
To ensure equal access to electronic and information technologies, the website has been designed in recognition of persons with disabilities. The design is influenced by W3C recommendations for accessibility and conforms to best practices for accessible web design.

An integral feature of the site is the content management tool, which enables non-technical staff to easily edit and update information as required. Each city department will have a champion responsible for monitoring and updating the department's information on an ongoing basis.

The redesigned municipal website will be launched and available to the public on Tuesday, February 27, 2007.

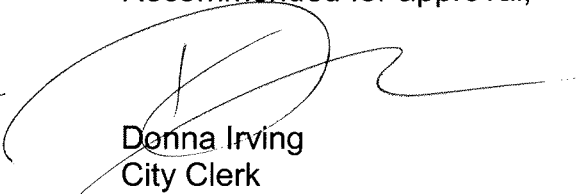
The above is submitted for the information of Council.

Respectfully submitted,



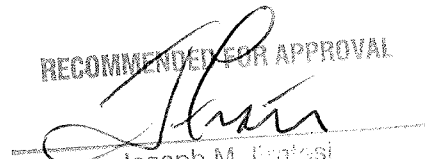
Rachel Tyczinski
Corporate Affairs Officer

Recommended for approval,



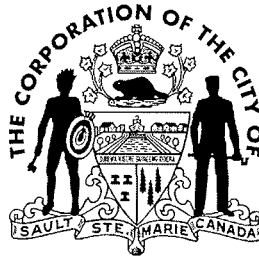
Donna Irving
City Clerk

RECOMMENDED FOR APPROVAL



Joseph M. Proteski
Chief Administrative Officer

Malcolm White CMO, CMM III
Deputy City Clerk &
Manager of Quality Improvement



City Clerk's Department

2007 02 26

MEMO TO: Mayor John Rowswell and
Members of City Council

RE: COUNCIL RESOLUTION – MUNICIPAL ELECTION SIGNS

Council passed the following resolution at the December 11, 2006 Council Meeting:

Moved by	Councillor B. Hayes
Seconded by	Councillor T. Sheehan

Whereas in the recent municipal election there was significant vandalism of election signage resulting in financial burden and inconvenience to those seeking election; and
Whereas it is very difficult to police this type of vandalism; and
Whereas there have been many options considered to reduce this vandalism and associated costs including but not limited to eliminating signage on public property and restricting signage to private property, restricting the location of election signs to street corners only, and establishing parameters surrounding size of signage;
Now therefore be it resolved that City Council direct staff to research these and other options that may be existing in other municipalities and report back to Council. CARRIED.

In response to this resolution I surveyed the Northern Ontario cities of Thunder Bay, Elliot Lake, Greater Sudbury, Timmins and North Bay as well as some similar sized communities in Southern Ontario (Sarnia, Brantford and Cambridge).

Presently, by-law 2002-16 (attached) regulates municipal election signs in Sault Ste. Marie. Essentially, the by-law regulates signs on municipal property and restricts the signs being erected from 45 days before Voting Day (Nomination Day) to 72 hours following Voting Day. As well it prohibits the signs from being placed on utility poles and traffic islands.

The only community that had a more restrictive time for erecting signs was the City of Timmins, which restricts signs until 25 days prior to Voting Day. Timmins will be considering an amendment that will extend this to 30 days prior to Voting Day. Many communities had no restriction as to when signs could be erected. Most communities require municipal election signs to be removed within 72 hours of Voting Day

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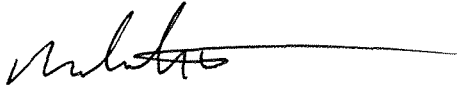
Some communities (Sudbury, Sarnia, Brantford) prohibit election signs from all municipal property, including road allowances. The City of Cambridge permits signs on the road allowance if the candidate has obtained approval from the adjacent property owner.

There were few communities that regulated the size of election signage. Those that do have listed election signs with similar style signs as part of their overall signs by-law.

Should Council wish to revise the time period that signs are permitted, prohibit signs from municipal property or regulate the size of election signs, it can amend by-law 2002-16 at a future Council meeting.

This report is provided for Council's information.

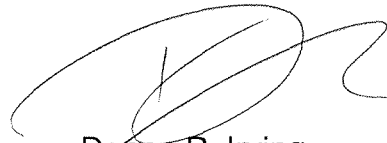
Respectfully submitted,



Malcolm White
Deputy City Clerk &
Manager of Quality Improvement

(attachment)

Recommended for Approval



Donna P. Irving
City Clerk

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2002-16

ELECTIONS: (E.2.1.) A by-law to regulate municipal election signs on municipal property.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 210, paragraph 146 of the Municipal Act, R.S.O. 1990 c. M. 45 ENACTS as follows:

1. **DEFINITIONS**

In this by-law:

(i) **Election Sign** means:

Any sign advertising or promoting a candidate in an election for municipal Council.

(ii) **Municipal or Public Property** means:

Property owned by the Corporation of the City of Sault Ste. Marie and includes road rights of way, boulevards and sidewalks.

(iii) **Voting Day** means:

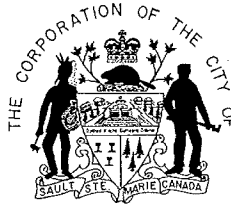
The day on which the final vote is to be taken in a municipal election.

2. No election sign shall be placed, posted or displayed on any municipal property until 45 days prior to voting day.
3. Election signs placed, posted or displayed on any municipal property must not create a hazard to vehicular or pedestrian traffic.
4. Election signs on any municipal property must be removed within 72 hours after the completion of voting on voting day.
5. The Corporation of the City of Sault Ste. Marie may remove or cause to be removed any election sign placed, posted or displayed on any municipal property in contravention of this by-law.
6. Election signs removed in accordance with Section 5 of this by-law shall be retained by the Corporation of the City of Sault Ste. Marie for a period of 30 days during which time the owner of the said sign or the owner's agent may retrieve the sign.
7. Election signs removed by the Corporation of the City of Sault Ste. Marie and stored for a period of 30 days may be destroyed or otherwise disposed by the Corporation of the City of Sault Ste. Marie without notice and without compensation to the owner.

READ THREE TIMES and PASSED in Open Council this 11th day of February, 2002.


ACTING MAYOR – PETER VAUDRY


CLERK – DONNA P. IRVING



2007 February 26

Mayor John Rowsell and
Members of City Council

RE: 2007 FEDERAL HOMELESSNESS INITIATIVE

As Council will recall in my report dated January 29, 2007, "On December 19, 2006, the Honourable Diane Finley, Minister of Human Resources and Social Development announced \$526 million for the new Homelessness Partnering Strategy (HPS), aimed at combating homelessness in communities across Canada and extending Canada Mortgage & Housing Corporation's renovation programs."

Last week, the Federal Government, Human Resources and Social Development Canada, Housing and Homelessness Branch, National Housing Strategy, have advised us that there is funding available to complete a Community Plan Assessment to close out the National Homelessness Initiative-Supporting Communities Partnership Initiative. We will be applying for \$10,000 to cover the costs of completing this for our community.

We have also been advised that bridge funding will be available from April until December 2007 through the new Federal Homelessness Program. This will help to sustain many of the programs and projects currently being delivered within communities to address homelessness. Bridge funding will be in place until Minister Monte Solberg approves Updated Community Plans. At which time communities will be able to access funding through the new federal Homelessness Partnership Strategy.

We will be making application for the same amount that was provided in the three Federal funding envelopes approved for 2006-2007.

- Supporting Communities Partnership Initiative-\$136,060
- Regional Homelessness Funds-\$42,000
- Urban Aboriginal Homelessness Funds-\$84,907
- Total: \$262,967.

RECOMMENDATION:

It is recommended that Council approve the following resolution:

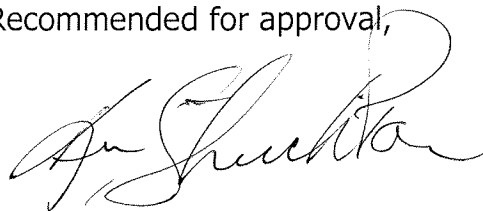
"Therefore, be it resolved that the report from the Community Coordinator-Social Services Department be accepted as information and the City of Sault Ste. Marie, through the Social Services Department continue in their role as Community Entity to access Homelessness Partnering Strategy funds to complete the Community Plan Assessment, and apply for bridge funding to continue with present homelessness programs and activities."

Respectfully submitted,



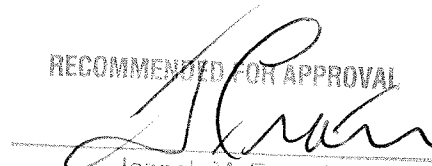
Dree Pauze
Community Coordinator

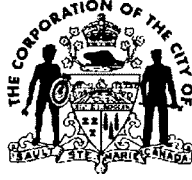
Recommended for approval,



Kim Streich-Poser, MSW, RSW
Commissioner-Social Services

RECOMMENDED FOR APPROVAL


Joseph M. Fratesi
Chief Administrative Officer



2007 02 26

Mayor John Rowswell
and Members of City Council

Soo Greyhound Games - Noise From Blowing of Horns

At the January 15, 2007 Council meeting the following resolution was passed

***"Whereas there have been several complaints regarding the noise created by blowing horns at the Sault Greyhound games; and
Whereas Council has been asked to consider banning the use of horns similar to the ban on air horns;
Now therefore be it resolved that Council request the Commissioner of Community Services to meet with the Sault Greyhound administration to discuss these concerns and their position and report back to Council."***

I discussed this issue with the General Manager of the Soo Greyhounds. He in turn reviewed this issue with the Board of Directors. A letter, outlining their position, is attached which states that they do not wish to ban manual noise makers at their events.

Respectfully submitted as information,

Nicholas J. Apostle
Commissioner Community Services

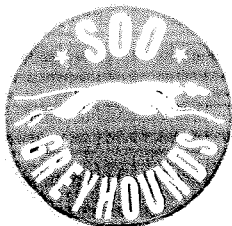
jbcouncil/noise complaints greyhound games

attached

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

5(n)



SOO GREYHOUNDS HOCKEY CLUB

Thursday, February 15, 2007

Nick Apostle
Commissioner Community Services
City of Sault Ste. Marie
c/o Steelback Centre
269 Queen Street East
Sault Ste. Marie, ON P6A 1Y9

RE: Noise Complaints during Greyhound Games

Nick,

It is the position of the Soo Greyhounds Hockey Club that we do not wish to ban manual noise makers during our events. We believe that the existing policy that bans compressed air horns, and any other noise maker that can be used as a projectile, is sufficient at this time.

We have asked that security and ushers maintain keeping an eye on those using manual noisemakers, specifically horns, and ask our patrons to blow them upwards into the air and to be respectful of the fans around them.

Thank-you,

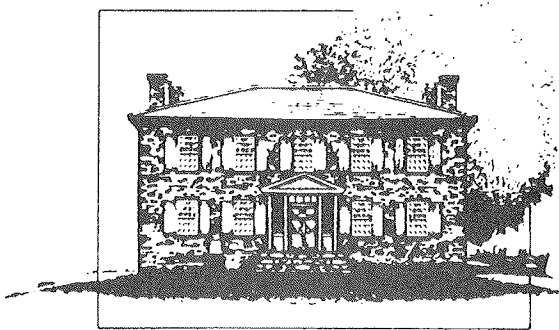
Dave Torrie
General Manager
Soo Greyhounds

Soo Greyhounds
269 Queen Street East
Sault Ste. Marie
Ontario, P6A 1Y9
Tel. (705)253-5976
Fax (705)945-9458

E-mail: info@soogryhounds.com
Website: www.soogryhounds.com

1993 MEMORIAL CUP CHAMPIONS
ONTARIO HOCKEY LEAGUE CHAMPIONS
1991-1992, 1990-91, 1984-85





2007 02 26

Mayor John Rowswell
and Members of City Council

Ermatinger • Clergue National Historic Site

FIREARMS BYLAW EXEMPTION

ERMATINGER•CLERGUE NATIONAL HISTORIC SITE – SPECIAL EVENTS

This season the staff and volunteers of the Ermatinger•Clergue National Historic Site will be hosting a number of special events at the site. At these events we often will have displays and reenactments by the Coureur De Bois II.

The Coureur De Bois II have members in full Voyageur costumes who will set up an encampment exhibit and conduct demonstrations depicting daily life of the early 1800's. In their demonstration this group will be loading and firing heritage firearms (Black Powder Shooting).

At their April 13, 2006 meeting, the Historic Sites Board discussed the bylaw concerning firearms, and instructed staff to annually request exemption for each season for purposes of the Coureur De Bois II and the discharge of their historic firearms within City limits at the Ermatinger•Clergue National Historic Site.

Due to the nature of our National Historic Site, the Coureur De Bois II are contacted to be a part of our interpretation on a regular basis – sometimes with little to no lead time, and they are most willing to join our reenactments; therefore, we are requesting that this exemption be effective during our prime operational season.

It is therefore requested that the Coureur De Bois II be exempt from the bylaw concerning the discharge of firearms within the City limits, at the Ermatinger•Clergue National Historic Site and further that this exemption for this entity be effective from May 1, 2007 to November 30, 2007.

Respectfully submitted,

Kathy Fisher, Curator
Ermatinger•Clergue National Historic Site

Recommended for approval,

Nicholas J. Apostle
Commissioner Community Services

RECOMMENDED FOR APPROVAL

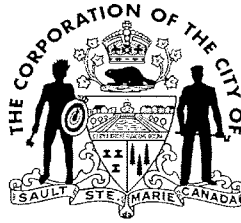
Joseph M. Fratesi
Chief Administrative Officer

jb/historic/ecnhs/07/special events/council report firearms bylaw request

cc: Historic Sites Board
D. Bourn
N. Apostle
L. Bottos

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

5(p)

2007 02 26

File: A-07-7-04

Mayor John Rowsell
Members of City Council

**Re: Engineering Services Agreement
Wellington Street East from Trunk Road to East Street**

At the regular meeting of 2006 09 25, Council approved retaining the firm of Totten Sims Hubicki for the design of the reconstruction of Wellington Street from Trunk Road to East Street. This is a major reconstruction of a revoked connecting link. MTO provided \$9 million in funding in 2006 for rehabilitation of connecting links which have been revoked with the opening of the new transportation corridor.

Based on today's estimate, the total cost to reconstruct this road including engineering is \$8,723,000. The PUC share for water, electrical and engineering is \$1,846,000, and \$1,074,000 for sanitary sewer reconstruction will come from sewer surcharge. The remaining \$5,803,000 will come from the \$9 million provided by the Province. Construction is scheduled to begin in 2008, possibly phased over 2 years due to the size of the project.

The total estimated cost for engineering in this agreement is \$870,000 of which \$198,000 will be recoverable from the PUC. Approximately \$300,000 is attributable to the City's share of design, most of which will be spent in 2007. By-law 2007-40 authorizing execution of an engineering agreement between the municipality and TSH will be found elsewhere on Council's agenda and is recommended for approval.

Respectfully submitted,

Recommended for Approval:



Don J. Elliott, P. Eng.
Director of Engineering Services



Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

/bb

RECOMMENDED FOR APPROVAL

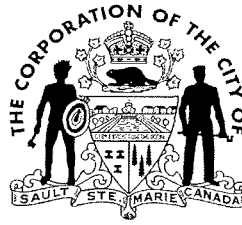


Joseph M. Fratesi
Chief Administrative Officer

F:\DATA\COUNCIL\D. Elliott\2007\Engineering Services\Wellington East 2007 02 26.doc

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

5(9)

2007 02 26

File: A-07-7-01

Mayor John Rowswell
Members of Council

**Re: Trunk Road Resurfacing – Black Road to Wellington Street East
Environmental Assessment**

At the 2006 09 11 meeting, Council approved the resurfacing of Trunk Road between Black Road and Wellington Street. This stretch of road is a revoked connecting link for which one-time rehabilitation funding was provided in 2006 from the Ministry of Transportation.

A portion of this road between Tuckett to a point east of Lake Street does not have a center left turn lane. It is the last portion of Trunk Road without this lane and the high accident counts support its construction. It is appropriate that this lane be constructed under this resurfacing project, rather than waiting until the road is reconstructed, which could be 10 or more years into the future.

The addition of this lane triggers the Class Environment Assessment process. Our consultant has completed the schedule 'C' EA, including two public open houses, to the point where the preferred alternative has been identified. The preferred alternative includes the construction of the center left turn lane between Lake and Tuckett, as well as a short extension of the existing left turn lane in front of the Churchill Plaza. Accordingly, the notice of completion will be advertised on March 3, 2007. This will begin a period of 30 days in which concerned citizens or agencies can request that the Minister of the Environment issue a Part II order making it necessary to complete a full environmental assessment.

There is a small group of citizens who are opposed to the construction of this lane. They are primarily avid cyclists. A request for a Part II order may prevent this project from proceeding this summer as the Ministry of Environment Review Office has such a backlog of requests under technical review. If a request is brought to the Minister, we will do what we can to resolve the issue in sufficient time to complete the work this year.

Progress is being made on resolving the cyclists concerns on Trunk Road. The outcome from last year's Environmental Assessment on Trunk Road, east of Black included direction from Council to revise the Cycling Master Plan. The 1995 Cycling Master Plan identifies Trunk Road as a primary cycling route, but it does not tell us what to build. STAC has issued a Request for Proposal to qualified consultants and expects submissions from interested parties by March 9, 2007. This activity has been essentially endorsed by the MOE in the Minister's denial of a request for a Part II Order on last year's EA. Many

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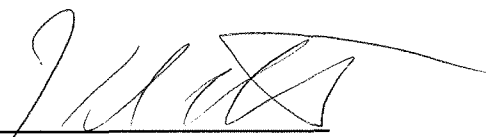
believe an off-street trail along the north side of Trunk Road beside the railway is the best solution. Based on our meetings with them, the Railway will consider this (it will encroach on their right of way), but not until we show them a master plan, endorsed by Council. Until the new master plan is finalized, we do not know what to build. Further, if an off street path is recommended, it can be constructed independently of any roadwork, pending railway approval and sufficient funding.

This report is provided for Council's information.

Respectfully submitted,

Recommended for Approval:

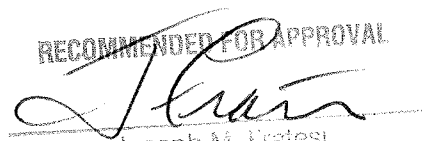


Don J. Elliott, P. Eng.
Director of Engineering Services

Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

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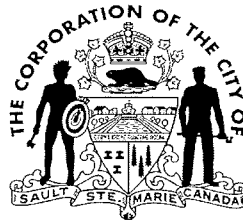
RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

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2007 02 26

Mayor John Rowswell
Members of City Council

Re: Roberta Bondar Marine Dock – Dredging

Background

On October 16, 2006 Council received as information, a report on the above noted (see attached). The report focused on the efforts to date regarding the dredging of the area to address the issues following the visit of the MS Columbus on September 25th 2006. As part of the exercise that included Purvis Marine being retained to carry out removal of wind rows of sedimentation in the area of the marine wall and docking location of the vessel, the firm of Stem Engineering was retained to provide an opinion using existing data of dredging to bedrock. The consultants report dated Feb 19th is also attached.

General findings by the consultant indicate that the majority of the bedrock is close to, or deeper than the recommended preferred minimum depth for the Columbus of 6.5m (21.3') There are a few exceptions at the very east of the dock. It was also observed that from the sounding data, the river bottom slopes down into the river channel and it is assumed that the bedrock generally does the same. Without reinforcing of the sheet pile wall, an estimate to dredge the affected area would be in the range of \$130,000.

It is recommended by the consultant, that before undertaking any further expenses in removal of dredge material or boulder, that the cruise liner be consulted in the findings and obtain their position.

A meeting was held with representation from City staff, Stem Engineering and the local agent Mr. Kozak, representing Ms Columbus on February 8th 2007. The meeting outlined the present conditions after expenditures undertaken to remove the wind row material. Mr. Kozak informed staff that notwithstanding the improvements and the established depth, at this time he has been advised by the owners of the Columbus, the cruise liner will not be coming to the Roberta Bondar dock in 2007 due to the continued low water levels being experienced in the Great Lakes and its return to the Sault in the future will be considered once water levels return to adequate depth. Mr. Kozak indicated that other ports like Sarnia, Port Huron and Tobermory experienced similar concerns in 2006 and are also impacted in a similar manner. He went on to say that the company is very happy with the facilities that are being provided at

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Roberta Bondar and the other tourism venues, contributing in making their stay for all involved a very worthwhile experience.

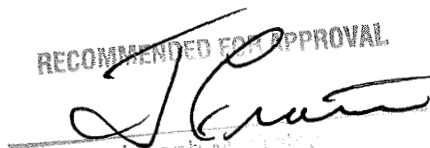
In conclusion staff is recommending that the report of Stem Engineering be accepted as information and that no further work be carried out at this time to increase the available depth through excavation to bedrock.

Respectfully Submitted by,



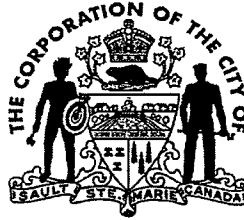
Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

JDD/bb

RECOMMENDED FOR APPROVAL

Joseph W. Dolcetti
Chief Administrative Officer

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

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2006 10 16

Mayor John Rowswell
And Members of City Council

Re: Bondar Marina – Dredging

Background

At the council meeting of September 25th 2006 Council received a report on the incident involving the MS Columbus and the need to address, through dredging the removal of high spots that were impacting the ship's return on October 5th and 16th 2006. At that meeting Council approved the following Resolution:

"Resolved that the report of the Chief Administrative Officer dated 2006 09 25 concerning Bondar Marina be accepted and the recommendation that authorization be granted to undertake the work required to dredge to the appropriate depth on the dock face at the Bondar Marina and that the work be single sourced to Purvis Marine at a cost not to exceed \$50,000.00 with funds to come from the 2006 Unforeseen Account be approved."

On September the 27th 2006, Purvis Marine was retained to carry out the dredging and as part of the preparation, surveys were conducted of the water depth. MCM Marine prepared this information in conjunction with Purvis Marine Limited who surveyed the area between the Roberta Park Marina entrance, west to the Holiday Inn parking lot. MCM Marine Limited registered their sounding survey to a referenced DATUM LWD IGLD 85 (176.38 meters or 578.4 feet). Included in the investigation, divers were able to assess wind rows of sedimentation that were located some distance from the marine wall consistent with the approximate location of the ship's stern and bow thrusters. It is speculated that given the lower water levels of the river and the use of the ships thrusters and wave action, that the river bottom sedimentation created these wind rows. **It should be noted that in conversations with the Captain, at no such time had the ship scraped bottom either docking or leaving the marina.**

In the investigation by the divers prior to dredging activities it was noted that enough sedimentation had been displaced to expose the bedrock and in some cases there was undermining occurring at the base of the sheet piling.

Subsequent to receiving approvals to dredge, mobilization of equipment started on October 2nd 2006. Over the course of several days thereafter Purvis Marine was able to remove approximately 16 truckloads of material representing 160 tons. The depth of the dredging achieved, was at or close to, bedrock at a recorded depth of 20 feet, referenced to chart DATUM.

Upon completion of the dredging and in conversation with Mr. Purvis, he advised that in some cases the area presently provides 21.5 feet and greater. It is not practical to try to uniformly provide this depth throughout because of the evidence of bedrock in and around 20 feet in some areas. Associated costs for complete dredging to a water level of 21.5 feet would be substantial and only through further engineering and assessment could implications of such dredging and related costs be determined.

Fluctuations in Lake levels – types (from: The Canadian Hydrographic Service, Central and Arctic region, Government of Canada)

Fluctuations in water levels in non-tidal areas are the result of several natural factors and may also be influenced by human activities. These factors operate on a time-scale that varies from hours to years. The levels of the Great Lakes depend on their storage capacity, outflow characteristics of the outlet channels, operating procedures of the regulatory structures, and the amount of water supply received by each lake. The primary natural factors affecting lake levels include precipitation on the lakes, run-off from the drainage basin, evaporation from the lake surface, inflow from upstream lakes, and outflow to the downstream lakes. Man-made factors include diversions into or out of the basin, consumption of water, dredging of outlet channels and the regulation of outflows.

There are three types of water level fluctuations on the Great Lakes:

(1) Long-term (multi-year): These fluctuations result from persistent low or high net basin supplies. They result in extremely low levels such as were recorded on some lakes in 1926, the mid –1930s and the mid –1960s, or in extremely high levels such as in 1952, 1973 and 1985-86. More than a century of records in the Great Lakes Basin indicate no regular, predictable cycle. The intervals between periods of high and low levels and the length of such periods can vary widely and erratically over a number of years, and only some of the lakes may be affected. The maximum recorded range of monthly water-levels, from extreme high to extreme low, have varied from 1.2 meters (3.94 feet) for Lake Superior to over 1.8 meters (5.94 feet) for the other lakes. A chart is attached as Appendix “A” covering a period from 1918 to 2004 for lake Superior illustrating a similar low water level below chart datum for the period from 1922 to 1928 and 2000 to 2004. Staff was unable to secure the information for 2005.

(2) Seasonal (one-year): These fluctuations of the Great Lakes levels reflect the annual hydrologic cycle. This is characterized by higher net basin supplies during the spring and early summer and lower net basin supplies during the remainder of the year. The maximum level usually occurs in June on Lakes Ontario and Erie, in July on Lakes Michigan, Huron, and in August on Lake Superior. The minimum lake level usually occurs in December on Lake Ontario, in February on Lakes Erie, Michigan and Huron, and in March on Lake

Superior. Based on the monthly average water levels, the magnitudes of seasonal fluctuations are quite small, averaging about 0.4 meters on Lake Superior, Michigan and Huron, about 0.5 meters on Lake Erie and about 0.6 meters on Lake Ontario. A plot of the average for the period 1918 to 2000 is attached as Appendix "B"

(3) Short-period (from less than an hour to several days): These fluctuations, lasting from less than an hour to several days, are caused by meteorological conditions. The effect of wind and differences in barometric pressure over the lake surface create temporary imbalances in the water level at various locations. Included in Appendix "C" is reference to hourly water levels and fluctuating levels for the period of September 24th 2006 to September 30th 2006 for lower St. Mary's River from the United States Corps of Engineers. During the period that the MS Columbus was in the Sault, water levels fluctuated 8 inches below datum

It should be noted that wind generated waves are superimposed on all three categories of water-level fluctuations. This is particularly evident in the Sault area when there is a westerly wind direction.

Use of the Docking Facilities by Cruise Ships and Other Large Boats

Cruise ships began utilizing the docking facilities at Roberta Bondar Marina in 1997. Each year, except 2003, to the present has seen its usage, however the frequency of visits has declined. In 1997 there was one cruise liner visiting the Sault with a total of 2 visitations. In 1998 the Columbus visited 5 times and 1999 we had the addition of another liner, Le Levant with combined visited a total of 11 times. These trips were during summer and early fall periods. In recent years the number of liners has reduced to one, the Columbus, and has focused only in the fall months. For the past several years, this liner visits approximately 3 times per year. For 2006 there were three dates. September 25th, October 5th and October 16th. For the 2007-year there are 3 tours planned. See Appendix "D" which is a listing of visitations from 1997 to present.

Although there may not be one over-riding reason, reasons for the reduction probably include several factors, ranging from scheduling difficulties because of availability of cruise liners, competition from other tours, the changes to the tourism industry after 9/11, etc.

The Coast Guard and other large vessels have utilized the marina frequently; although not as large in length, they have similar draught requirements as referenced in the technical data sheets for the respective vessels at 5 meters (16.5'). We understand most recently that the captain of the MS Columbus has informed the Mayor that they require a clearance of 6.5 meters or 21 feet referenced to Datum. With the sound survey recently completed as part of the Purvis Marine assignment, water depths referenced to datum is producing results on average of 20.5 feet.

Preliminary Engineering Review

Stem Engineering has been retained to provide an initial opinion on the possibility of additional dredging to bedrock and if required implications if some of the bedrock is removed to obtain the desired level. The consultant was asked at this time to investigate existing

information on record, the detailed construction drawings and field notes of 1991 and view the video inspection that was produced October 7th 2006, after the dredging was completed under the Purvis Marine contract.

The e-mail dated October 12th 2006 (see attached), concludes that the construction of the marine wall with the placement of anchoring pins, their separation and depth into the bedrock will allow the excavation of sedimentation to bedrock. The consultant is also producing a spreadsheet that will identify the bedrock elevations directly in front of the wall and with current geotechnical reports and current soundings provided by Purvis Marine, arrive at an understanding of the bedrock profile beyond the marine wall. Efforts to have this information tabulated as part of this report to determine if sufficient clearance could be achieved without excavating into bedrock, was not possible.

The consultant has noted in the correspondence, that removal of bedrock would not be possible without further investigation, design, and likely reinforcing.

Alternative locations to accommodate the MS Columbus

To accommodate the MS Columbus for the two remaining tour dates staff had general conversations with the local marine agent and the Captain in facilitating potential other locations. They included the government dock, Parks Canada locks and Algoma Steel dock. Although no detailed investigation was carried out it was generally agreed that each of the sites might present significant constraints/challenges that could not be overcome in such a short period of time. No further action was taken.

Discussions with the Captain to anchor the ship away from the dock face and tender the passengers by boat into the marina was considered, however it was determined that the strong currents and other factors would add additional risks. According to the Sault Star, the MS Columbus will be anchoring out from the break-wall of the Hilton Beach Marina on October 16th 2006 and arranging for the transfer of passengers to various tourist venues to include the Agawa Canyon tour and excursions along Highway 17 north.

Summary

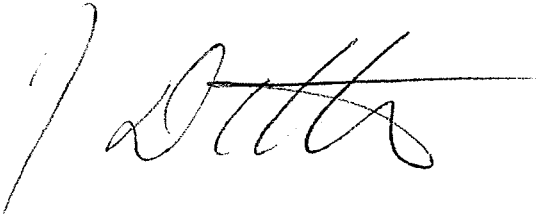
Water level fluctuations in the Great Lakes are the result of several natural factors and may also be influenced by human activities. These factors operate on a time scale that varies from hours to years. More than a century of records in the Great Lakes basin indicate no regular, predictable cycle.

After being advised of the captain's concern with fluctuating water levels, Council approved the dredging of sedimentation at a cost not to exceed \$50,000.00. Approximately 16 truck-loads, representing approximately 160 tons of sedimentation were removed. The depth of the dredging achieved was at, or close to bedrock at a depth of 20 feet, referenced to chart Datum. In some areas 21.5 feet or greater is provided. The Captain has advised the Mayor that the vessel requires 6.5-meter draught (21.3 feet). In further discussions with staff, the Captain was advised that we were attempting to accommodate dredging to 20 feet in order to accommodate the two remaining visitations. The Captain indicated he would prefer 21 feet.

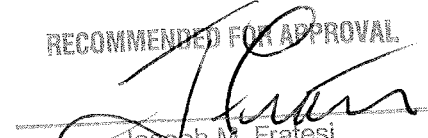
To assess the implications of dredging an additional depth, Stem Engineering was retained to provide an opinion using existing data/reports and construction design drawings of the marine wall (1991) to determine feasibility of dredging to bedrock, and if necessary, into bedrock and its implications to the existing marine dock face. The opinion provided by Stem Engineering suggests that sheet piling was designed with the anchoring pins to dredge to the base of the piling, and that any dredging of the bedrock was not possible without further investigation, design, and likely reinforcing.

At this time we are awaiting the results of Stem's investigation into bedrock elevations and its profile along the river bottom away from the sheet-piling wall to determine accurately available depth for dredging to bedrock. The next steps are to have Stem complete their preliminary investigation, arrive at an estimate and report to Council with their recommendations.

This interim report is provided for Council's information.



Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

JDD/bb

Jerry Dolcetti

From: Randy Beltramin [RBeltramin@stemeng.ca]
Sent: October 12, 2006 1:30 PM
To: Jerry Dolcetti
Subject: Roberta Bondar Park Sheet Pile Wall

Jerry

Further to our phone conversations, I have found the following information in the old Proctor and Redfern files.

Several geotechnical investigations were commissioned for the Roberta Bondar Park development, two of which were directly related to the sheet pile wall in question. Both reports were completed by Dominion Soil. The first investigation was completed to assist with the design of the sheet pile wall while the second documented the installation of the sheet piles and anchoring pins.

The first report included comments on the anchoring pin system that was utilized in the structural design of the wall. It stated that due to the high density of the sandstone bedrock at the site, the piles would not be able to set up in the bedrock, and if attempted the bedrock would shatter resulting in poor anchorage. The pin anchoring system was proposed to resolve this problem. The pins would be spaced at 4 foot centres along the wall and were designed to resist all of the lateral toe loads from the sheet piles (assumed all river bed soil could be removed in the future due to scouring or dredging). The required embedment into the bedrock was 0.7m, but 1m was recommended to ensure that localized poor rock quality would not affect the integrity of the pins. A load allowance was also to be incorporated into the pin design to permit load sharing to adjacent pins should an individual one fail.

In the second report Dominion Soils documented the tip of sheet pile elevations and adjacent bedrock elevations. Core drilling of the bedrock was completed at a number of points along the wall that confirmed the sound quality of the bedrock. The report also makes reference to a number of onsite modifications to the pins where individual sheet piles did not reach bedrock.

Based on these reports, it appears that the sheet pile wall was designed to accommodate dredging the soil in front of it down to bedrock. However, removal of the bedrock is not possible without further investigation, design, and likely reinforcing.

We are currently putting together a spread sheet identifying the bedrock elevations directly in front of the wall, and will tie this back to the current, average, and low water elevations. We will tie this in with the current soundings provided by Purvis as well as with the City's measurements to river bottom along the wall. Adjacent geotechnical reports for the tent and marina will also be reviewed to get an idea of the bedrock profile in the north south direction, which may be helpful should bedrock removal be a consideration.

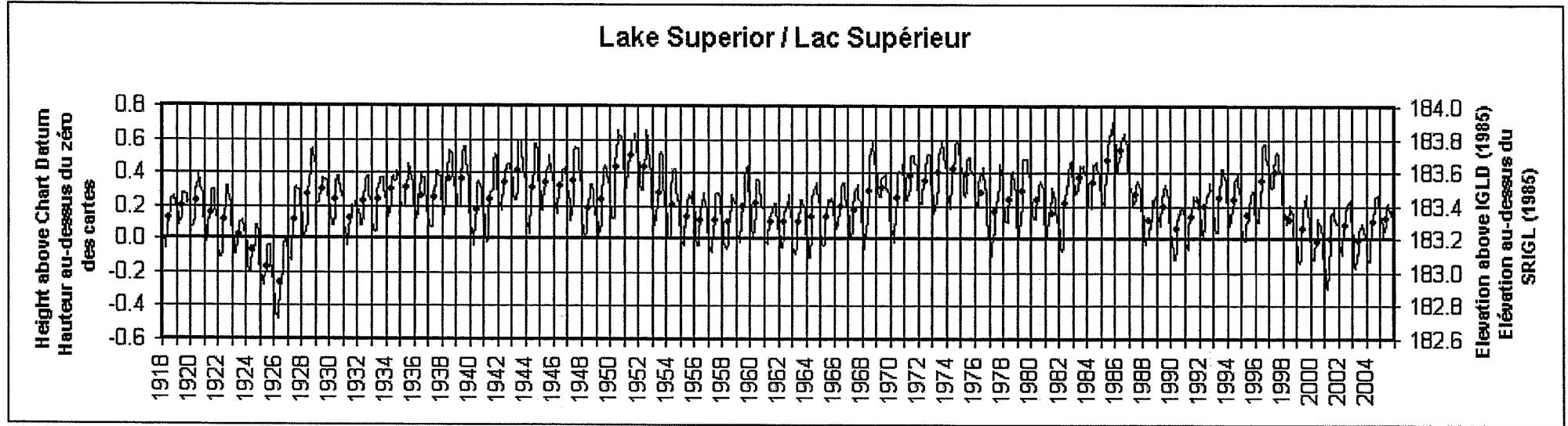
I trust this addresses your question at this time.

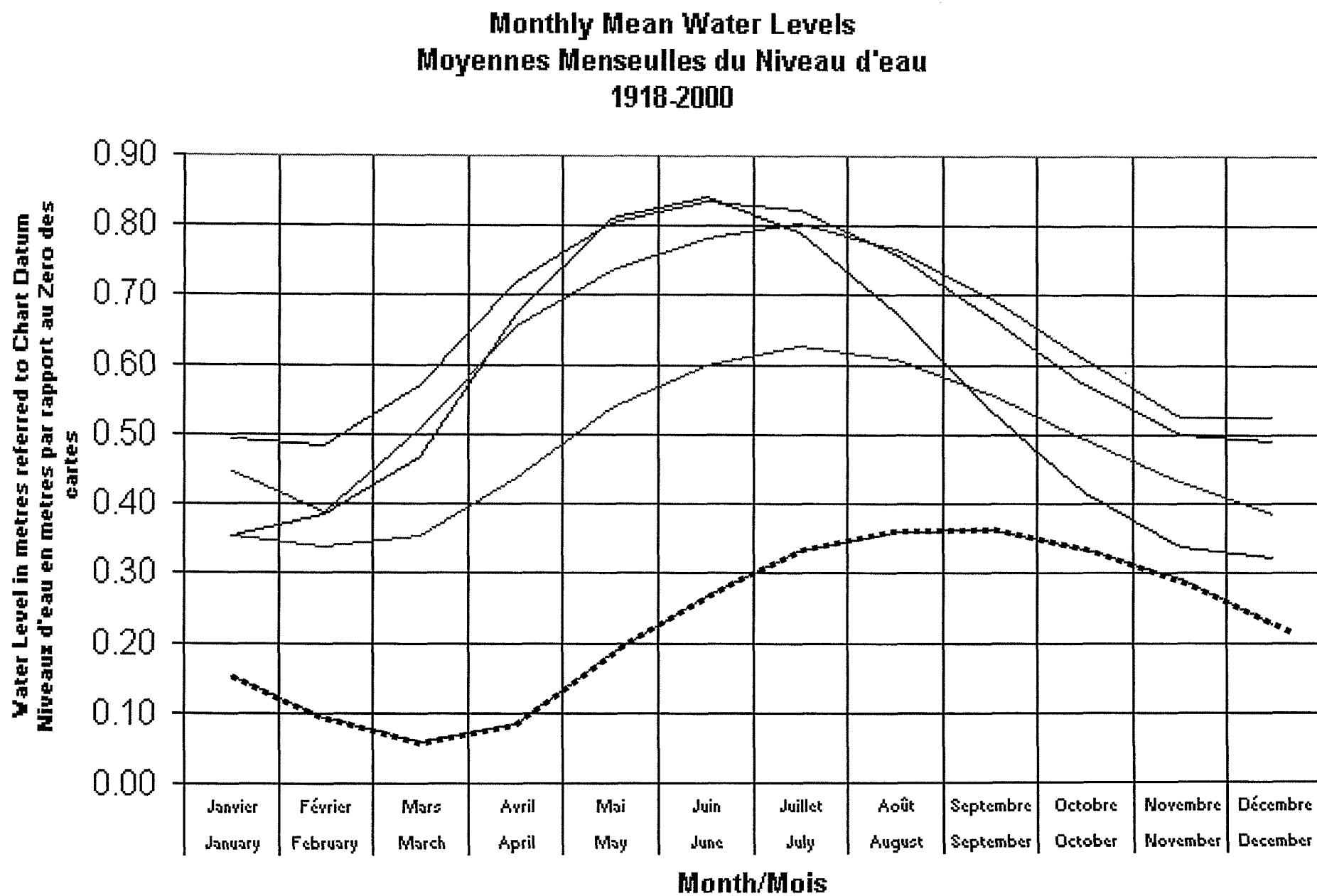


Randy Beltramin, P.Eng.

8 Queen Street East P6A 1Y3
 Sault Ste. Marie, ON, Canada
 p.705.942.6628 f.705.942.7515
rbeltramin@stemeng.ca
www.stemeng.ca

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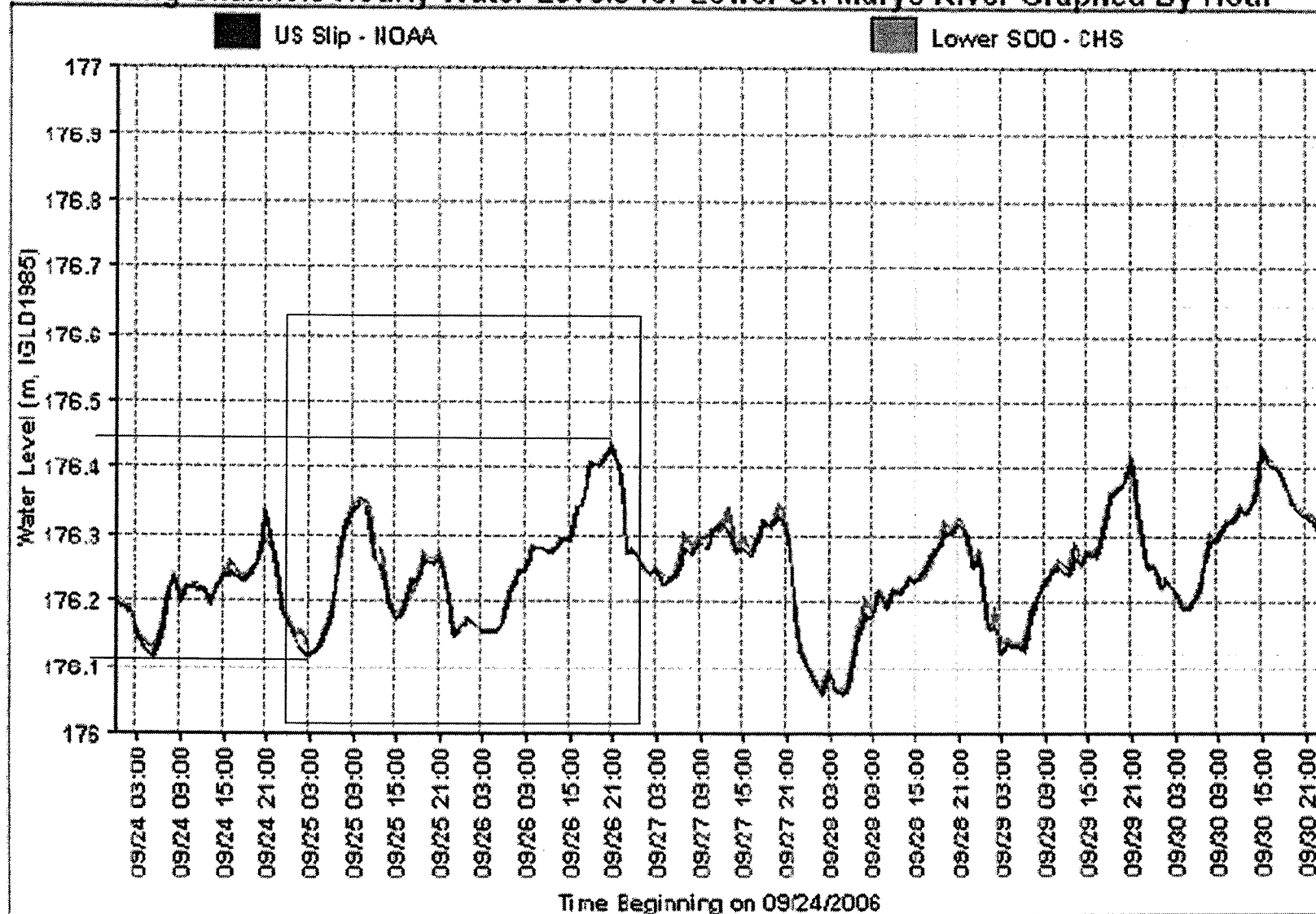




----- Superior/Supérieur — Huron — St. Clair/Sainte Claire — Erie/Érié — Ontario

Appendix "C" - Connecting Channels Hourly Water Levels for Lower St. Marys River-- Period of Record: September 24, 2006 to September 30, 2006 – Graph (from, United States Army Corps of Engineers)

Connecting Channels Hourly Water Levels for Lower St. Marys River Graphed By Hour



The Detroit District monitors water levels at numerous gaging stations along the St. Marys River. These reports show hourly readings, expressed in metric units relative to IGLD-85.

USACE -- United States Army Corps of Engineers, Detroit District

NOAA -- National Oceanic & Atmospheric Administration.

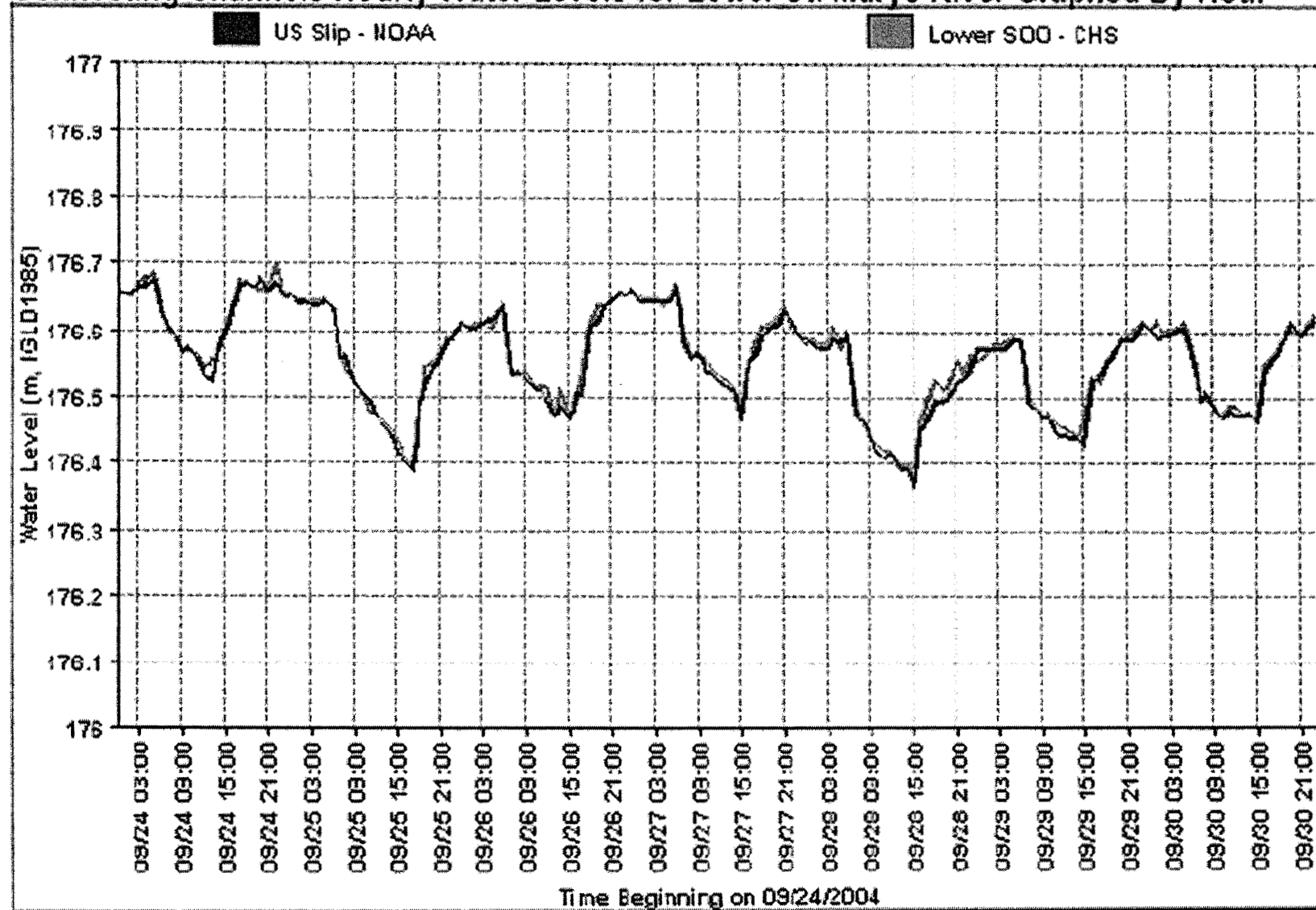
CHS -- Canadian Hydrographic Service.

OPG -- Ontario Power Generation Inc.

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Appendix "C" - Connecting Channels Hourly Water Levels for Lower St. Marys River- Period of Record: September 24, 2004 to September 30, 2004 - Graph (from, United States Army Corps of Engineers)

Connecting Channels Hourly Water Levels for Lower St. Marys River Graphed By Hour



The Detroit District monitors water levels at numerous gaging stations along the St. Marys River. These reports show hourly readings, expressed in metric units relative to IGLD-85.

USACE - United States Army Corps of Engineers, Detroit District.

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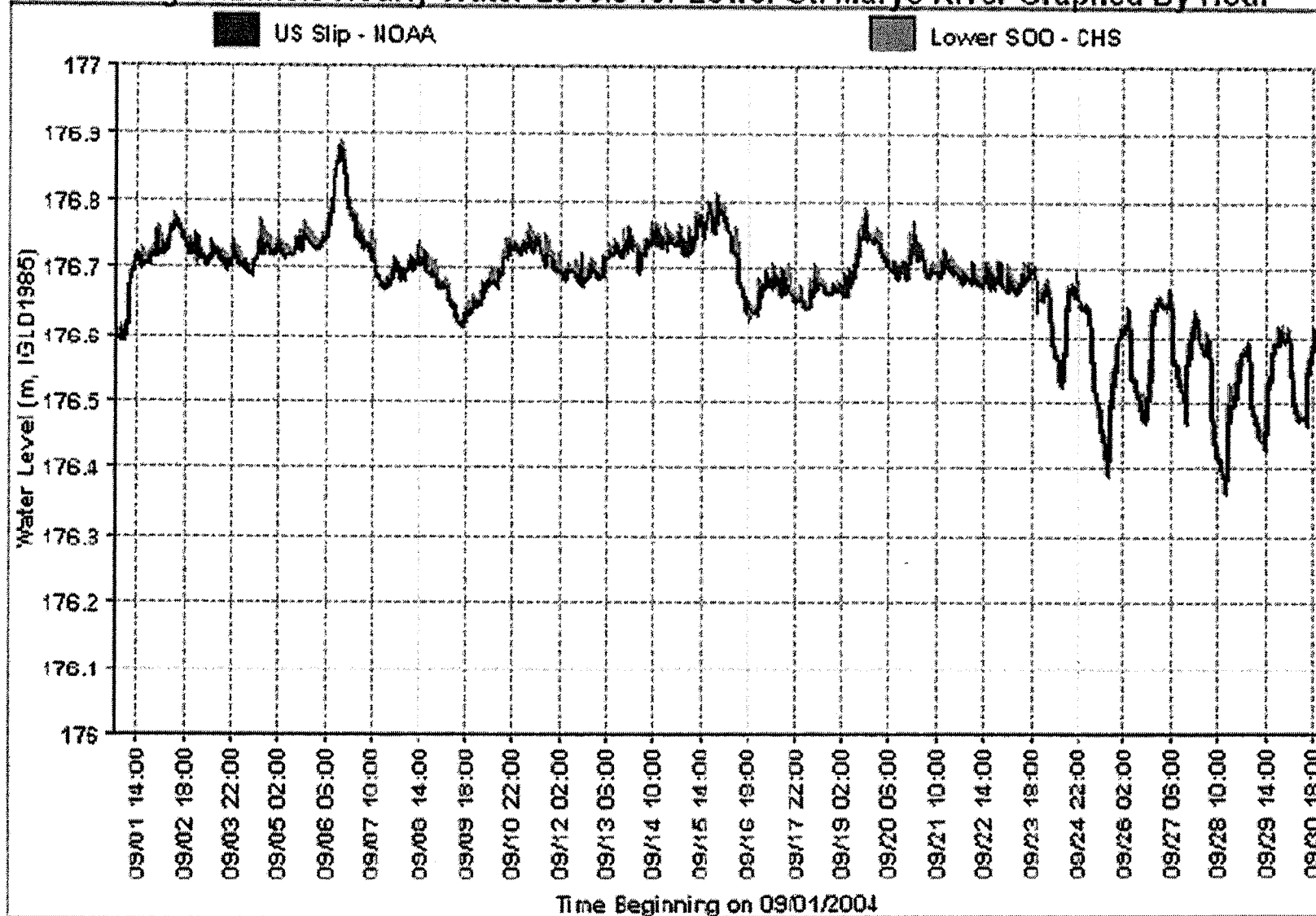
CHS - Canadian Hydrographic Service.

OPG - Ontario Power Generation Inc.

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Appendix "C" - Connecting Channels Hourly Water Levels for Lower St. Marys River- Period of Record: September 2004 – Graph (from, United States Army Corps of Engineers)

Connecting Channels Hourly Water Levels for Lower St. Marys River Graphed By Hour



The Detroit District monitors water levels at numerous gaging stations along the St. Marys River. These reports show hourly readings, expressed in metric units relative to IGLD-85.

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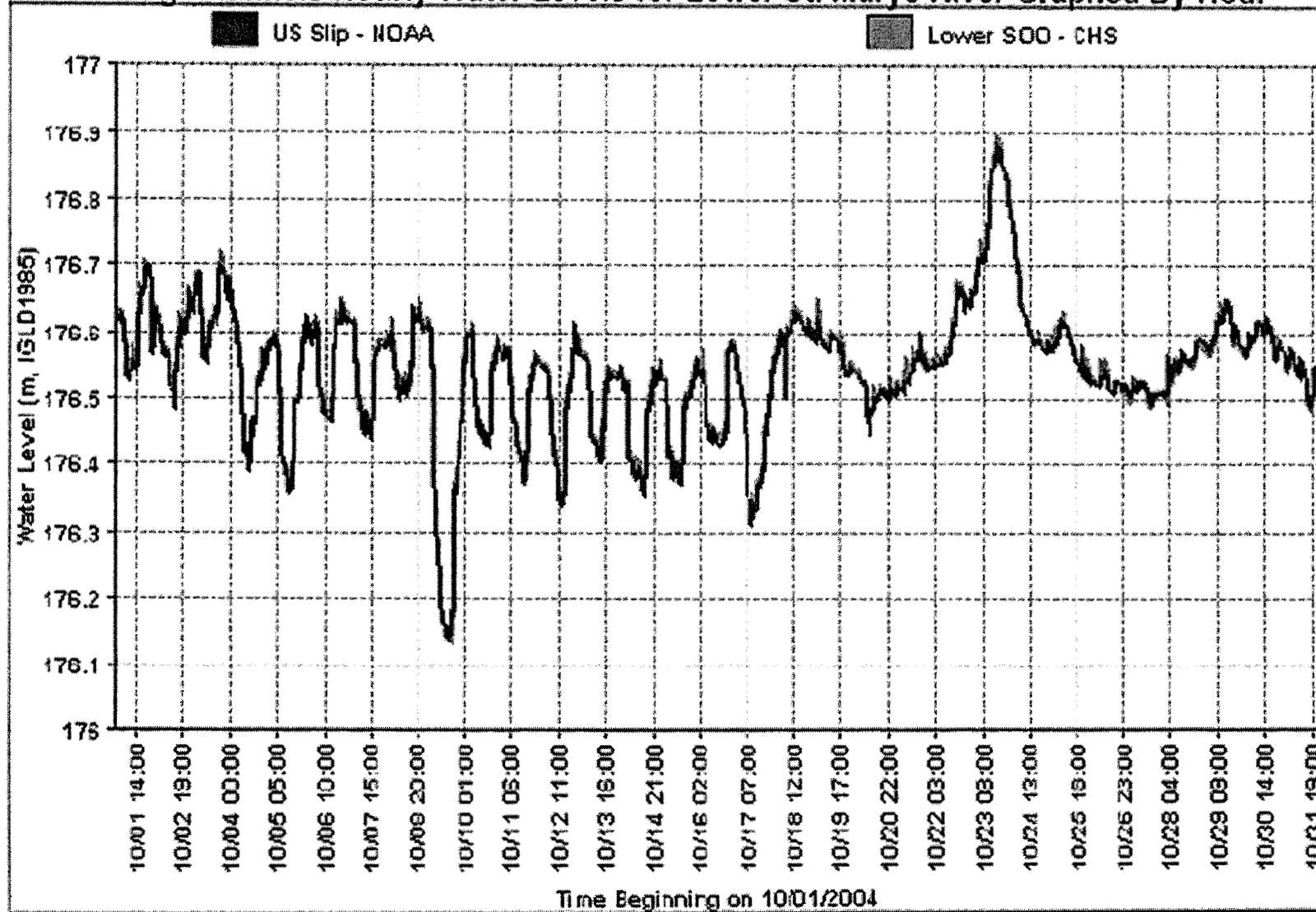
CHS – Canadian Hydrographic Service.

OPG – Ontario Power Generation Inc.

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Appendix "C" - Connecting Channels Hourly Water Levels for Lower St. Marys River— Period of Record: October 2004 – Graph (from, United States Army Corps of Engineers)

Connecting Channels Hourly Water Levels for Lower St. Marys River Graphed By Hour



The Detroit District monitors water levels at numerous gaging stations along the St. Marys River. These reports show hourly readings, expressed in metric units relative to IGLD-55.

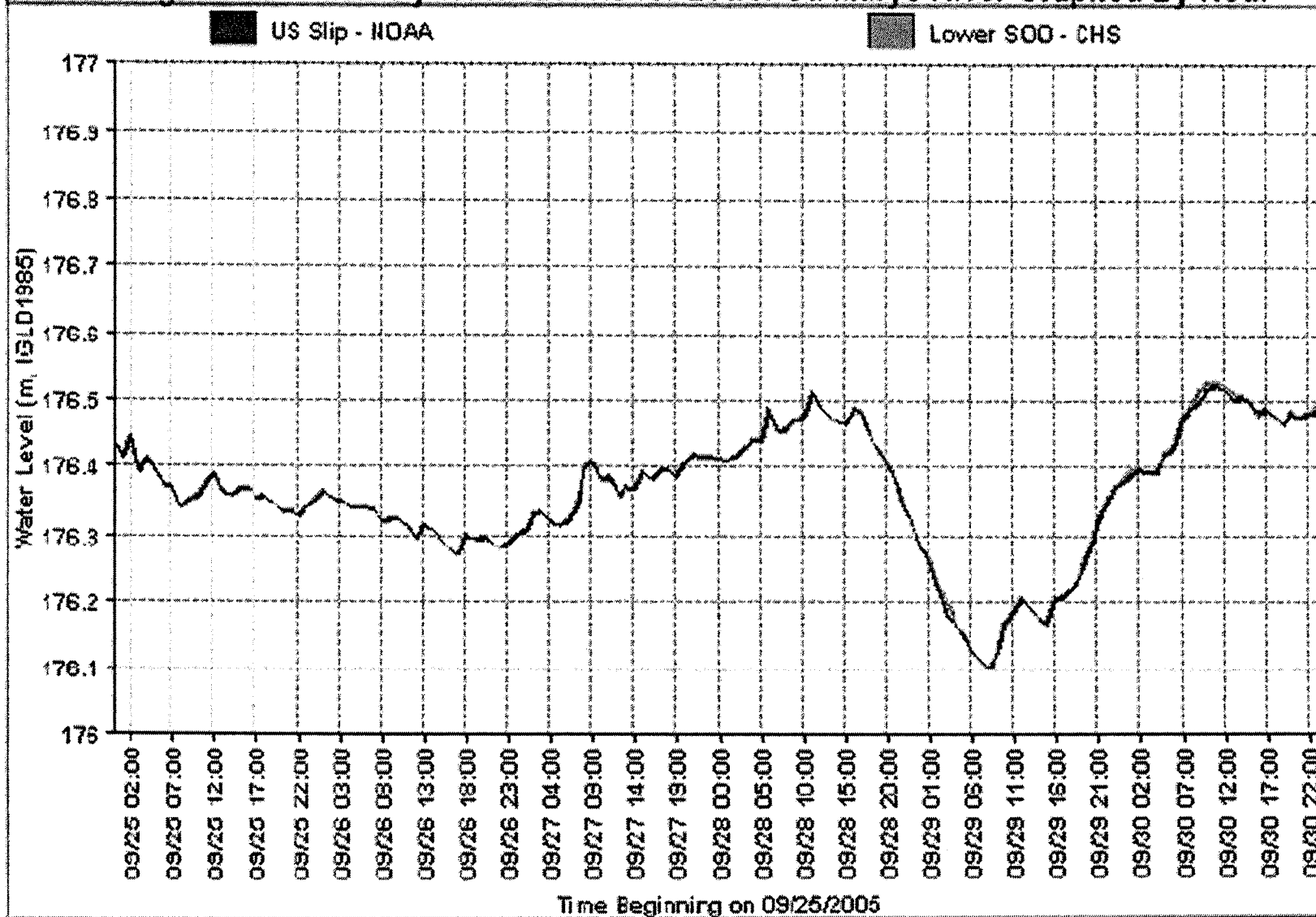
USACE – United States Army Corps of Engineers, Detroit District.

NOAA – National Oceanic & Atmospheric Administration.

CHS – Canadian Hydrographic Service.

OPG – Ontario Power Generation Inc.

Connecting Channels Hourly Water Levels for Lower St. Marys River Graphed By Hour



The Detroit District monitors water levels at numerous gaging stations along the St. Marys River. These reports show hourly readings, expressed in metric units relative to IGLD-65.

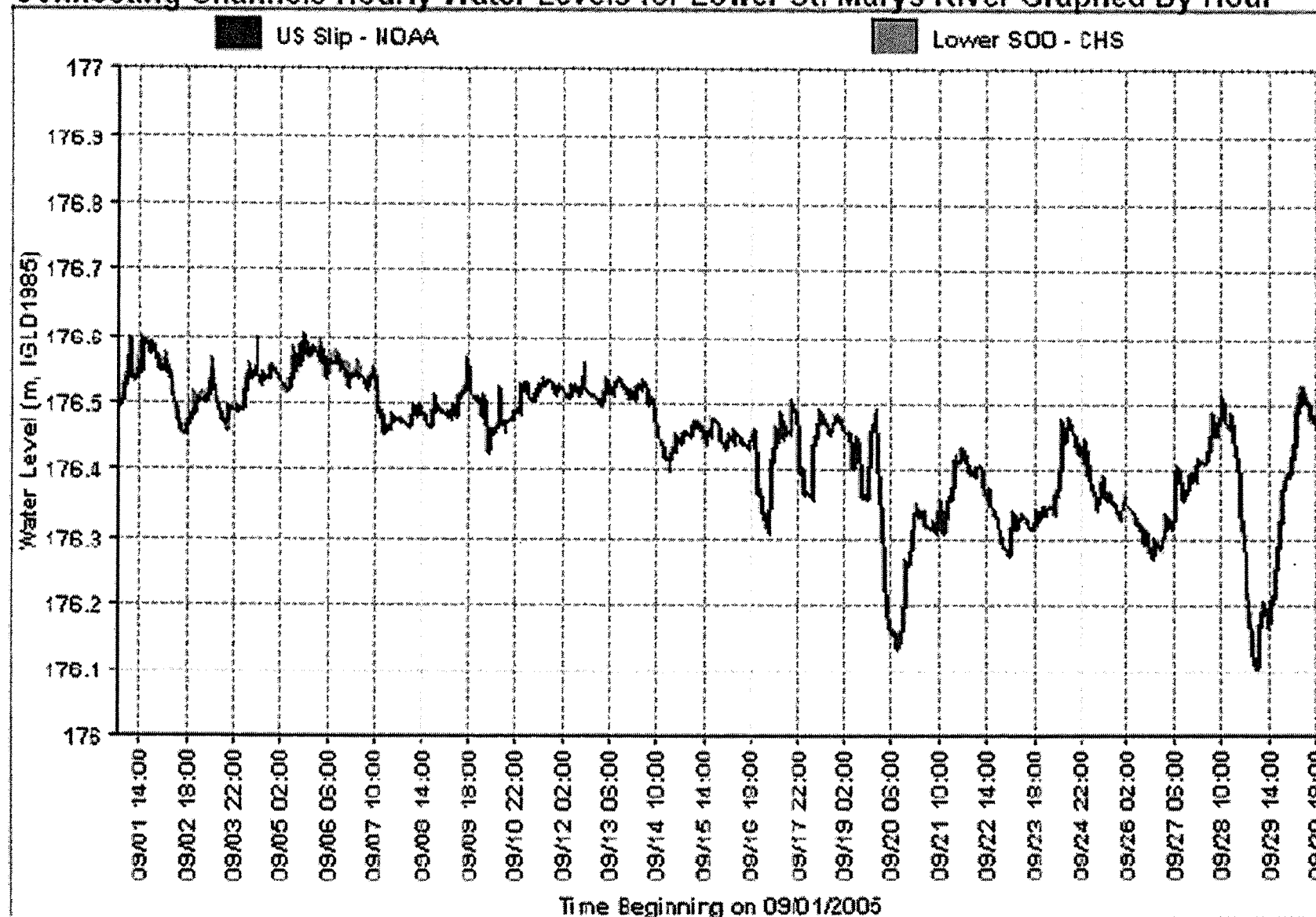
USACE - United States Army Corps of Engineers, Detroit District.

NOAA - National Oceanic & Atmospheric Administration.

CHS - Canadian Hydrographic Service.

OPG - Ontario Power Generation Inc.

Connecting Channels Hourly Water Levels for Lower St. Marys River Graphed By Hour



The Detroit District monitors water levels at numerous gaging stations along the St. Marys River. These reports show hourly readings, expressed in metric units relative to IGLD-55.

USACE – United States Army Corps of Engineers, Detroit District.

NOAA – National Oceanic & Atmospheric Administration.

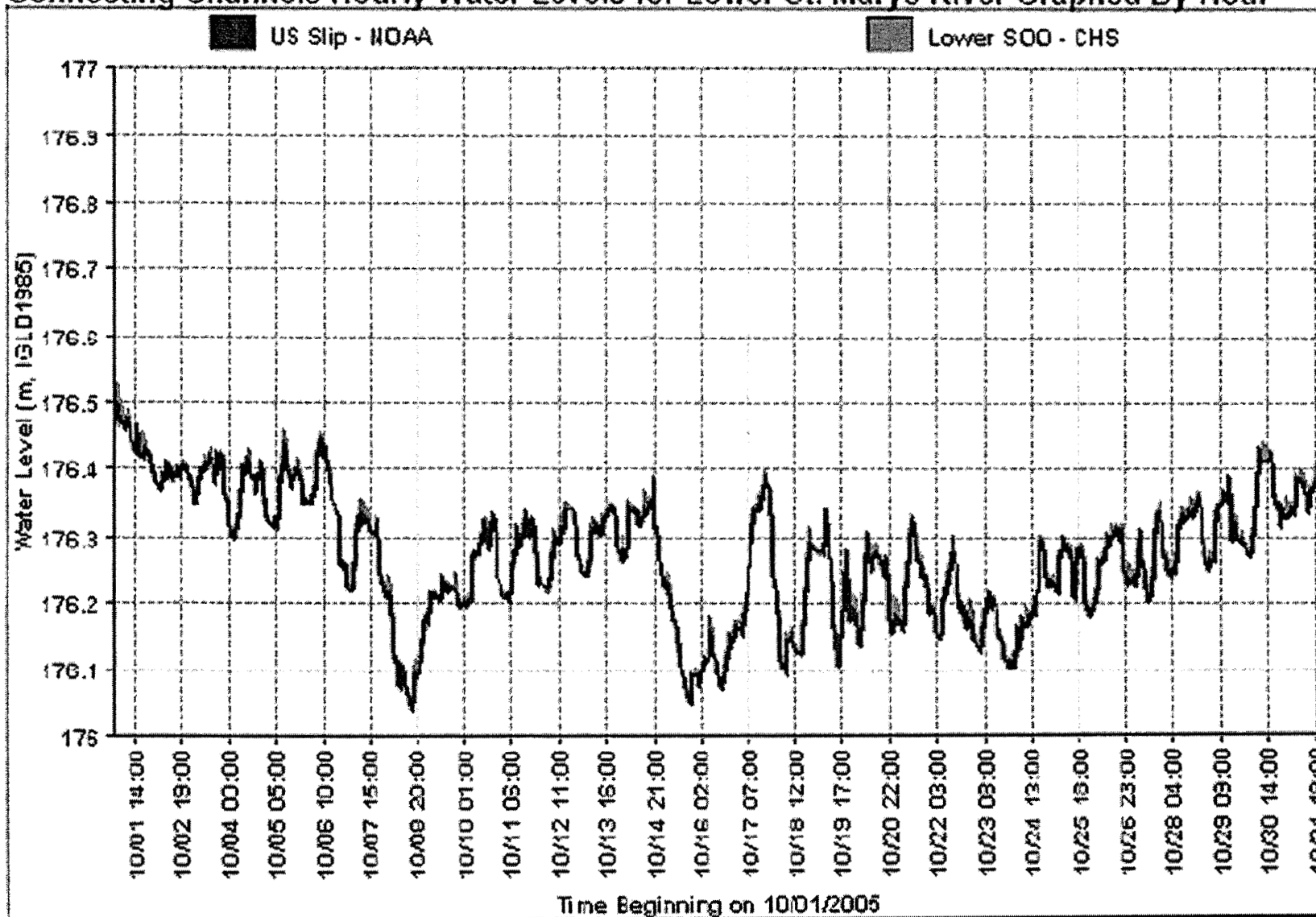
CHS – Canadian Hydrographic Service.

OPG – Ontario Power Generation Inc.

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Appendix "C" - Connecting Channels Hourly Water Levels for Lower St. Marys River-- Period of Record: October 2005 – Graph (from, United States Army Corps of Engineers)

Connecting Channels Hourly Water Levels for Lower St. Marys River Graphed By Hour



The Detroit District monitors water levels at numerous gaging stations along the St. Marys River. These reports show hourly readings, expressed in metric units relative to IGLD-85.

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OPG -- Ontario Power Generation Inc.

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Appendix "C" - Recorded Weather for Sault Ste. Marie, Michigan – Period of Record: September 2006
(from, NOAA's National Weather Service)

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PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6)

STATION: SAULT STE MARIE

MONTH: SEPTEMBER

YEAR: 2006

LATITUDE: 46 28 N

LONGITUDE: 84 22 W

TEMPERATURE IN F: :PCPN: SNOW: WIND :SUNSHINE: SKY :PK WND

=====

1 2 3 4 5 6A 6B 7 8 9 10 11 12 13 14 15 16 17 18
AVG MX 2MIN
DY MAX MIN AVG DEP HDD CDD WTR SNW DPTH SPD SPD DIR MIN PSBL S-S WX SPD DR
=====

1	74	50	62	2	3	0	0.00	0.0	0	5.8	14	140	M	M	0		16	140
2	73	51	62	3	3	0	0.00	0.0	0	5.2	12	140	M	M	0	8	15	120
3	72	57	65	6	0	0	0.00	0.0	0	4.2	13	290	M	M	1	1	15	290
4	79	57	68	9	0	3	0.00	0.0	0	4.3	12	300	M	M	1	1	14	290
5	79	57	68	10	0	3	0.00	0.0	0	6.3	14	300	M	M	3	12	17	310
6	70	50	60	2	5	0	0.00	0.0	0	5.3	13	50	M	M	0		17	60
7	76	50	63	5	2	0	0.12	0.0	0	8.2	23	230	M	M	2	13	28	230
8	66	45	56	-1	9	0	0.14	0.0	0	6.1	15	10	M	M	7	13	18	20
9	61	41	51	-6	14	0	0.00	0.0	0	6.5	13	310	M	M	1		17	10
10	61	40	51	-6	14	0	0.00	0.0	0	4.7	12	100	M	M	2		15	130
11	65	43	54	-2	11	0	0.00	0.0	0	7.2	15	150	M	M	1		21	100
12	59	52	56	0	9	0	0.01	0.0	0	6.4	14	90	M	M	10		17	80
13	68	51	60	5	5	0	0.00	0.0	0	5.0	13	300	M	M	7	1	17	320
14	75	51	63	8	2	0	0.00	0.0	0	3.1	7	300	M	M	0	1	M	M
15	77	46	62	7	3	0	0.00	0.0	0	3.4	10	230	M	M	1	12	15	190
16	73	52	63	8	2	0	T	0.0	0	6.1	15	150	M	M	3	123	21	150
17	77	61	69	15	0	4	0.11	0.0	0	7.2	16	210	M	M	7	138	22	220
18	67	53	60	6	5	0	0.67	0.0	0	8.8	16	200	M	M	6	13	23	210
19	60	45	53	-1	12	0	0.05	0.0	0	9.4	21	240	M	M	8	1	28	290
20	54	41	48	-5	17	0	0.11	0.0	0	7.3	16	280	M	M	8	1	22	280
21	63	40	52	-1	13	0	0.07	0.0	0	3.1	12	260	M	M	6	1	16	260
22	63	43	53	0	12	0	0.04	0.0	0	7.7	22	150	M	M	3	1	29	120
23	70	53	62	10	3	0	0.74	0.0	0	4.4	20	310	M	M	9	1238	32	300
24	54	41	48	-4	17	0	0.82	0.0	0	9.4	20	310	M	M	8	1	28	320
25	58	39	49	-3	16	0	0.09	0.0	0	10.1	26	290	M	M	7	1	37	290
26	62	40	51	0	14	0	0.03	0.0	0	5.7	16	230	M	M	4	1	21	210
27	53	44	49	-2	16	0	1.07	0.0	0	4.7	15	30	M	M	9	1	22	30
28	53	37	45	-6	20	0	T	0.0	0	5.9	15	300	M	M	7		22	30
29	55	37	46	-4	19	0	0.05	0.0	0	3.4	12	150	M	M	9	1	15	140
30	52	45	49	-1	16	0	0.29	0.0	0	6.3	13	150	M	M	9	1	16	150

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SM 1969 1412 262 10 4.41 0.0 181.2 M 139
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AV 65.6 47.1 6.0 FASTST PSBL % 5 MAX(MPH)

MISC ----> # 26 290 # 37 290
=====

- NOAA's National Weather Service
- Gaylord, MI Weather Forecast Office
- 8800 Passenheim Road
- Gaylord, MI 49735-9454
- 989-731-3384
- Page last modified: 13-Apr-2006 1:21 PM UTC

APPENDIX "D"

1997	MS Columbus	2 visits	September 24 & October 6
1998	MS Columbus	5 visits	September 1 – October 7
1999	MS Columbus	5 visits	August 29 – October 11
	LeLevant	6 visits	June 19 – September 25
2000	MS Columbus	6 visits	September 1 – October 12
	LeLevant	3 visits	June 14 – September 28
2001	MS Columbus	5 visits	September 3 – October 12
	LeLevant	2 visits	June 8 – September 14
2002	MS Columbus	6 visits	September 3 – October 10
2003		No visits	
2004	MS Columbus	3 visits	
2005	MS Columbus	4 visits	September 7 – October 5
2006	MS Columbus	3 visits	
2007	MS Columbus	3 visits	

REPORT FOR

**ROBERTA BONDAR MARINA DOCK
BED ROCK STUDY**

FOR

The Corporation of the City of Sault Ste. Marie

February 19, 2007

STEM Project No. 06127

PROVIDED BY:



8 Queen Street East, Sault Ste. Marie, Ontario, Canada P6A 1Y3
phone: 705-942-6628 fax: 705-942-7515 email: mail@stemeng.ca

TABLE OF CONTENTS**Roberta Bondar Marina Dock
Bedrock Study**

1.0	Introduction	1
2.0	Background	1
3.0	Available Data	1
4.0	Summary of Findings	2
5.0	Conclusion and Recommendation	3

Appendix A – Drawings

Drawing SK-1: Partial Plan and Profile
Sounding Survey Drawing
Drawing SK-2: Comparison of MCM Soundings

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1.0 INTRODUCTION

This report summarizes STEM's investigation of available data to determine the depth to bedrock in front of the Roberta Bondar Marina Dock, and whether dredging in front of the sheet pile wall is possible.

2.0 BACKGROUND

During a recent visit by the cruise ship Columbus, concerns were raised by the captain about the water depth in front of the Roberta Bondar Marina Dock to safely dock of his ship. The captain has identified that a depth of 6.5 metres (21.3 feet) is preferred for the ship. Measurements taken by the ship at the time of docking recorded spot depths as shallow as 4.9m (16').

A number of initiatives have since been undertaken to address this concern. These include soundings of the channel, an underwater camera inspection and depth measurements in front of the sheet pile wall, dredging in front of the dock to lower elevated areas in the river bottom to below 6.1 metres (20 feet), and this bedrock investigation.

3.0 AVAILABLE DATA

Proctor and Redfern Ltd. (P&R) was the consulting firm responsible for the design and construction administration of the Roberta Bondar Park development. In 1995, STEM Engineering Group acquired their local office. Though all of the original records were sent to a central file storage in Toronto, copies of then-current projects were retained for quick reference. A search of these records produced documents directly related to the dock, and is listed below:

- Design Drawings for the sheet pile wall (P&R Drawings A1-91037-G1 to A1-91037-G9)
- Geotechnical Investigation used for the wall design (Dominion Soils report 91-3-T1)
- Geotechnical Report of the sheet pile installation (Dominion Soils report T91058)

Other pertinent data that were reviewed:

- Underwater video and depth measurements by Porpealia Repair in front of the sheet pile wall (December 2006).
- Survey drawings prepared by MCM Marine Inc. and Purvis Marine Ltd. of the river bottom in front of the Roberta Bondar dock (September 2006 and December 2006)
- Technical Report by the City Engineering Department entitled 'Lake Superior and St. Mary's River Water Level (Current/Historic)

It should be pointed out that survey completed by MCM Marine uses the International Great Lakes Datum (IGLD 1985) elevation of 176.38m (578.7') for St. Mary's River. IGLD 1985 elevations are the datum water levels used for navigational charts throughout the

Great Lakes. Actual water elevations will vary from this due to a number of factors (i.e. wind speed and direction, rainfall, water flow from Lake Superior, etc.). For example, when the ship visited the Sault on September 26, 2006, water levels varied from 0.03m (0.1') to 0.25m (0.8') below chart datum due to a strong prevailing wind from the west. When the ship departed the next day, water levels had recovered to 0.2m (0.7') above chart datum.

4.0 SUMMARY OF FINDINGS

Water depths noted below are based on the IGLD 1985 datum river elevation of 176.38m (578.7'), as described in the previous section.

Bedrock Depth

The elevation of bedrock directly in front of the dock wall was determined both during the original sheet pile installation by Dominion Soils, and more recently from an underwater inspection by Porpealia Repair.

The depths determined from core drilling during pile installation were documented in the Dominion Soils Report T91058. Seven (7) core drills were completed along the south wall of the dock with depths **ranging from 6.36m (20.9') to 7.58m (24.9')**.

The recent underwater inspection by Porpealia recorded the condition of the base of sheet pile wall and measured water depths at exposed bedrock locations. Depths were mostly in the **range of 6.46m (21.2') to 6.97m (22.9')** with one measurement near the east end of the dock of 6.03m (19.8'). Review of the video at this shallow bedrock location revealed that it tapers down at least 0.15m (.5') immediately away from the wall and on either side. This would indicate that for a docking ship there would be **at least 6.1m (20') of depth** at this location.

Drawing SK-1 in Appendix A has been produced to show the location of the above measurements and the associated depths. Since the bedrock elevations are only known at exposed locations along the face of the dock the bedrock profile can only be interpolated between these points. Shallower depths are possible between recorded locations.

River Bottom Depths

MCM Marine Incorporated and Purvis Marine Limited were commissioned by the City on September 27, 2006 to complete a sounding in front of the Roberta Bondar dock to determine the profile of river bottom. A drawing was produced and included in the technical brief prepared by the City's engineering department on October 13, 2006 entitled 'Lake Superior and St. Mary's River Water Level (Current/Historic)'. A copy of this drawing is included in Appendix A. Again it should be noted that the depths are based on chart datum IGLD 1985.

This survey shows water depths ranging from 5.51m (18.1') to 6.55m (21.5') directly in front of the dock, and gradually getting deeper out into the channel. Consistent depths in excess of 21' were recorded on the river side of the docked ship.

Subsequent to the sounding the City commissioned Purvis Marine to dredge the river bed in front of the dock to a minimum depth 6.1m (20'). The recent dive inspection by

Porpealia revealed that that this has been achieved, outside of some boulders and small areas of gravel bottom toward the west end of the docking area. **Boulder depths of 5.18m (17.0') to 6.1m (20.0')** were recorded, as well as **depths to small gravel areas of 5.18m (17') and 5.79m (19')**. One reading approximately 7.6m (25') out from the east end of the dock showed a **depth to bedrock of 6.12m (20.1')**. These readings are shown on Drawing SK-1 in Appendix A.

MCM Marine also completed another sounding of the river in December in conjunction with other work they were performing in the area. A copy of the updated sounding was provided to the City. Review of this recent sounding correlates with the Porpealia dive inspection noted above. Drawing SK-2 in the Appendix provides a comparison of the September and December 2006 soundings.

Sheet Pile Wall Anchorage

The original geotechnical report 91-3-T1 completed by Dominion Soils concluded there was insufficient thickness of granular river bottom above bedrock to provide anchorage for the sheet piles, especially with the potential for scouring and over dredging. It was also determined that due to the high density of the native sandstone bedrock the sheet piles on their own would not be able to anchor into the rock, even with the addition of driving shoes.

An anchor pin system was proposed to secure the toe of the sheet pile wall to the bedrock. 65mm (2½") steel pins spaced at 1.2m (4') along the outside face of the wall and embedded 1m (3.3') into the sandstone were recommended to resist all of the lateral loads from the wall. P&R utilized this pin system in the design of the sheet pile wall.

5.0 CONCLUSION AND RECOMMENDATION

From the above information the following can be concluded:

- The Columbus prefers a water depth of 6.5m (21.3') for safe navigation.
- The recorded **depth to bedrock** in front of the wall is mostly in excess of 6.39m (21.0') below chart datum IGLD 1985, except at one location near the east end of the dock that had an effective depth of 6.1m (20') below the river datum elevation of 176.38m (578.7').
- The **gravel river bottom** has generally been dredged to a minimum depth of 6.1m (20') in front of the dock, except for two minor raised areas having depths of 5.18m (17') and 5.79m (19') toward the west end.
- Dredging was unable to remove a number of medium (0.6m, 2') to large boulders (2m, 6') that ranged in depth from 5.18m (17.0') to 6.1m (20.0').
- The river bottom slopes down gradually as you move away from the dock.
- The water levels in the river were below chart datum by up to 0.25m (0.8') on the day Columbus docked, and 0.2m (0.7') above datum the next day when it left.
- The bottom of the sheet pile wall that forms the face of the Roberta Bondar Dock is secured to the bedrock with a steel anchor pin system.
- All of the river bottom can be dredged from in front of the sheet pile wall down to bedrock without affecting the integrity of the wall.

In summary, it appears the majority of bedrock is close to, or deeper than, the recommended depth for the Columbus of 6.5m (21.3'). The exceptions being an area at

the very east end of the dock that has a depth of 6.1m (20') to bedrock. In addition, with soundings showing the river bottom sloping down into the river channel it can be assumed the bedrock generally does the same. Actual depth measurements at several exposed bedrock locations away from the dock face appear to confirm this. Conventional dredging of the gravel river bottom can therefore be done to achieve the recommended depth over a majority of the docking area without reinforcing of the sheet pile wall. Purvis Marine has estimated the cost of this work at \$130,000.

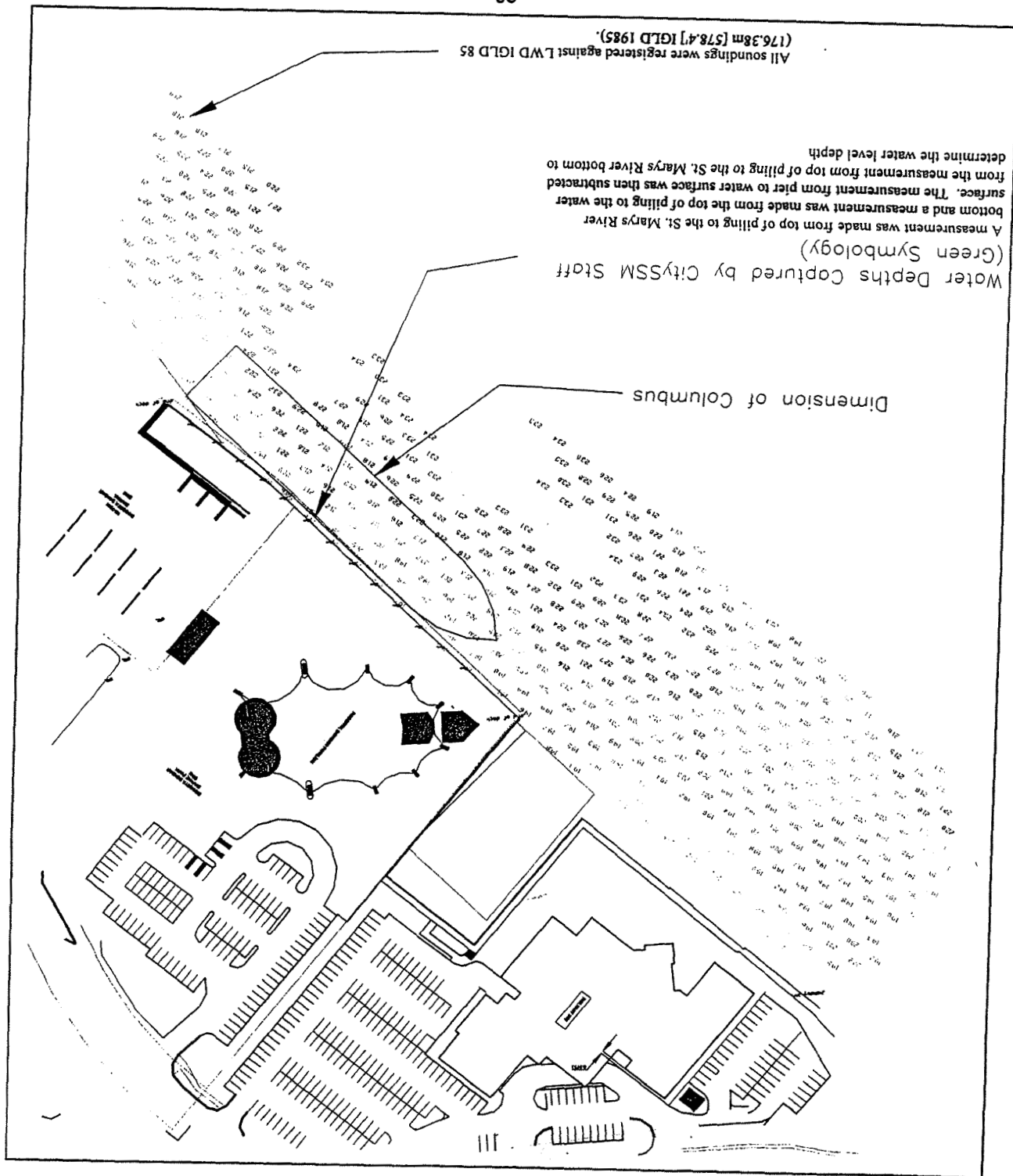
Should it be desired to lower the bedrock in the elevated areas to achieve the recommended safe depth for the cruise ship, further work will be required to determine the extent of bedrock removal. Once this is done the extent of sheet pile reinforcing, if required, can be determined.

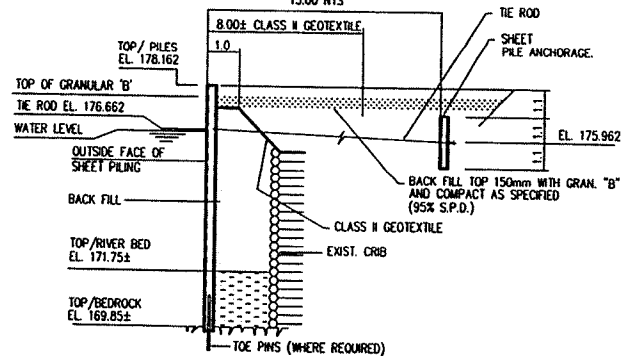
Though some dredging was undertaken this past fall to cut down gravel mounds on the river bed to at least 6.1m (20') some shallower areas remain. These consist of smaller gravel piles and isolated boulders that could not be removed with the equipment at that time. These areas can be addressed, if required, with proper equipment.

It is recommended, however, before allocating any further funds for bedrock, boulder, or gravel removal that the cruise line be first consulted about whether they would accept the shallower recorded depths in the localized areas. They may consider some or all of these depths within acceptable tolerances when taking into account the available draft under the ship.

Randy Beltramin, P. Eng.
Principal

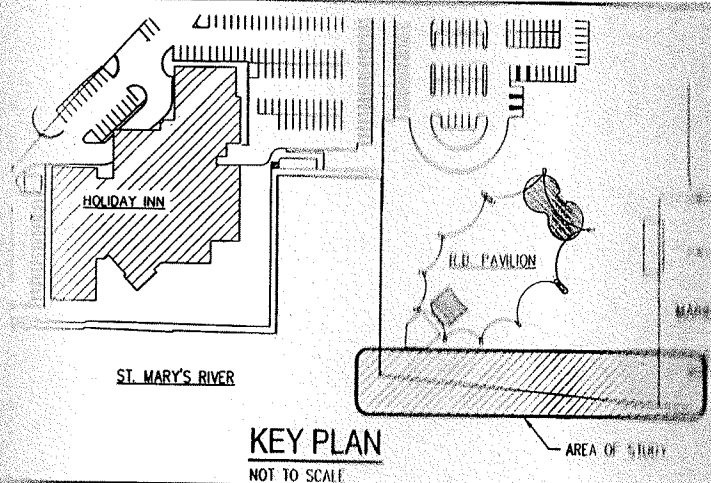
Overview of Water Depth Survey - Period of Record: September 27, 2006 (from, MCM Marine Inc. & Purvis Marine Limited)





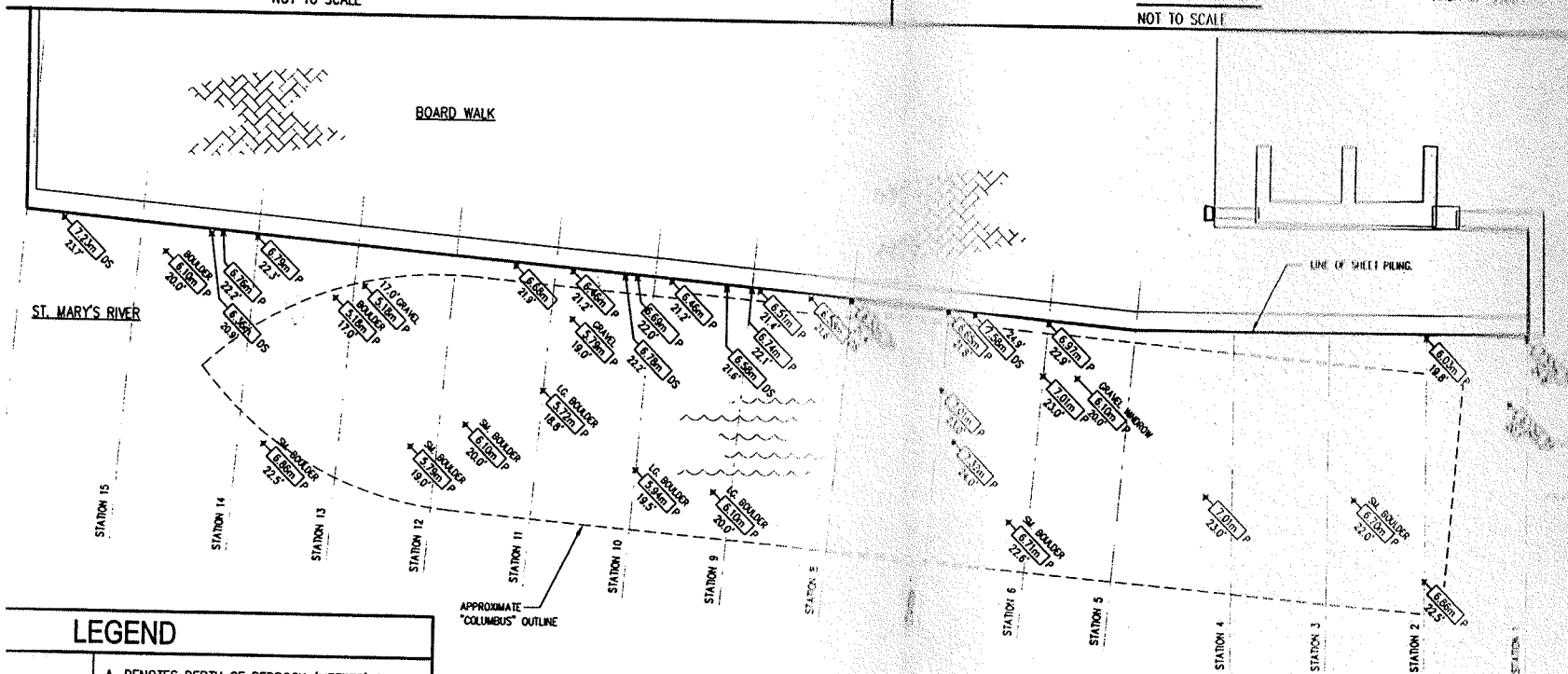
TYPICAL SHEET PILE SECTION

NOT TO SCALE



KEY PLAN

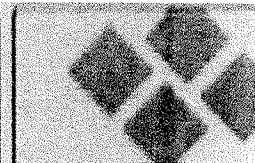
NOT TO SCALE



PLAN

LEGEND

- A. DENOTES DEPTH OF BEDROCK (METRES) BELOW CHART DATUM LWD IGLD 85 ELEV. 176.38m
- B. DENOTES DEPTH OF BEDROCK (FEET) BELOW CHART DATUM LWD IGLD 85 ELEV. 176.38m (578.7')
- C. DESCRIPTION OF RIVER BOTTOM IF NOT BEDROCK
- D. DENOTES SOURCE OF MEASUREMENT
P--PORPEALIA INSPECTION DIVES (2006)
DS--DOMINION SOIL REPORT T91058 (1991)



STEM

PROJECT NO.	DATE
PROJECT NAME	DATE
PROJECT LOCATION	DATE
PROJECT DESCRIPTION	DATE

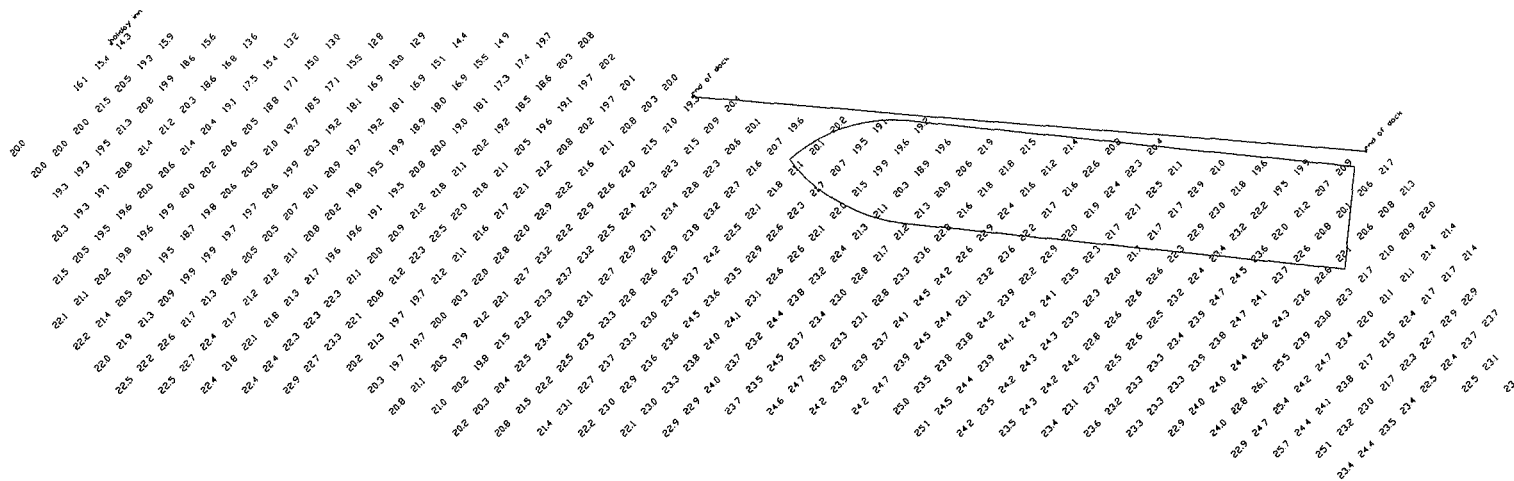
CLIENT
THE CORPORATION OF THE CITY OF BAULT STE. MARIE
PROJECT
ROBERTA BONDAR
MARINA DOCK
BED ROCK STUDY

DRAWING
PARTIAL PLAN & PROFILE

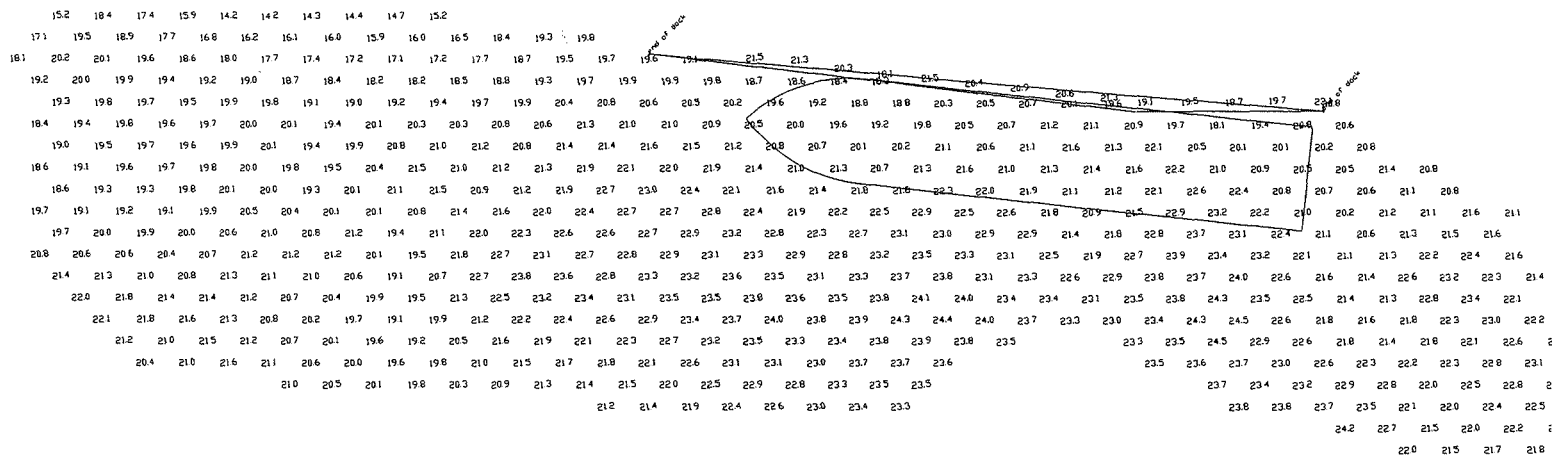
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PLOT SCALE	1:1
STEM PROJ. NO.	06127
CAD FILE	06127-BK1
FORMAT SIZE	280mmx432mm
DRAWN	M.C.
DESIGNED	
CHECKED	RGB
DATE	10 JAN 2007

DRAWING
1 OF 1 SK-1

5612



DECEMBER 2006 SOUNDINGS



SEPTEMBER 2006 SOUNDINGS

STEM
ENGINEERING GROUP

REVISIONS:		
NO.	DESCRIPTION	DATE
A	PART OF REPORT	19 FEB 07

SEAL:

CLIENT:
THE CORPORATION OF THE
CITY OF SAULT STE. MARIE

PROJECT:
COMPARISON OF
MCM SOUNDINGS

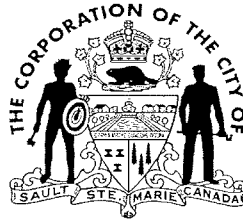
DRAWING:
SOUNDINGS PLAN

SCALE: N.T.S.
PLOT SCALE: 1:1
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CAD FILE: 06127-SK2
FORMAT SIZE: 280mmx432mm
DRAWN: MLC
DESIGNED:
CHECKED: RGB
DATE: 19 FEB 2007
DRAWING
1 OF 1
SK-2

561

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

5(s)

2007 02 26

Our File: A-04-5-05

Mayor John Rowswell
Members of City Council

**RE: RECONSTRUCTION OF SEWAGE DUMPING STATION
WEST END WASTEWATER TREATMENT PLANT**

The Engineering Department, together with operations staff of the PUC have identified a need to reconstruct the existing sewage dumping station located at the West End Wastewater Treatment Plant.

BACKGROUND

On behalf of the City, the PUC operates a sewage dumping station at the West End Wastewater Treatment Plant. This facility is used by private contractors to dump sanitary sewage, primarily from septic tanks and various industrial wastewater sources from the Sault Ste. Marie area. For some time now, it has been known that the City needs to exercise greater control over who is dumping wastewater and the composition of that wastewater. There have been occasions when this wastewater is extremely high in a certain biological parameter such as Biochemical Oxygen Demand (BOD). Because the treatment process is biological, a high concentration of a parameter such as this can completely disrupt the process and in extreme cases knock it out completely. Another major issue is the presence of sand and grit in the dumped sewage, which is very hard on equipment.

The Ministry of the Environment considers this a potential non-compliance issue. MOE inspection reports for the West Plant state that "there is currently very little monitoring of this [dump] site and access is not restricted. Having this site as open as it is, could allow for the dumping of hazardous/dangerous wastes into your plant and upsetting the biological treatment process. Also, having this located so close to the plant itself does not allow for [the benefits of] dilution".

DISCUSSION

Originally, we had planned to construct a new dump station at the end of the new Yates Avenue extension, in order to provide significant dilution for the dumped sewage upstream of the Plant. The construction was to proceed as part of the Yates Avenue extension/Industrial

Land Development project in 2004. However, further research suggested that the City would be better served if we reconstructed the dump station at the Plant, with enhanced features as follows:

- *Grit Removal:* removal of gravel and abrasive material would decrease service requirements on equipment in the pumping station at the west plant, increase operating lifespan of the equipment and decrease operational costs.
- *Card Swipe System/Flow Metering/Billing:* The card system will facilitate monitoring users, secure access to the facility, facility activation and generation of billing information. Currently, municipalities that operate similar facilities charge a fee by volume. The user fees offset the capital, operational and maintenance costs of the facility.
- *Security:* Currently, users of the existing facility may dump 24 hours a day, seven days a week with no access control. Options regarding barriers and fencing, and hours of operation will be established.
- *Suspect Load Testing:* The testing will be used to prevent wastes from being deposited into the sanitary system that are contrary to the sewer use bylaw, thereby reducing the likelihood of plant upsets.
- *Waste storage and controlled release of waste into the system:* The temporary storage of waste will be required to allow for dilution and controlled rate of release of waste into the wastewater stream, thereby reducing the possibility of shocking the treatment process.

The practice of charging haulers by the gallon for sewage treated is a common practise in other municipalities. It appropriately recognizes that there is a cost to the City and its ratepayers for treating sewage from rural areas where no sewer surcharge is recovered.

It is noted that during preliminary design for this station, a consultation meeting was held with local haulers to obtain their input into the design. They were advised that council would be asked to approve the collection of a charge for hauled sewage if this new facility is approved for construction. The details of this will be included in a revised sewer use by-law currently under review by the Engineering Department. Local haulers understood the need for this user fee.

The cost of a facility with all of the above features is in the vicinity of \$800,000. The sewer surcharge budget is under considerable pressure over the next several years as we pay for the East End Wastewater Treatment Plant, therefore it is not feasible to construct this type of facility at this time. However, it is critical that the issue of security be addressed, in order to protect the plant operation from potential upsets. Accordingly, the PUC has installed the security cardlock and camera system under our approved 2006 capital budget for the treatment plants at a cost of \$60,000. This equipment can now be put into operation. The PUC will issue security cards to approved haulers in order to control access to the dump facility. Recreational vehicles will still be permitted to dump at this facility at a separate discharge point, which is not compatible with commercial haulers equipment. These facilities can be used to bill

haulers for dumping. This will be addressed in the updated sewer use by-law in the near future.

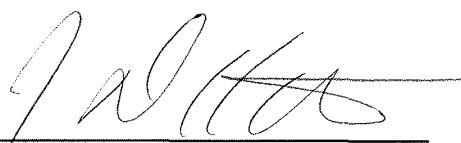
RECOMMENDATIONS

In order to reduce the risk of an event which would put the plant effluent out of compliance with our Certificate of Approval, the Engineering Department recommends PUC Services be authorized to issue security cards to licensed septage haulers to permit dumping of septage at the West End Plant Dump Station. Consideration will be given in the updated sewer use by-law to charge a fee for dumping at this facility with the intent to reconstruct the facility when revenue is sufficient.

Respectfully submitted,

Recommended for Approval,



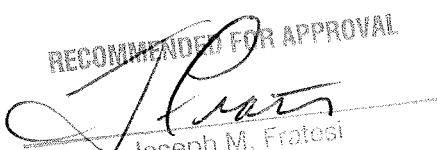
Don J. Elliott, P. Eng.
Director of Engineering Services

Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

/bb

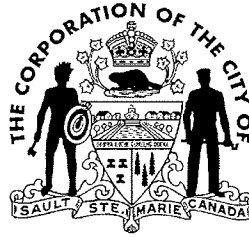
F:\DATA\COUNCIL\D. Elliott\2007\Reconstruction of Sewage Dumping Station 2007 02 26.doc

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

James M. Elliott, P. Eng.
Deputy Commissioner



Public Works &
Transportation Department

2007 02 26

Mayor J. Rowsell and
Members of City Council

**SUBJECT: PETITION FOR CUL-DE-SAC AT NORTH END OF
QUEENSGATE BLVD.**

At the Council Meeting of October 30, 2006 Council approved the following resolution:

“Be it resolved that the petition received by residents of Queensgate Blvd. regarding a possible cul-de-sac at the north end of this roadway be forwarded to the Public Works and Transportation Department for consideration and report back to Council.”

Background

The Queensgate Subdivision received Draft Plan Approval in 1993 and the developer has been proceeding according to this plan. As part of the draft plan approval, Queensgate Blvd. was approved with an exit/entrance onto Trunk Road. Emergency Services as part of the Draft Plan Approval process would have asked for two access points. At that time City staff reviewed the draft plan and there were no objections to an entrance/exit onto Trunk Road. The residents of Queensgate Blvd. have now asked (through a petition) that a cul-de-sac be installed rather than an entrance/exit onto Trunk Road.

Discussion

An entrance/exit onto Trunk Road will generate traffic from the Queen Street area. It is expected that the public will use this route to access properties on Queen Street, east and west of Queensgate.

The alternative of a cul-de-sac at the north end of Queensgate Blvd. will also generate additional traffic. The golf course entrance at the north end of the development will only have access from Queen Street and the public will have to travel the full length of the street.

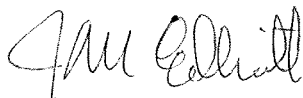
With respect to maintenance, a cul-de-sac can create problems with snowplowing and snow storage operations. Where possible, Public Works prefers a straight run of road versus a cul-de-sac design.

Draft Plan Approval for this subdivision was given in 1993 and staff as well as the public had an opportunity to object to the plan. The developer has been proceeding according to the plan and has met all the requirements for the development of this subdivision. A copy of the developer's response on this issue is attached for Council information.

Recommendation

It is recommended that a cul-de-sac not be installed and that the developer continue the development as approved under the Draft Plan Approval.

Respectfully submitted,



J. M. Elliott, P. Eng.
Deputy Commissioner

JME:cmr

Attachment

Recommended for approval,



Patrick M. McAuley, P. Eng.
Commissioner

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer



MAJOR CONTRACTING (ALGOMA) LIMITED

5(+)

332 BAY STREET- SAULT STE. MARIE ON P6A 1X1 - TEL: (705) 759-8973 - FAX: (705) 759-3407

November 29, 2006

Via fax 541-7165

Catherine Taddo, P. Eng.
The Corporation of the City of Sault Ste. Marie,
P.O. Box 580-99 Foster Drive,
Sault Ste Marie, ON
P6A 5N1

Dear Ms. Taddo:

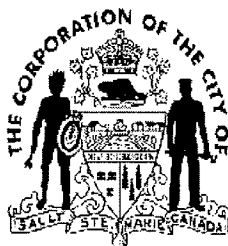
**RE: QUEENSGATE SUBDIVISION- PHASE IV
REPORT TO COUNCIL- CUL DE SAC
FILE 1.519 c**

Please be advised that we are **not** in agreement of this cul de sac request. The plan from 1993 was prepared for a through street from Queen to Trunk Road and we would like the plan to stay as approved.

Yours truly

A.M. (Tony) Ruscio
President
/fw

Patrick M. McAuley, P. Eng.
Commissioner



Public Works & Transportation
Department

2007 02 26

Mayor John Rowsell and
Members of City Council
Civic Centre

RE: TIMEKEEPING & SECURITY SYSTEM

The purpose of this report is to seek approval to issue an RFP (Request for Proposal) in order to replace the current time clocks and security system in the various divisions of the Public Works Department.

Current Situation

Public Works has approximately 225 employees who currently "punch in" using a swipe card. This number increases to over 275 when summer students are hired. Divisions using swipe cards/punch cards include Public Works, Transit, Cemetery, Parks and Landfill.

Public Works also has numerous yard gates and exterior doors that operate with the same swipe card, opening entrance gates, doors and recording the employee entering. This is an important security feature as we operate 24 hours a day, 7 days a week, and employees can be expected to report at any hour, when called out for maintenance.

The current system is failing. The hardware for card reading and card programming is in need of replacement, and the software is no longer supported by the vendor due to its age. It needs to be replaced.

It is also important that any new time clock software be compatible with the City's new financial software that is currently being implemented to streamline the transfer of payroll data. Efficiencies will also be gained in payroll processing as manual data input will be greatly reduced.

Accordingly staff recommends that we undertake an RFP to assess the available systems and their compatibility with the new financial software. The RFP would be issued by March 5,

2007 with vendor selection by the end of April. The RFP is being recommended at this time in order to get the process started due to the state of our current system. The request for proposals would make it clear that implementation is subject to budget approval.

In the 2007 budget, staff has a supplemental budget request asking for up to \$100,000 of reserve funds from PWT, Cemeteries and Landfill, as well as use of the dedicated gas tax allocated to Transit.

Recommendation

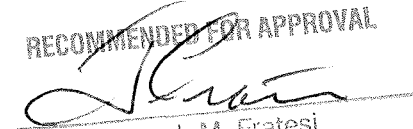
It is therefore recommended staff be authorized to issue an RFP for an appropriate time clock/ security system for Public Works and Transportation. A further report to Council will be submitted, with a recommended course of action following evaluation of proposals received, subject to budget approval.

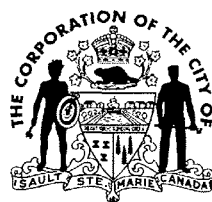
Respectfully submitted,



Patrick M. McAuley, P. Eng.
Commissioner
Public Works & Transportation

PMM\cmr

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer



2007 02 26

Mayor John Rowswell
and Members of City Council

MUNICIPAL GIFTS TO DIGNITARIES PROGRAM

The purpose of the Cultural Policy for the Corporation of the City of Sault Ste. Marie is to state the Corporation's cultural mandate, role and responsibilities, which will ensure equal access to all individuals and groups to enjoy opportunities for the preservation, development and appreciation of cultural expression, with the committed support of the City of Sault Ste. Marie. In 2002, City Council confirmed their support of the policy that was approved for implementation in 1990.

Contained within the Cultural Policy for the Corporation of the City of Sault Ste. Marie is a statement on Municipal Gifts to Dignitaries. Specifically 3.2v) states to 'Ensure that whenever possible, Municipal gifts to dignitaries are locally-produced cultural items'.

In July of 2004 City Council approved the 'Cultural Advisory Board Competition Outline for Commissioned Works for Municipal Gifts to Dignitaries'. The process was developed to ensure:

- A fair and equitable process for local artists;
- To acquire suitable gifts that would be easily accessible on short notice; and
- To ensure that gifts to dignitaries represent or reflect the culture, history and/or geography of the region.

To assist in the implementation of 3.2v) the Members of the Cultural Advisory Board promoted the competition over several months and received 33 submissions from 18 different artists. The deadline for the competition was May 27, 2005. During the month of June the submissions were reviewed and judged based on criteria developed from the competition outline. At the July 13, 2005 meeting of the Cultural Advisory Board for the City of Sault Ste. Marie the members passed the following resolution:

Moved by: K. Seidemann
Seconded by: M. O'Shea

"Resolved that the Members of the Cultural Advisory Board recommend that the top seven artists who participated in the Competition for Municipal Gifts to Dignitaries be chosen as the artists to provide municipal gifts to dignitaries until December 31, 2006; further that the recommendation be forwarded to City Council for their review and consideration; and further that if the recommendation of the Cultural Advisory Board is accepted, arrangements be made to discuss the amount of the individual awards and the development of agreements required to implement the program."

CARRIED

On August 29, 2005 City Council accepted the recommendation of the Cultural Advisory Board and the following artists were chosen:

Hu Zhao – Photography
 Sheila Currie – Painting
 Lawrence Howard – Wood
 Susan Littleton – Puddingstone
 Russ Mason – Weaving
 Sandra Hodge – Clay
 Gordon L. Stone - Photography

Artists were informed that their "works" and multiples would be purchased at fair market value. The identified price range for the works was from \$50.00 to \$200.00 each. The Cultural Advisory Board used as a guideline, the fact that generally the City of Sault Ste. Marie budgets \$50.00 for a dignitary's gift, \$100.00 for a Mayor, and \$200.00 from City to City. Unique "works" for special presentations could also be requested.

City Council had different options for purchasing municipal gifts for dignitaries following confirmation of the artists. Selected works could be purchased in advance from the artist, the Mayor's Office could purchase works from the artists as the need arose or a combination of both. The selected artists understood that their winning selections must be available upon request for the term of City Council during which the commission is given. In addition, the artists understood that multiples need not be exact replicas of the work submitted for the competition.

The top seven artists who participated in the Competition Outline for Commissioned Works for Municipal Gifts to Dignitaries were chosen as the artists to provide municipal gifts to dignitaries until December 31, 2006. A fund for the acquisition of gifts exists with the Municipal Budget – Gifts and Mementos Account.

With the recent Municipal elections and the new four (4) year term for Members of City Council the need to address the 'Municipal Gifts to Dignitaries Program' is being brought forward for your consideration. The term for the current program ended on December 31, 2006.

City Council has three (3) options:

- City Council could elect to hold another competition and select new artists;
- City Council could elect to hold another competition to select new artists to be added to the current list; or
- City Council could elect to continue with the current slate for the current term of City Council.

At the January 30, 2007 meeting of the Cultural Advisory Board the following resolution was passed:

Moved by: K. Seidemann

Seconded by: M. O'Shea

"Whereas the term for the current *Municipal Gifts for Dignitaries Program* ended on December 31, 2006 and whereas the artists whose submissions were selected for the *Municipal Gifts for Dignitaries Program* have had less two (2) years as 'preferred artists' be it resolved that the Members of the Cultural Advisory Board recommend to City Council that a second competition for commissioned "works" that would be suitable for presentation gifts from City Council to dignitaries not be held and further that the current artists works continue to be selected for gifts until the end of the current term of office for City Council."

CARRIED

Binders showing the works of the seven artists are available for viewing in the Mayor's Office, the office of the City Clerk and the Recreation & Culture Division's office.

It is recommended that City Council support of the request of the Cultural Advisory Board and approve that the top seven artists who participated in the Competition Outline for Commissioned Works for Municipal Gifts to Dignitaries be chosen as the artists to provide municipal gifts to dignitaries for the current term of City Council.

Respectfully submitted on behalf of the Cultural Advisory Board,

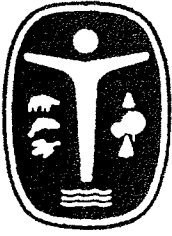
Christopher Rous
Chairperson
Cultural Advisory Board

li/rec&cul/cab/corresp/07/council gifts to dignitaries

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

cc: Members of the Cultural Advisory Board
R. Wysynski, Assistant to the Mayor
D. Irving, City Clerk
N. Apostle, Commissioner Community Services



*Sault Ste. Marie Region
Conservation Authority*

5(w)

"Man and Nature"

February 20, 2007

Mayor John Rowswell
Members of City Council
City of Sault Ste. Marie

**Provincial Approval of Water and Erosion Control Infrastructure Funding
Aqueduct Repair Beneath Farwell Terrace**

Ladies and Gentlemen:

As you may be aware, in late 2005 a hole was discovered in the roof of the aqueduct beneath Farwell Terrace which directly affected the driving surface of Farwell Terrace. Inspections revealed that the hole was the result of a construction joint failure and further that three other construction joints were in need of immediate repair and six more would need restoration in the very near future. Due to the serious risk to the public posed by the failed and failing construction joints in the aqueduct, City forces immediately began to repair the infrastructure.

A subsequent thorough evaluation of the entire aqueduct by STEM Engineering was carried out in 2006. This inspection determined that there were not only problems with the roof of the aqueduct, but the sidewalls were exhibiting evidence of significant deterioration as well. Therefore a total overhaul of the aqueduct was recommended to address the immediate repair requirements and to ensure it's viability over the long term. The City of Sault Ste. Marie Engineering Department concurred and recommended that this work be undertaken as soon as possible due to the increased risk for motorists. In June of 2006, after a tendering process, the City of Sault Ste. Marie awarded the contract to restore the aqueduct to Palmer Construction Inc.

While the subject aqueduct is not situated on Conservation Authority owned property, it was installed in 1972 as part of the Conservation Authority's East Davignon flood control project.

5(w)

In consultation with Don Elliott of the City Engineering Department, it became apparent that this project was a potential candidate for an application for funding to the Provincial Water and Erosion Control Infrastructure (WECI) program. The WECI program is only available to Conservation Authorities and considers funding for qualifying projects at 50%.

Mr. Elliott supplied supporting information and an application for funding was submitted by our office to the Ontario Ministry of Natural Resources.

The total cost of the repairs to the aqueduct is approximately \$2,916,324. Therefore the application for funding was submitted for the amount of \$1,458,162. It has been confirmed by OMNR that this project qualifies for WECI funding. Due to the large amount requested, the WECI funding will be considered in phases.

We have recently been informed by John Cottrill, Policy Advisor, Water Resources Section of the Land & Waters Branch of MNR that the first phase of funding has been approved in the amount of \$300,000.

The Conservation Authority will submit an application for the balance of \$1,158,162 for consideration in the next phase of WECI funding.

Mr. Cottrill attended the Conservation Authority's inaugural meeting on Feb. 19th, and he brought the \$300,000 cheque with him for presentation to the Conservation Authority Board. These funds will be turned over to the City of Sault Ste. Marie as a partial reimbursement for the repairs undertaken to the aqueduct.

Respectfully,



Linda Whalen,
General Manager

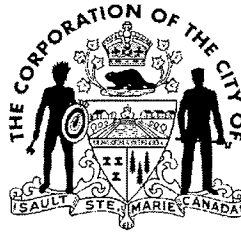
cc: Joe Fratesi, CAO

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

LORIE BOTTOS
CITY SOLICITOR

NUALA KENNY
ASSISTANT CITY SOLICITOR



LEGAL DEPARTMENT

File No. B. 1. 4.

REPORT TO: Mayor John Rowswell and
Members of Council

REPORT FROM: Lorie A. Bottos, City Solicitor

DATE: 2007 02 26

**RE: COUNCIL RESOLUTION OF OCTOBER 30, 2006
REGARDING CHRONIC EYESORES**

Purpose

The purpose of this report is to respond to the following Council resolution passed on October 30, 2006:

"Whereas there are properties in the community that are considered to be a "chronic eyesore"; and
Whereas the City and Council receive complaints from time to time about said properties;
Therefore be it resolved that it is recommended to the new Council that they request the City Solicitor to report about potential recommendations to update existing by-laws that deal with these chronic properties in the hopes of expediting permanent remedial action."

Background

In preparing this report Nuala Kenny and I met with Don Maki and Freddie Pozzebon of the Building Division. The purpose of that meeting was to find out the procedure followed in that Division for getting property owners to comply with the Property Standards By-law and also the procedure used under the Dirty Yard By-law.

Dirty Yard By-law 76-185

There are not many chronic problems – properties that come back to Council more than once. However there are many properties that have junk strewn around. Instead of proceeding under the Property Standards By-law, these properties are usually addressed under the Dirty Yard By-law. The process under the Dirty Yard By-law could be shortened by eliminating the letter sent by the Legal Department asking the person to clean up the property. The property owner has received a visit from the Building Inspector and a warning letter from

the Building Division. If the person fails to clean up the yard the matter is sent to Legal. Legal sends out another warning letter and then lay a charge, if necessary. Eliminating Legal Department's warning letter will shorten the process from initial inspection to a charge being laid by about three weeks. The property owner has been given enough warnings. A charge is laid only when the property owner has ignored all warnings.

Under the Dirty Yard By-law (By-law 76-185) even contractors' yards are required to be kept neat and tidy and not have derelict vehicles and junk strewn about. This applies regardless of what zone the yard is located in.

Property Standards By-law 94-54

The procedure in place at the present time is to send a warning letter to the property owner and give that person a period of time to comply with the warning letter. If that warning letter does not work then a Property Standards Order is issued. The property owner usually is given thirty days to comply with the Order. The property owner can also appeal the Order to the Property Standards Committee. All that takes time.

What Don Maki and Freddie Pozzebon suggested was that for properties that have been subject to previous Property Standards Orders that that initial warning letter be eliminated. That will take two or three weeks off the time period that it takes to get to the Order stage.

Don Maki suggests that the City could avoid the use of the Dirty Yard By-law 76-185 altogether. Don advises that the Building Division could just use the Property Standards By-law. Failing to comply with an order under the Property Standards By-law is an offence under the Building Code Act. Also, if the person fails to clean up the property in accordance with the order then the matter can be brought to Council for authority to clean up the property. The benefit of this procedure over the Dirty Yard By-law is that the Dirty Yard By-law results in a fine, whereas proceeding under the Property Standards By-law achieves the desired goal---getting the property cleaned up.

Don Maki has also had discussions with Jerry Dolcetti, Commissioner of Engineering and Planning. Mr. Dolcetti will be requesting money in the 2007 budget to deal with these chronic problems. As it is now, once Council approves the City taking steps to rectify a problem, a contractor is retained. The cost of that work is added to the taxes owing on the property. Eventually, but not always, the City gets paid. That could happen when the property is sold. When the City does not get paid is when the amount of taxes owing plus the cost of performing the work is greater than the value of the property. By having this account available, if approved in the 2007 Budget, the Engineering and Planning Department hope to respond to more complaints about chronic problems.

Other Issues

Mr. Dolcetti advises that over the last eight years the Building Division averages approximately 77 percent of its time spent on permit issuance and inspection and 23 percent of time on responding to enforcement of complaints ranging from property standards to dirty yard infractions. If Building Division can reduce the amount of time and effort expended in responding to these enforcement complaints the process will be greatly improved. For the next few years, with the new hospital and Gateway projects the Building Division will experience a very busy building environment that will add further pressure on the inspectors.

Attached is a chart prepared by the Building Division. In column one is the normal current procedure and the length of time it takes (74 days). Two options are then shown for dealing with chronic offenders.

Over the last couple of years the Building Division has been short staffed due to people leaving the department and also being taken away from regular duties to undertake the training required by the Province for Building Inspectors. Staffing is now back up to complement in the Building Division. That will allow the inspectors in the Building Division to devote more time to these property standards issues. However the main duty of the Building Inspectors is to ensure compliance with the Building Code and safety matters pertaining to new buildings and renovations. That is the primary focus. Property standards complaints are addressed mainly in response to complaints as opposed to being pro-active.

Some cities, the City of Greater Sudbury for example, have separate divisions that deal with these types of property standards and dirty yard complaints as well as other by-laws. I believe that Mr. Maki mentioned that the City of Greater Sudbury has three people who in affect are by-law enforcement officers to address complaints that are non building related. For example, in Sault Ste. Marie the Building Division handles complaints about people feeding pigeons. On a recent trial a Building Inspector was tied up in court almost all day on one charge that resulted in a fine of \$100.00.

If Council wants the Building Division to be pro-active and also deal with chronic problems with more dispatch, I don't think that can realistically be done with the current staffing.

Another complaint that the Building Division receives is when people are asked to clean up their yards and the Legal Department hears during the prosecution process is that there are other properties that are in worse shape. Why is the City not going after them? There are some properties that have old vehicles strewn about and have had those vehicles strewn about for years that are not being addressed. I think it would be easier to get compliance with the Property Standards By-law and the Dirty Yard By-law if all property owners were made to comply. There will have to be a commitment to the by-law applying to everyone.

Recommendation

Legal Department and Building Division staff have the following recommendations:

1. With respect to Property Standards matters, that Option 2 on the attached page be adopted in the case of chronic offenders (being an offender that has been subject to a previous Property Standards order for the same property).
2. For less serious properties where the Dirty Yard by-law is employed, that in the case of property that has been subject to the Dirty Yard by-law process previously (for more minor offences such as tall grass or small amounts of debris) that the warning letter normally sent out by the Legal Department be eliminated.

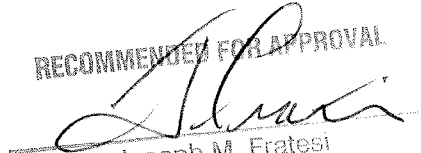
Yours truly,



Lorie A. Bottos
City Solicitor

LAB/dh

Attachment

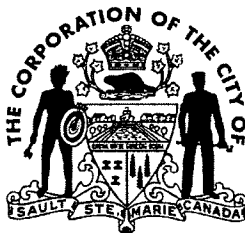
RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

6(5)(a)

PRESENT PROPERTY STANDARDS PROCEEDURE		OPTION 1	OPTION 2
	TIME IN DAYS FIRST TIME OFFENCE	TIME IN DAYS CRONIC OFFENDER	TIME IN DAYS CRONIC OFFENDER
STAGE ONE			
COMPLAINT RECEIVED			
INSPECTION DONE	6	6	6
LETTER PREPARED			
STAGE TWO see note			
WARNING LETTER SENT			
COMPLIANCE PERIOD GIVEN	17	REMOVE STAGE	REMOVE STAGE
FOLLOW-UP INSPECTION			
STAGE THREE			
PROPERTY TITLE SEARCHED			
ORDER ISSUED REGISTURED	17	17	17
COMPLIANCE PERIOD GIVEN			
MANDATORY 2 WEEK APPEAL			
FOLLOW-UP INSPECTION			
STAGE FOUR			
NO APPEAL			
PREPARE COUNCIL REPORT	20	20	REMOVE STAGE
SEND TO COUNCIL FOR RESOLUTION			
STAGE FIVE			
PREPARE WORK REQUISITION			
RECEIVE TENDERS	14	14	14
UNDERTAKE WORK			
COMPLETE FILE			
TOTAL TIME	74	57	37

Please note that 95 % of the complaints are resolved after stage 2 within the range of 3 1/2 weeks

It's only if the property owner refuses to comply that the matter is sent beyond stage 2



2007 02 26

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO: Mayor John Rowsell
and Members of City Council

SUBJECT: Application No. A-4-07-OP – filed by Don Bruni.

SUBJECT PROPERTY: Location – Located on the southeast corner of Third Line West and Leigh's Bay Road. Civic No. 1415 Third Line West. Zone Map 1-102.
Size – Approximately 381m (1,250') x 323m (1,060') with an area of 16.7 ha (41.3 acres).
Present Use – Rural Residential.
Owners – Anita & Maurizio Fata, Nanda & Mike Ianni-Palarchio, Don Bruni, Veronica Bruni, Elvira Bruni, Ralph Cuglietta, Diana & Sylvester Bruni.

REQUEST: The applicant, Don Bruni is requesting an Official Plan amendment to create 6 new Rural Area lots for residential purposes.

CONSULTATION: Engineering – No objections.
Building Division – No comment.
PUC Services Inc. – See attached letter.
Conservation Authority – See attached letter.
C.S.D. – No concern.
Algoma Health Unit – See attached letter.

PREVIOUS APPLICATIONS: There have been no previous applications on the subject property.

Conformity with the Official Plan

The applicant's request to divide the subject property to create a total of 7 lots requires an amendment to Policy RA 4 of the Official Plan which prohibits the creation of additional Rural lots.

Comments

The applicant is proposing to sever of the northern portion of a lot located on the southeast corner of Third Line West and Carpin Beach Road. As shown on the attached plan, the severances will result in the creation of 7 lots. More specifically;

- 5 lots for rural residential purposes;
- 1 large vacant parcel intended to be reserved for future development purposes, and;
- 1 parcel containing the existing dwelling unit on the subject property.

The proposed lots will meet the minimum frontage and area requirements as set out in the Rural Area provisions of Zoning By-law 2005-150. The large, southern portion of the parcel will remain vacant. The proposed severance has been designed to incorporate a 20m (66') strip of land to accommodate a future right-of-way, between the large vacant parcel to the south and Third Line West. Consequently, the future development potential of the large vacant parcel is maintained. The City is not in any way assuming ownership or responsibility for this future right-of-way. If and when a public right-of-way is constructed, the existing house to the east will remain in conformity with the yard setbacks required by the Zoning By-law.

Historically the lands in this area were utilized for agricultural purposes. Over the years the area has transformed to rural residential. The air photo and site visits indicate that some agricultural uses of the land exist, however there are no visible barns or livestock in the immediate area of the subject property. The rural residential lots to the north and west of the subject property are consistent with and similar to the proposed lots of this application.

Attached to this report, correspondence from the Conservation Authority (CA) notes that the southeastern portion of the lot containing the existing dwelling is under the jurisdiction of the Conservation Authority. At this time no development is planned within the regulated area, and all 5 lots proposed for rural residential development are outside of the CA's regulated area. The applicant is aware that any future alterations to the existing residence or the future development of the southeastern portion of the large vacant parcel will require Conservation Authority approvals. The applicant is also aware that proper setbacks surrounding water wells and septic systems will be required at the time of a building permit application.

Correspondence attached to this report from the Algoma Health Unit notes no objection to this application; however, suitable fill material will be required to ensure the proper functioning of the septic beds. The applicant is aware of these requirements, which must be completed as a condition of the issuance of a building permit.

Correspondence from the PUC notes that the owner must enter into a subdivision agreement with PUC Services Inc. in order to provide underground electric service to the proposed development. Again, the applicant is aware of this requirement, which can be handled prior to the issuance of a building permit.

Attached to this report is a letter from Mr. Goodmurphy and Mrs. Lumen who reside near the proposed development at 1329 Leigh's Bay Rd. They are not disputing the proposed rural area severances, but would like to ensure that the hedgerow located along the northern and western lot lines be maintained. The hedgerow appears to be located upon the City owned right-of-way. Municipal approvals will be necessary prior to the removal of any part of the hedgerow. The applicant has no intentions of removing any vegetation, and will ensure that prospective purchasers are aware that the hedgerow is on City owned property.

The proposed residential severance represents a substantial development in the form of 5 new rural residential lots. The 6th lot will contain the existing 'homestead', while the 7th and remaining larger parcel will at this point remain vacant. The resulting lots are within the character of the area, and similar to the rural residential lots to the north and west of the subject property. A right of way has been reserved for the purposes of accessing the vacant portion of the parcel from Third Line West, thus maintaining all future development options for the site.

Planning Director's Recommendation: That City Council approve Official Plan Amendment No. 120.

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

LEWIS BOX RD

Hand-drawn site plan of a property. The plan shows a rectangular lot with dimensions 377' by 150'. The lot is divided into several sections. The leftmost section is 150' wide. The next section is 150' wide. The third section is 150' wide and contains a building labeled 'HOUSE'. The fourth section is 150' wide and contains a building labeled 'TOOL SHOP EXIST'G'. The rightmost section is 150' wide. The total width of the lot is 150' + 150' + 150' + 150' + 150' = 750'. The total length of the lot is 377'. The plan also shows a street on the right side with a width of 167'-7".

PROVISION FOR
ROAD ACCESS TO
THROU LINE FOR FUTURE
DEVELOPMENT
MINIMUM WIDTH 66'

APPROX 40 ACRES

← 577.5' →

529.5

$$\leftarrow 1671.36' \rightarrow$$

LOT & PLOT PLAN
SCALE 1" = 200'-0"

6/6/62



765 Queen Street East, P.O. Box 9000
Sault Ste. Marie, Ontario P6A 6P2

6(6)(a)

January 24, 2007

Donald B. McConnell, RPP
Planning Director
The Corporation of The
City of Sault Ste. Marie
P.O. Box 580
Sault Ste. Marie, ON P6A 5N1

FAXED: (705) 541-7165

Dear Sir:

Re: 1415 Third Line West – A-4-07-OP

We wish to advise that the Owner must enter into a Subdivision agreement with PUC Services Inc. in order to provide underground electric service to the proposed development.

Yours truly,

PUC SERVICES INC.

C. Stefano

Claudio Stefano
Manager of Engineering P. Eng. MBA

CS*jf



"Man and Nature"

*Sault Ste. Marie Region
Conservation Authority*

6(6)(a)

January 24, 2007

Conservation Authority Comments:

**Application # A-4-07-OP
Don Bruni
1415 Third Line West
Sault Ste. Marie**

- ☒ The subject property is located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06.
- ☐ This property is subject to the Shoreline Management Plan.
- ☐ This property is subject to Source Water Protection
- ☒ A permit is required prior to ANY site grading, excavating, filling, development or construction.
- ☐ We have no comments or objections to this application
- ☒ Other:

The subject property is under the jurisdiction of the Conservation Authority and therefore will require a permit for any fill or development in the area of the existing home and 'tool shop' (as noted on the site plan).

From the information provided in the application there is no indication of the location of the drinking water well. Our office is concerned with development around drinking water well(s) as a potential pathway of contaminants to groundwater.

Sincerely,

Marlene McKinnon
GIS Specialist

File: A-4-07-OP_24Jan07.doc



for healthier communities

Service de santé publique

AA Northan
MD MHSc FRCP(C)
Medical Officer of Health

www.ahu.on.ca

☐ **Blind River**

Community Services
Centre
15 Hanes Avenue
P0R 1B0
Tel: 1 (705) 356-2551
TF: 1 (888) 211-4739
Fax: 1 (705) 356-2494

☐ **Elliot Lake**

Algo Centre
151 Ontario Avenue
P6A 2T2
Tel: 1 (705) 848-2314
TF: 1 (888) 211-6749
Fax: 1 (705) 848-1911

Sault Ste. Marie

Civic Centre
99 Foster Drive
P6A 5X6

- ☐ 1st Floor
☒ 6th Floor

Tel: 1 (705) 759-5287
Fax: 1 (705) 759-1534

☐ **126 Queen Street East**

P6A 1Y5
Tel: 1 (705) 942-3103
Fax: 1 (705) 942-9915

☐ **186 East Street**

P6A 3C6
Tel: 1 (705) 759-3935
Fax: 1 (705) 759-2105

☐ **63 East Street**

Unit 1
P6A 3C4
Tel: 1 (705) 759-1844
Fax: 1 (705) 759-5953

☐ **Wawa**

18 Ganley Street
P0S 1K0
Tel: 1 (705) 856-7208
TF: 1 (888) 211-8074
Fax: 1 (705) 856-1752

6(b)(a)

June 14, 2006

Don Bruni
268 Prentice Avenue
Sault Ste. Marie, ON P6C 4R3

Re: Applicant: Don Bruni
Property: 1415 Third Line West
Sault Ste. Marie

The Algoma Health Unit has no objections to this application provided that the approval authority's conditions indicate that up to 1.5 metres of suitable fill mantle material to a depth of 250 mm will be required for at least 15 m beyond the leaching bed area in the direction that effluent will move horizontally.

For healthier communities,



Wes Terry, CPHI (C)
Public Health Inspector

/cs

cc. Planning Division
City of Sault Ste. Marie

6(6)(a)

1329 Leighs Bay Rd.
Sault Ste Marie Ont.
P6A-6K4

FEB. 12/07

RECEIVED	
CITY CLERK	
FEB 14 2007	
NO.:	50736
DIST.:	Planning, file

Re: Application No. A-4-07-OP

Dear Mr. Irving

We have no dispute with six new Rural Area lots. However, we request that the majestic fur trees lining Leighs Bay Road remain intact. Our threatened environment requires our greatest consideration . A barrier for wind and drifting snow is of utmost importance on Leighs Bay Road. It also maintains privacy for all involved.

Thank you for your consideration.

Sincerely

Karen Lumen

Paul Goodmurphy

Karen Lumen
Paul Goodmurphy

**AMENDMENT NO. 120
TO THE
SAULT STE. MARIE OFFICIAL PLAN**

PURPOSE:

This Amendment is an amendment to the Text of the Official Plan as it relates to the Rural Area designation.

LOCATION:

Part of the NW ¼ of Section 28, located on the southeast corner of Third Line West and Leigh's Bay Road. Civic No. 1415 Third Line West.

BASIS:

This amendment is necessary in view of a request for a severance on the subject property to create seven (7) rural residential lots from the existing rural lot.

Council now considers it desirable to amend the Official Plan.

DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:

The Official Plan for the City of Sault Ste. Marie is hereby amended by adding the following paragraph to the Special Exceptions Section:

"Special Exceptions"

- ##. Notwithstanding the Rural Area policies of the Official Plan, lands
79. described as Part of the NW ¼ of Section 28, located on the southeast corner of Third Line West and Leigh's Bay Road, civic no. 1415 Third Line West may be used to create 7 rural residential lots.

INTERPRETATION:

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.

6(b)(a)

LEIGH'S BAY

THIRD LINE WEST

THIRD LINE WEST

SUBJECT
PROPERTY

LEIGH'S BAY

OFFICIAL PLAN SCHEDULE "C"
LAND USE LEGEND



RESIDENTIAL



INDUSTRIAL



PARKS
RECREATIONAL



COMMERCIAL



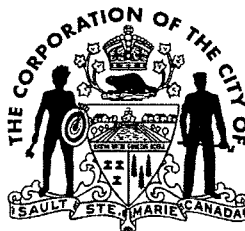
INSTITUTIONAL



RURAL AREA

SCHEDULE "A" to AMENDMENT No. 120





2007 02 26

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

PLANNING DIVISION

TO:

Mayor John Rowsell
and Members of City Council

SUBJECT:

Downtown Development Initiative Update

INTRODUCTION

During the past year, the City and Downtown Association have been working to create a new comprehensive Downtown Development Strategy. The overall purpose of the strategy is to design and implement a series of initiatives that will attract new private sector investment and help to maintain the downtown as a vibrant administrative, business and cultural centre. These initiatives are described within a Community Improvement Plan that must be completed and approved prior to implementation. Funding for the work completed to date has been provided by the City, Downtown Association and FedNor.

Last October, City Council was provided with an update report from City staff along with a copy of the Downtown Community Improvement Strategy. The major elements of the Strategy have been included as part of the draft Community Improvement Plan (CIP). In October, City Council authorized meetings with the Ministry of Municipal Affairs and Housing concerning approval of the Community Improvement Plan, and preliminary discussions on potential funding assistance with both Federal and Provincial agencies.

COMMUNITY IMPROVEMENT PLAN (CIP)

City staff is waiting for final comments from the Ministry of Municipal Affairs and Housing on the draft Community Improvement Plan, however the final plan is expected to be similar to the report City Council received in October.

There are two changes to the CIP from the October update report. First, the Province is being asked to cover the educational portion of a property tax increment grant that would apply to major development or redevelopment projects within the downtown area.

Second, additional funding has been included to undertake an environmental assessment study of the existing hospital property. This will be required as part of the marketing to redevelop this site.

PROPOSED PROGRAMS AND BUDGET

The Downtown Development Strategy has three major themes: to encourage major new private sector investment; to maintain and improve the existing building infrastructure; and to make selected public improvements. A summary of the various programs is attached to this report.

The total implementation budget is \$1,140,000, based on contributions over three years by the City (\$285,000 or \$95,000 per year), FedNor (\$285,000) and the Ontario Ministry of Agriculture, Food and Rural Affairs (\$570,000). The City's funding share was previously identified for consideration as part of the 2007 Economic Diversification Fund.

City staff has had preliminary discussions with OMAFRA on their Rural Economic Development (RED) program concerning financial assistance. This program uses a two part approval process, a pre-application and the formal application. Staff is recommending that City Council authorize the submission of the pre-application to better evaluate our funding options and to begin the approval process. Including private sector investment, and in-kind contributions from the Downtown Association, the total program budget is \$1,458,000 as follows:

ADMINISTRATION

Project Manager (3 year contract)	\$ 175,000
Consultant Advice and Assistance	\$ 55,000

PRIVATE SECTOR ASSISTANCE PROGRAMS

Architectural Design Assistance	\$ 60,000
Building restoration & Improvement Grant	\$ 120,000
Façade Improvement Grant	\$ 75,000
Project feasibility Study Grant	\$ 75,000
Tax Increment Equivalent Grant (foregone revenue)	\$ 0

PUBLIC SECTOR PROGRAMS

Entrance Features	\$ 120,000
Key Site Marketing	\$ 35,000
Schematic Planning, Environment Assessment and Marketing – Hospital Property	\$ 120,000
New Directional Signage Strategy	\$ 30,000

Pedestrian Laneway Improvements	\$ 95,000
Public Art Program	\$ 75,000
Street Furniture, Landscaping	\$ 105,000

<u>TOTAL EXPENSES</u>	\$1,140,000
------------------------------	--------------------

OTHER CONTRIBUTIONS

Private Sector Development (matching funds)	\$ 270,000
Office Space, Support Services and Utilities	\$ 48,000

<u>TOTAL PROJECT BUDGET</u>	\$1,458,000
------------------------------------	--------------------

Administration expenditures relate to those costs associated with administering the implementation phase of the Downtown Development Initiative. A Project Manager will be hired for three years to implement the various programs. As well, part of the allocation is for ongoing consultative services with IBI Group, the lead consultant on the Downtown Development Initiative. The Downtown Association will be providing office space and administrative services.

Each private sector program will have detailed protocols governing the eligibility of properties and defined eligible costs. Applications will be screened to determine if the application meets the tests of eligibility. Upon selection of the preferred applicants, the applications will be brought before Council for final approval.

The private sector financial incentive programs are based on a matching funds basis. Given the nature of programs, private sector developers would contribute \$270,000 over the course of the three year plan (based on the assumption of only 50% contribution by property owners to the direct cost of work performed under each program). This is a minimum and assumes that property owners contribute in equal proportion to the dollar value of the City's support for each of the financial assistance programs to a maximum of \$15,000 for building restoration, \$7,500 for façade improvement, and \$5,000 for project feasibility work. It is anticipated that direct investment by the property owners will be much higher.

The public sector programs are those programs identified under the CIP that will be undertaken by the City of Sault Ste. Marie. These programs relate to physical improvements within the downtown area (e.g. pedestrian furniture, landscape improvements) as well as marketing and signage initiatives. The goal of these programs is to make physical improvements to the public realm of the Downtown.

TIMEFRAME

Given that implementation of these programs will require a financial commitment from the city, staff is recommending that City Council consider approval of the Community

6(b)(b)

Improvement Plan at their April 16th meeting, following completion of the budget deliberations and receipt of final MMAH comments. If City Council agrees, staff will undertake a public notice program and place the entire document on the City's website.

Planning Director's Recommendation -- That City Council accept this report as information, authorize a pre-application to OMAFRA for RED funding, and schedule a hearing on the proposed downtown Community Improvement Plan for the April 16th City Council meeting.

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

DOWNTOWN DEVELOPMENT STRATEGY – PROGRAM SUMMARY

ADMINISTRATION

Administration expenditures relate to those costs associated with administering the implementation phase of the Downtown Development Initiative. Generally, these costs will be allocated towards personnel, office space and administrative services. As well, part of the allocation is for ongoing consultative services.

Project Manager (Contract)

The role of the Project Manager will be to champion the goals of the Downtown Development Initiative and to administer the private sector assistance programs for property owners and developers.

Working under the supervision of the Downtown Development Steering Committee, the Project Manager's main task will be to build awareness and ownership of the new vision of Downtown. The Project Manager will work with key stakeholders, property owners and developers to implement the goals and objectives of the Downtown Development Initiative.

The Project Manager will also be the first point of contact for the Private Sector Assistance programs and will facilitate in the administrative and submission process of the assistance programs.

The position will be a 3 year contract position, working directly in the Downtown Association's office.

Consultant Advice and Assistance

Preceding the Implementation of the Downtown Development Initiative, an Economic Feasibility and Downtown Improvement Study was completed by IBI Group.

As the project is now entering the implementation phase, ongoing consultation with IBI is necessary to consult on issues or conflicts that may arise as a result of the Private Sector Assistance programs, and to ensure that the processes followed will achieve expected results.

Office Space, Support Services and Utilities

As part of the administration of the implementation phase, the Downtown Association will provide the Project Manager work space in a modern office that is fully accessible, and has access to high speed internet, telephone, and fax.

The Project Manager will also have access to the Downtown Association's photocopier and board room for meetings, as well as administrative services such mailings and marketing assistance.

To accommodate the Project Manager, there will be some one-time costs, such as the purchase of office furniture.

PRIVATE SECTOR ASSISTANCE PROGRAMS

The programs identified under this section are programs that are part of the Downtown Community Improvement Plan. Each program have detailed protocols governing the eligibility of properties and defined eligible costs to which a maximum of public assistance is stated.

Under each program, applications will be required (at any time during the year, rather than by a deadline, to create the maximum uptake of program assistance). The application forms have not yet been assembled but will be done as part of the implementation phase. Applications will be screened by the Downtown Project Manager, to determine if the application meets the tests of eligibility.

The evaluation of the applications will be done by a Downtown Development Steering Committee, who will also determine the funding to be awarded, within the defined limits of a specific program. Preference will be given to those applications seeking to redevelop key sites or areas of the Downtown. In addition, public funding will be to a maximum of 50%.

Dispensing of funds will require applicants to follow protocols demonstrating that the costs to be incurred are eligible and are actually incurred. Applicants will be required to sign an agreement with the City which outlines the commitments of the grant recipients and the conditions of funding approval. Funds will be released to the successful applicants once invoices for the work are received and approved by the City.

Once funds are dispensed, a claim will be made to RED for its portion of the funding based on the agreed partner contribution percentages.

The private sector assistance programs are outlined below.

Architectural Design Assistance

As part of the Economic Feasibility and Downtown Study, Urban Design Guidelines were prepared to guide future development in the Downtown in a manner that is compatible with the historic built form.

All projects that will apply for private sector assistance programs will be reviewed against the guidelines to ensure the development supports the community's vision for the Downtown.

To assist developers with interpretation and implementation of the guidelines, a "City Architect" will be retained, on an hourly contract basis for a period of three years.

The role of the "City Architect" is to review and evaluate development applications against the guidelines, and report to planning staff and City Council on the design merits of the proposal.

The goal of this program is to provide a minimum of 3 grants per year towards design assistance. The services of the "City Architect" will be paid against time incurred, to a maximum of \$20,000 per year.

Building Restoration and Improvement Grant (BRIG)

The BRIG program provides matching funding by the City of Sault Ste. Marie to property owners investing in both minor and major building renovations.

The program is aimed at a range of internal building retro-fits, renovations, and additions to existing buildings. The grant is designed to promote the re-use of buildings and the re-use of upper floors for commercial or residential purposes in order to make the downtown a more competitive location for niche commercial or residential uses.

Building improvement, as defined by the program, is work to the interior of a property and its major building systems, as well as additions to gross floor area.

The grant is equivalent on a matching funds basis to a maximum of 50% of eligible costs or \$15,000, whichever is lesser.

Private property owners are eligible for the program with the grants being used towards the costs associated with materials, labour, equipment and professional fees related to internal building works.

The goal of this program is to provide a minimum of 3 grants per year towards building improvements.

Façade Improvement Grant (FIG)

The FIG program provides matching funding for external (façade) improvements that are consistent with the Urban Design Guidelines. The program is specifically aimed at building façade improvements to improve the design aesthetics throughout the Downtown area.

The façade grant is designed to promote additional external improvements that may not otherwise occur due to high costs associated with construction.

The program provides a grant on a matching basis to a maximum of 50% of eligible costs or \$7,500, whichever is the lesser.

The goal of this program is to provide a minimum of 3 grants per year towards façade improvements.

Tax Increment Equivalent Grant (TIEG)

The aim of the Tax Increment Equivalent Grant is to utilize the benefits associated with the assessment and property tax generated through redevelopment initiatives. The purpose of the grant is to provide the property owner with a grant equivalent to the increase in the municipal portion of the property tax that is a result of redevelopment.

The grant is specifically targeted towards the redevelopment of the key development sites, which were identified as part of the Economic Feasibility and Downtown Improvement Study.

Eligible costs of the grant program include costs associated with environmental site assessment, environmental remediation, development, redevelopment, demolition and infrastructure related work.

The grant is at no cost to the City but rather foregone revenue. The goal of this program is to provide a minimum of 1 grant per year towards the redevelopment of key sites in the Downtown.

Project Feasibility Study Grant

The Feasibility Grant program provides matching funding for the development of feasibility (including concept design other than design work pertaining to façade improvement and assistance via the City Architect) and business case studies to facilitate development and redevelopment of downtown properties.

The objective of the feasibility grant is to attract new commercial and residential uses to the major redevelopment sites in the Downtown.

Funding under this program is limited to a maximum of \$5,000 or 50% of the study costs, whichever is less, with preference given to those sites with strategic development potential.

The goal of this program is to provide a minimum of 3 grants per year towards project feasibility studies.

PUBLIC SECTOR PROGRAMS

The public sector programs are those programs identified under the CIP that will be undertaken by the City of Sault Ste. Marie. These programs relate to physical improvements within the downtown area (e.g. pedestrian furniture, landscape improvements) as well as marketing and signage initiatives. The goal of these programs is to make physical improvements to the public realm of the Downtown.

Entrance Features

Entrance features are well-defined gateways that create both a symbolic and physical entrance into the Downtown, and mark the transition between districts.

As part of the Downtown study, 3 locations were identified for entrance features.

Key Sites Marketing

The Downtown Study identified a number of key sites that if redeveloped, would be a catalyst for revitalization.

As part of the implementation phase, a marketing package will be produced that can be used to attract developers to these key sites.

The marketing package will include information such as size of the parcel, zoning, and potential land uses that could be developed on a site by site basis.

The marketing package will then be used by the Project Manager, the Downtown Association and the Sault Ste. Marie Economic Development Corporation to encourage developers and commercial businesses to locate in the Downtown.

Schematic Planning, Environmental Assessment and Marketing – Hospital Site

Of the key sites identified, one site has been highlighted as the one with the most constraints to redevelopment.

That site is the current hospital property. In 2009 - 2010, a new hospital is expected to be opened in the City's north end. The current site, which is approximately 20 acres in size and

located at the east end of the downtown, may be contaminated as there were former fuel tanks and an incinerator on the site. In addition, once vacant, the property will be difficult to redevelop as the cost to demolish the former hospital buildings will be exceptionally high due to the size and nature of the site and buildings.

In consultation with IBI, it was determined that given the complexities of the site, a more extensive and step-by-step approach to realizing the development potential is required.

The main hindrance to potential development will be the environmental constraints and the presence of the buildings. Due to the environmental issues, it was determined that these constraints need to be specifically identified through an Environmental Assessment process, to provide potential developers comprehensive information on the extent of contamination.

As well, given the importance of this site to the Downtown and to the community at large, the implementation phase includes a schematic planning exercise that will demonstrate the best way to redevelop these properties in a way that is complementary to the goals and objectives of the Downtown Development Initiative and surrounding neighbourhood.

New Directional Signage

The current signage and way-finding in Downtown Sault Ste. Marie reflects the incremental development of signage in previous years and the previous investments in visitor-oriented signage.

While there are a number of signs, the existing signage is small, making it difficult for tourists to locate tourist attractions.

It is recommended that as part of the implementation phase, a signage strategy be developed. The signage strategy would be comprehensive and consistent across the Downtown in order to identify the full and complete range of attractions that require way-finding.

Pedestrian Laneway Improvements

One of the key issues identified by the Downtown study was the disconnect between the City's waterfront and the Downtown's main street.

To address this issue, the study identified a number of corridors that could be upgraded with landscaping and pedestrian street furniture. Once completed, the corridors would create the essential linkages between the waterfront, Queen Street and public parking areas.

Public Art Program

To enhance the Downtown experience and to make the area a destination for both tourists and residents, the Downtown study recommended that a partnership be formed between the local arts and culture community, the City and the Downtown Association to establish a public art program.

Working with the local arts community, the goal of the public art program will be to identify and acquire pieces of public art that can be displayed in key areas of the Downtown that were identified as part of the study.

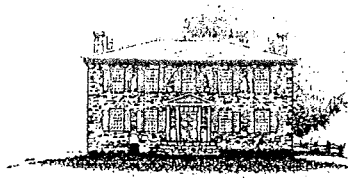
The concept is a beneficial relationship between local artisans, the Downtown Association and the City as it provides the opportunity for local artisans to receive exposure for their work, and encourages both residents and tourists to visit the downtown area, which will have a positive impact on local businesses.

Street Furniture Landscaping

Currently, street furniture, from light fixtures to benches varies from across the Downtown. In order to provide a consistent theme throughout the Downtown, a suite of street furniture was identified.

The implementation phase of the project includes the installation of street furniture such as benches, garbage bins, bike racks, throughout the Downtown

The goal of improving street furniture is to enhance the pedestrian and cycling environment, making the Downtown more pleasant to visit.



Historic Sites Board

February 26, 2007

Mayor John Rowswell
and Members of City Council

ERMATINGER-CLERGUE NATIONAL HISTORIC SITE – VISITOR CENTRE, SUMMER KITCHEN RE-DESIGN AND SITE ACCESSIBILITY PROJECT

Since the City of Sault Ste. Marie purchased the Ermatinger Old Stone House in 1964 and completed the initial restoration project in 1969 the Site has undergone a number of changes.

In 1974, with the approval of the City of Sault Ste. Marie and the Historic Sites Board, an archaeological dig was executed to uncover the traces of the out-kitchen reported to have burned "some year" previous to 1844. Remnants of this addition were never fully identified, however, the skeletal remains of a later addition were, and it was upon this basis that the plans for an interpretive centre – a **Summer Kitchen** – for the Ermatinger Old Stone House was built. Construction began in 1983 and was completed with the construction of a woodshed on the east side in 1987.

The **Heritage Site Development Plan** for the Ermatinger Old Stone House was approved by City Council in 1998. The \$250,000.00 project was initiated to recreate the design of the lands as they might have been through the aid of historical research. The project was completed in the summer of 1999 through funding from the Northern Ontario Heritage Fund, Heritage Sault Ste. Marie and community donations.

In the fall of 1999 the Historic Sites Board, the Sault Ste. Marie Municipal Heritage Committee [former L.A.C.A.C.], and Heritage Sault Ste. Marie completed a half-million dollar (\$.5M) project without any additional funding from government sources. The **relocation of the Clergue Blockhouse** to the Site and the Heritage Site Development Plan prepared the site for the next stage of development.

The Clergue Blockhouse was the home of Francis Hector Clergue during his early years in Sault Ste. Marie. It was during this time that Clergue planned and implemented many of the entrepreneurial ideas for which he is now famous. The foundation of Clergue's home was a one storey North West Company stone powder magazine. In 1894 Clergue built the upper storey as part of the Blockhouse and made adjustments to the interior of the lower stone building.

In 2002 the Historic Sites Board completed the **restoration of the Clergue Blockhouse** with financial assistance from **FedNor**, the Ontario Heritage Foundation, and Heritage Sault Ste. Marie and community donations. This \$300,000.00 capital project included:

"The restoration of the Clergue Blockhouse to the time period when Francis H. Clergue used this building as his private residence. It is from this residence that Francis H. Clergue directed his growing business empire in Sault Ste. Marie".

In 2006 the Historic Sites Board completed the exterior and interior restoration of the **Ermatinger Old Stone House**. The \$400,000.00 capital project developed a supportive interpretation program and conducted conservation maintenance at the Ermatinger Old Stone House ensuring that this important national historic building continued to be a significant and sustainable national attraction in the tourism/cultural infrastructure of Sault Ste. Marie.

With the completion of the exterior and interior restoration of the Ermatinger Old Stone House the Historic Sites Board is seeking City Council approval to proceed with identifying possible funding for the next stage of development for the Ermatinger-Clergue National Historic Site.

The proposed development will include three separate but complimentary sub-components. They are:

- The development of a new Visitor Reception Centre including interpretation components;
- The re-design of the Summer Kitchen to include expanded interpretation and programming facilities and auxiliary kitchen services; and
- Enhanced site accessibility features for persons with a disability.

Appended are the concept drawings for the Visitor Reception Centre and the re-design of the Summer Kitchen prepared by Chris Tossell, Architect. Funding for the development of the concept drawings was approved in the 2006 **exterior and interior restoration of the Ermatinger Old Stone House Project**. Initial site accessibility reviews have been conducted by the Orientation and Mobility Specialist of the C.N.I.B., the Administrative Assistant/Certified Occupational Hearing Conservationist of the Canadian Hearing Society and the March of Dimes.

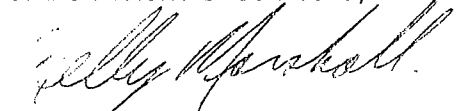
The estimated budget for the three (3) current proposed developments is \$2,000,000. It is the hope of the Members of the Historic Sites Board to have the proposed project completed and open to visitors prior to the 200th Anniversary of the Ermatinger Old Stone House.

The members of the Historic Sites Board are seeking your approval in principal for the proposed developments for the Ermatinger-Clergue National Historic Site and to proceed with meeting with various funding agencies to identify potential grant dollars for the capital development. The final application to the Northern Ontario Heritage Fund Corporation, FedNor and other funding agencies will be forwarded for your approval at a later date.

On behalf of the members of the Historic Sites Board, I am asking for your support of the resolution and the efforts of the Historic Sites Board.

Thank you in advance for consideration of this request.

Respectfully submitted on behalf
of the Historic Sites Board,



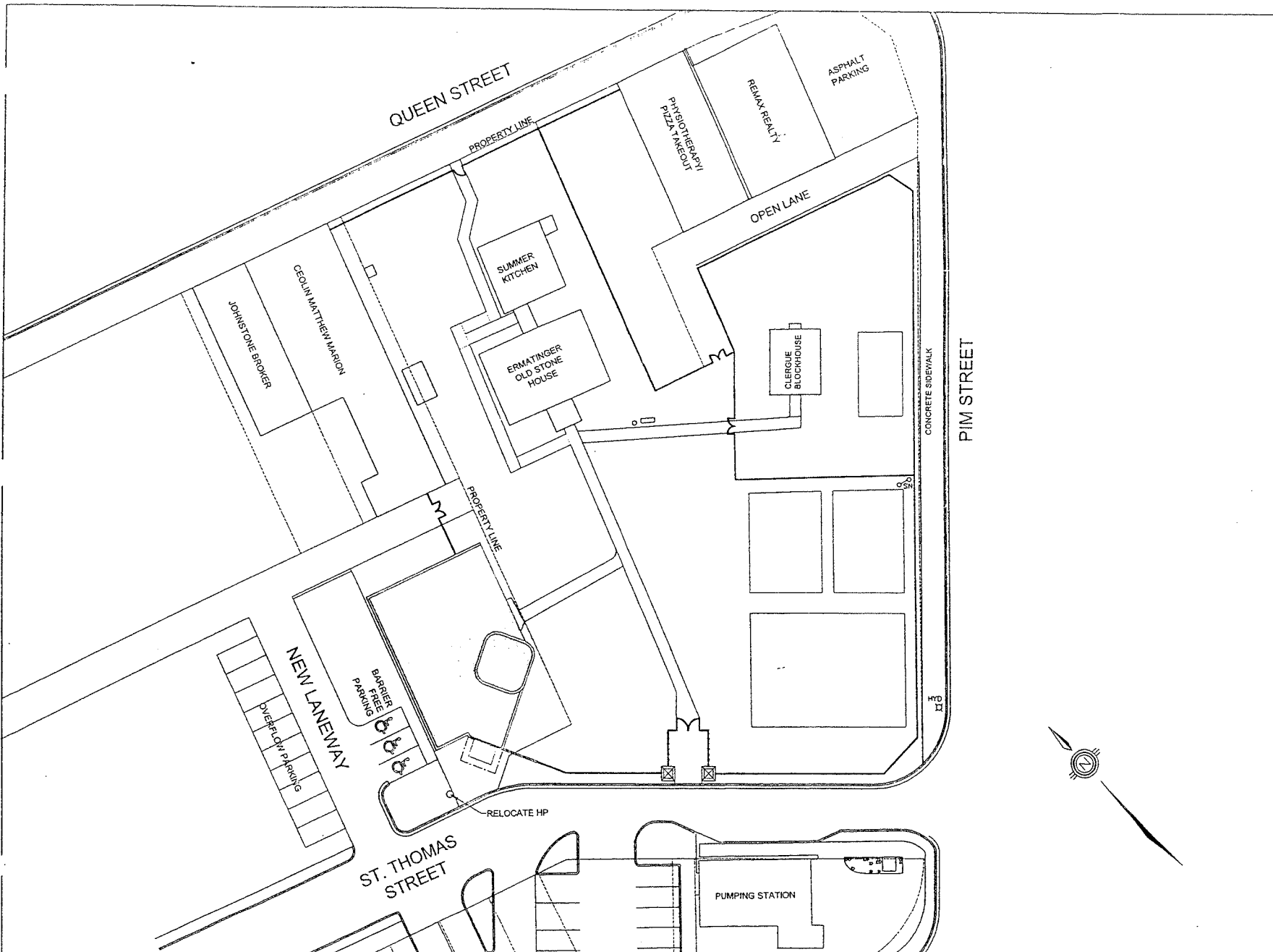
Kelly Marshall, Chairperson
Historic Sites Board

li/rec&cul/hsb/07/council ecnhs visitor centre

cc: Members of H.S.B.
B. Freiburger
N. Apostle

K. Fisher
D. Bourn

attachments



503 Queen St. East, Suite 301
Sault Ste. Marie, Ontario P6A 2A2

total

project

E-CNHS VISITOR CENTRE

831 QUEEN STREET E.
SAULT STE. MARIE, ON.

client

CITY OF
SAULT STE. MARIE

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THE CONTRACTOR IS TO CHECK ALL
DIMENSIONS ON SITE.

DATE	REV NO.	REVISION	BY	APPRO	

drawing name

CONCEPTUAL
SITE PLAN

drawing by
RS

checked by

date

AUG 25, 2006

scale

1:150

project no.

2006-25

drawing no.

A-00

6181/a



GROSS AREA = 316 m²
= 3401 ft²



503 Queen St. East, Suite 301
Sault Ste. Marie, Ontario P6A 2A2

seal

project

E-CNHS VISITOR CENTRE

831 QUEEN STREET E.
SAULT STE. MARIE, ON.

client

CITY OF
SAULT STE. MARIE

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DATE	REV NO.	REVISION	BY	APP'D

drawing name

CONCEPTUAL
FLOOR PLAN

drawing by
RS

checked by

date

AUG 8, 2006

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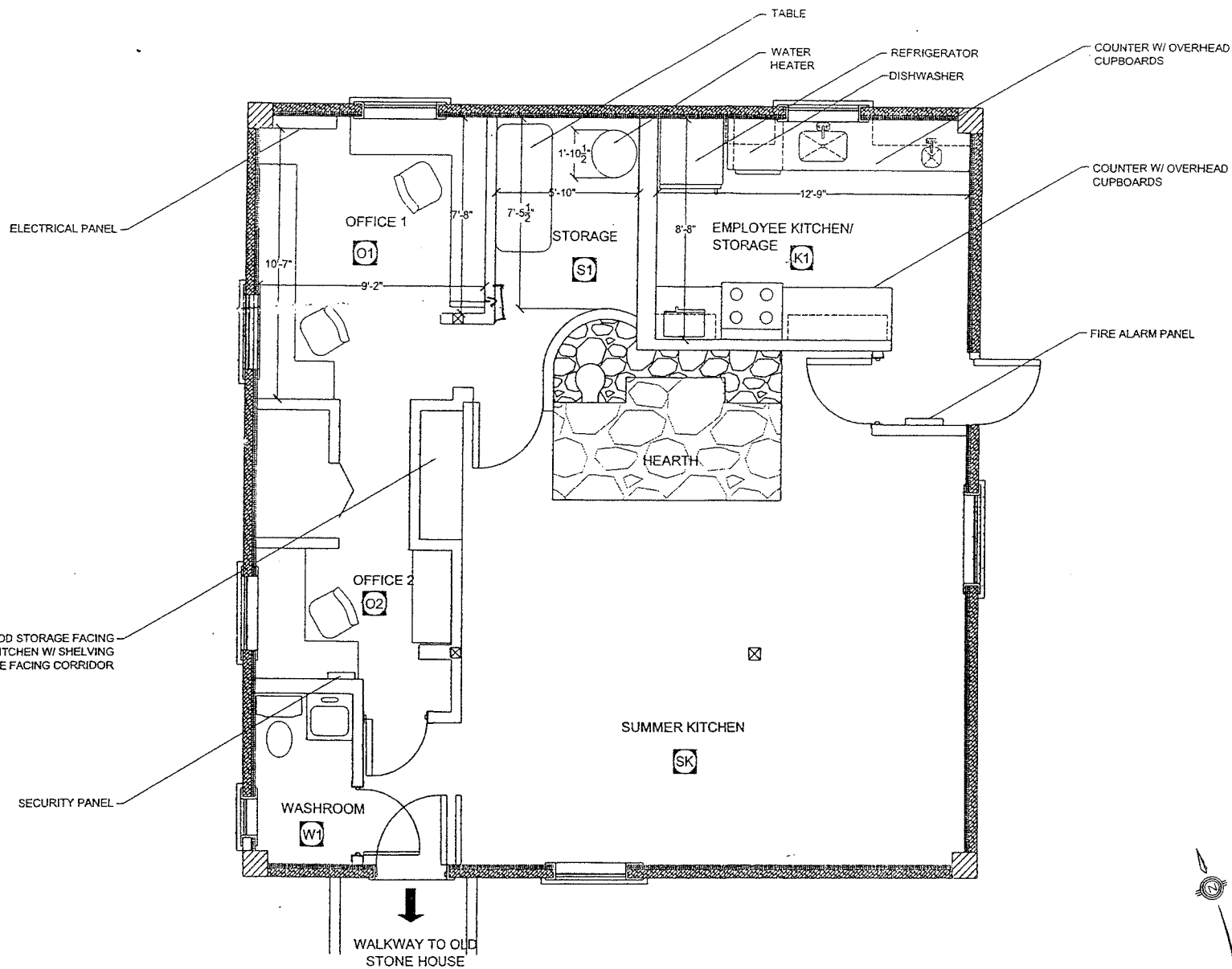
project no.

2006-25

drawing no.

A-01

6(8)(a)



503 Queen St. East, Suite 301
Sault Ste. Marie, Ontario P6A 2A2

seal

project

ERMATINGER OLD
STONE HOUSE
SUMMER KITCHEN

E31 QUEEN STREET E.
SAULT STE. MARIE, ONTARIO

client

SAULT STE. MARIE
HISTORIC SITES
BOARD

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drawing name

FLOOR PLAN AS
EXISTING

drawing by	checked by
RS & IC	

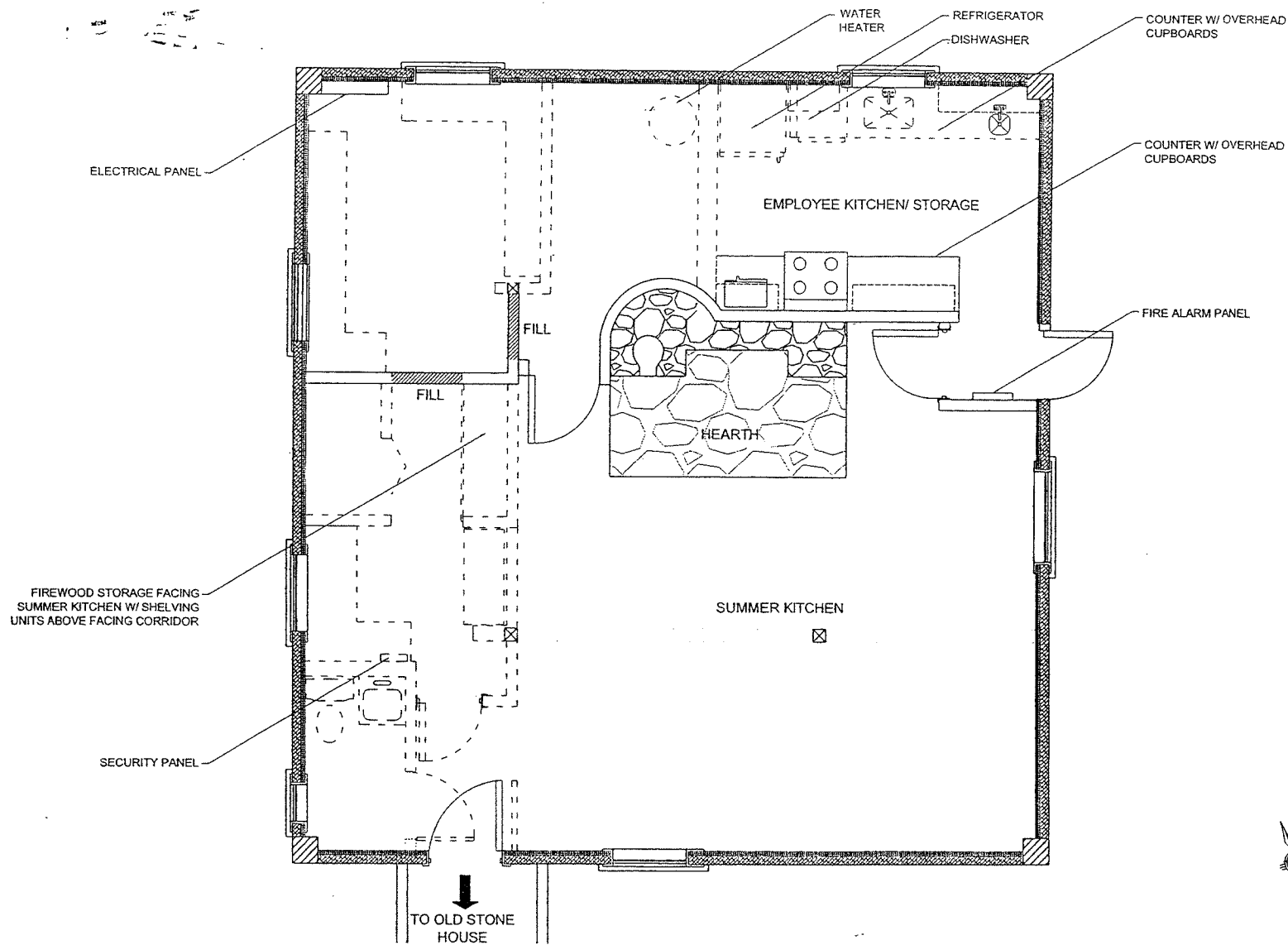
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SEPT 14, 2006

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1/4" = 1'

project no.
2006 - 26

drawing no.
A-01

6(8)/A



CTA
CHRIS TOSSELL ARCHITECT

503 Queen St. East, Suite 301
Sault Ste. Marie, Ontario P6A 2A2

seal

project

ERMATINGER OLD
STONE HOUSE
SUMMER KITCHEN

831 QUEEN STREET E.
SAULT STE. MARIE, ONTARIO

client

SAULT STE. MARIE
HISTORIC SITES
BOARD

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DIMENSIONS ON SITE.

DATE	REV NO.	REVISION	BY	APPD
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drawing name

FLOOR PLAN
REMOVALS

drawing by
RS & IC

checked by

date
SEPT 14, 2006

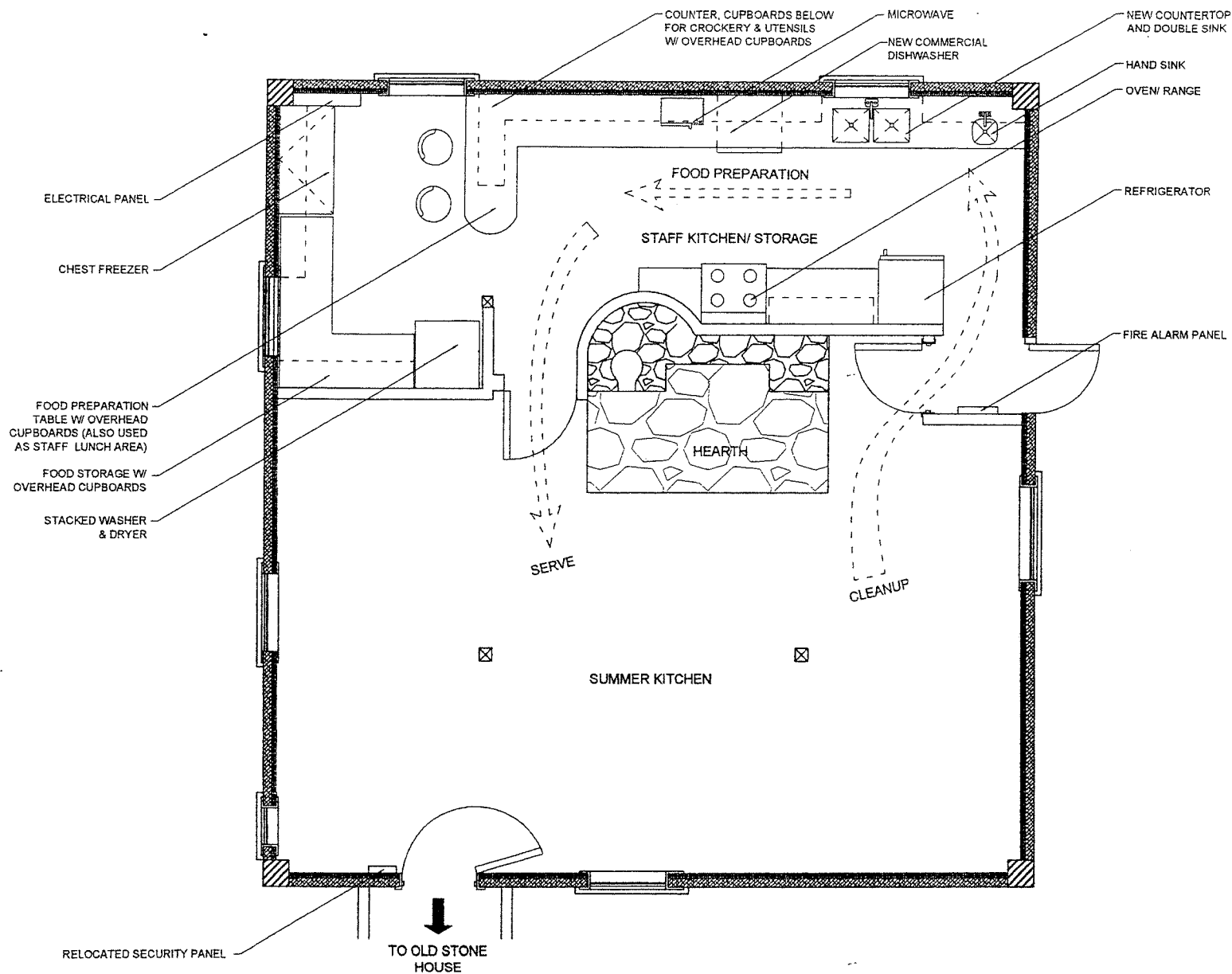
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project no.
2006 - 26

drawing no.

A-02

6(8)/a



503 Queen St. East, Suite 301
Sault Ste. Marie, Ontario P6A 2A2

seal

project

ERMATINGER OLD
STONE HOUSE
SUMMER KITCHEN

801 QUEEN STREET E.
SAULT STE. MARIE, ONTARIO

client

SAULT STE. MARIE
HISTORIC SITES
BOARD

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DATE	REV. NO.	REVISION	BY	APP.

drawing name

FLOOR PLAN AS
PROPOSED

drawing by
RS & IC

checked by

date

SEPT 14, 2006

scale

1/4" = 1'

project no.

2006-26

drawing no.

A-03

6(8)/a

Report to City Council re FONOM Conference

Background

Sault Ste. Marie last hosted the FONOM conference in 1992 and I was the Manager of Marketing and Tourism for SSMEDC at the time. I sat on the Organizing Committee as did a total of fourteen City Staff; it was a great deal of work.

2008 Conference Requirements

To a large extent, FONOM has now taken over the lion's share, about 80% of the work however the remaining 20% is quite demanding and in order to do a good job IF Sault Ste. Marie chooses to submit and bid and IF the bid is won, it would be my strong recommendation that City Council directs the City Clerk to contract a professional conference coordinator on a very specific, limited contract to perform the functions of the City representative as laid out by FONOM.

These would include attending eight planning meetings between May 2007 and the conference dates May 7 – 9, 2008. Preparation and execution of a full delegate's companion program, attendance at 2007 conference in Kirkland Lake as part of a Team Sault Ste. Marie promotion to optimize a sales effort for delegate attendance in Sault Ste. Marie for 2008 and ongoing reporting of the conference planning details from FONOM to the City Clerk. I would propose a budget of \$6000 for this contract.

In addition, if successful, we would be required to sponsor a reception in Kirkland Lake May 10, 2007 at this year's conference at the cost of \$2,000.

There will be other yet to be determined requests by FONOM to the host community for reduced fee costs or perhaps "in kind" provision of some city facilities.

Rationale for Hosting

Meetings and conferences are recognized by the Sault Ste. Marie tourism industry as the greatest return on investment not only due to the obvious economic spend during a conference but studies show that there is a direct correlation to return tourist visits by attendees within a one year period which further impacts the local economy. In addition to economic reasons, another important reason for a community to invite a conference to their city is to showcase the community and "spread the word" as to what a great place it is to live and do business. Hosting a conference such as FONOM, spotlights the city. It also provides an opportunity for a number of local individuals to attend and be exposed to educational topics offered on the agenda; people who otherwise would never have the occasion to be at a FONOM conference. As host city, Sault Ste. Marie can influence the agenda topics in order to provide an enriching experience for our interested citizens and businesses.

I believe it would be a good investment for the Corporation of the City of Sault Ste. Marie to host this conference.

Submitted by: Councillor Susan Myers
February 26, 2007.

FONOM/MMAH Municipal Conference – Who Does What

Host Community Responsibilities

- Sponsor reception in year prior to conference (est cost \$2,000) and attend previous conference
- Appoint two (2) people to Conference Coordinating Committee (1 elected and 1 staff) who will meet about eight (8) times by conference call in the four (4) months preceding Conference and at least once on site
- Recommend facility/facilities appropriate to various aspects of conference (municipally owned facilities are generally provided by the Host Community at no charge or minimal charge)
- Undertake all liaison with facility including advising them of layout required for each room, ordering audio setup, and obtaining and putting up signage
- Promote Conference within own Community including a link on webpage to Conference website
- Maintain an accommodations list to accompany mail-outs and for website
- Provide maps and floor plans of community and of venue locations
- Arrange for signage around Host Community
- Develop, manage and execute Companion Program including arranging for transportation
- Identify potential local sponsors and provide list to FONOM
- Receive items for delegate kits prior to conference
- Provide staff/volunteers to facilitate registration and information services throughout conference
- Arrange for group transport from hotels to venues if appropriate
- Arrange with food provider for provision of meals in accordance with accepted municipal tendering policies (selection of meals done in consultation with FONOM)
- Obtain required liquor permits food and operation of bar on Weds and Thurs evenings
- Produce list of restaurants for Wed evening
- Recommend possible professional entertainers for Weds and Thurs evening\Host Community Mayor and Council Members to participate in program providing introductions, making announcements, bringing greetings to delegates at key parts of program

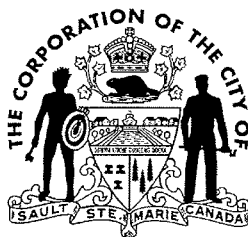
FONOM Responsibilities

- Identify topics and speakers (with MMAH)
- Contact speakers and arrange for travel/accommodation (with MMAH)
- Select and purchase speaker gifts
- Invite VIP's including cabinet ministers for Friday's bearpit
- Contract for the design and updating of a Conference website
- Select and order delegate bags/kits and name tags/lanyards

- Develop official forms to be used including delegate registration form, sponsorship registration form, exhibitor registration form
- Accept completed delegate registration forms
- Identify and contact potential sponsors
- Identify and contact potential exhibitors for trade show
- Identify potential grant funding and apply for same
- Collect fees for delegates, sponsors and exhibitors
- Arrange for appropriate sponsorship recognition
- Select and contract entertainers for Weds and Thurs evening (with recommendations from Host Community)
- Approve contracts for services as may be obtained for food or program
- Produce name tags and delegate list
- Assign location of exhibitor booths on floor plan (together with facility personnel)
- Provide input on printed program content and layout (with MMAH)
- Program Execution (FONOM directors introduce speakers, make announcements, bring greetings at banquet)
- Pay vendors
- Produce budget and track expenditures keeping committee advised of budget status
- Evaluation of event at conclusion (with MMAH)

MMAH Responsibilities

- Mail out conference information and forms to municipalities
- Identify topics and speakers (with FONOM)
- Contact speakers and arrange for travel/accommodation (with FONOM)
- Mail out exhibitor information to government Ministries
- Arrange for translation of program copy
- Design program content and layout (with FONOM)
- Have programs printed by professional printer
- Provide/arrange for visual equipment and computers during conference
- Collect electronic file of presentations for PowerPoint
- Make paper copies of all presentations for delegates
- Evaluation of event at conclusion (with FONOM)



2007 02 26

Mayor John Rowswell
and Members of City Council

I was recently approached by friend Michael Quinn who is a Senior Director of the Canadian Forces Liaison Council. He suggested that the City should acknowledge in some manner those reservists from Sault Ste. Marie who are newly returned from a six-month deployment in Afghanistan. A subsequent meeting was held with Mr. Quinn, Lieutenant-Colonel Eric Groulx and Major Ray Magnan and the ideas were well received. I would anticipate Council's endorsement as well.

The recognition could be held ideally at Regular Council Meetings on an ongoing basis as individuals return from their tour of duty. It is hoped that a simple reception from 3:30 to 4:30 could be held for returnees and their families as well as a presentation of an appropriately inscribed plaque to be presented by the Mayor at Council.

The recognition will not take on any political commentary on the mission itself but simply to thank those reservists for serving their country and representing their home city of Sault Ste. Marie. It is more of a celebration of their safe return.

I cite a paragraph from a recent Toronto Star article by Bruce Campion-Smith who writes a return to Canada does not signify forgetting the experience: "Back to the nerve-wracking patrols, the numbingly long days, the ever-present danger, getting shot at and the worst, losing colleagues".

I assure you the cost of such an acknowledgement will be minimal but meaningfulness and symbolism will be priceless.

I also enclose for your information our City's policy on reservists in the employ of the Corporation. The employers who allow their reservist employees to participate in training and/or missions should also be acknowledged.

I solicit your support for the resolution on tonight's agenda.

Sincerely,

Stephen Butland
Councillor, Ward One

SB:ba

6 reservists on way home

Were deployed in Afghanistan

By Dan Bellerose
THE SAULT STAR

The homecoming countdown has started for six local military reservists deployed in violence-plagued Afghanistan for the past six months.

Deployment anxiety has started for the families and friends of four additional reservists who are outward bound to the same strife-torn country in the coming week.

Three reservists are expected back in Sault Ste. Marie on Feb. 26 and the remaining three on March 1, in both instances one day after their return flight touches down at CFB Trenton, says Maj. Blake Golder, spokesman for the 49th Field Regiment.

The regimental spokesman declined comment on which reservists were returning on what date.

A welcome-home ceremony and reception is expected within a week or two weeks of the last returning flight.

The returnees will include Capt. Grant Iaconis and Capt. Neil Stocker as well as non-commissioned personnel Randy Olive, Mike Marcardelli and Pierre Marceau, all members of the 49th, one of 14 Royal Canadian Artillery reserve units.

The sixth returnee is John Bomhoff of 26 Service Battalion, also headquartered at the Sault Armoury.

A seventh reservist, Brian Williams, also from the 49th, left for Afghanistan two months after the original group and is expected to return in May.

The outward-bound reservists, all members of the 49th, are WO Steve Leask and gun crew members Steve Rowley, Patric Belanger and Brandon Corbett.

Rowley flew out of Trenton for Afghanistan on Wednesday while the remainder are on standby and expected to leave in the coming days.

All outward-bound reservists have been undertaking pre-deployment training at CFB Pettawawa, near Ottawa, for the past six months.

All reservists, incoming and outgoing, made a voluntary one-year commitment, including training, to Canada's effort in the international campaign against terrorism.

Gun crew members are expected to be assigned to a battery of powerful M-777 Howitzers, a digitally-advanced 155-millimeter artillery piece capable of delivering a 45-kilogram (100-pound) high-explosive shell a distance of 25 to 30 kilometres.



INFORMATION MANUAL

H-I-5

7(c)

Subject: LEAVES OF ABSENCE
Department/Division: Human Resources
Source: Chief Administrative Officer
Date: 1983 11 09; 1999 12 09

Page: 1 of 3

PURPOSE

This policy states the City's position with respect to employee leaves of absence and establishes conditions under which unpaid absence from work may be granted to permanent full-time employees without loss of employment status or occupational classification.

SCOPE

Management, Non-Union Employees, Permanent Full-time, Permanent Part-time and Regular Part-time statuses only.

PROCEDURE

Conditions:

A) Personal Leave of Absence

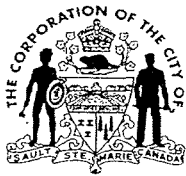
The City may grant personal leave of absence without loss of employment status or occupational classification and without pay for a period of time to any employee requesting such leave for a good and sufficient cause. Personal leaves of absence are not to be granted for the purpose of employment with another employer.

B) Military Leave of Absence

The City may grant personal leave of absence without loss of employment status or occupational classification and without pay for a period of time to any employee requesting such leave for the purpose of engaging in Canadian Armed Forces Reservist service.

A personal leave for Canadian Armed Forces Reservist service is subject to the provisions of this Policy except as amended within this section.

The employee granted such leave will be entitled to benefits coverage for the first thirty (30) days of leave with the exception of Sick Leave or Short/Long Term Disability. It is to be understood that Sick Leave, Short Term and Long Term Disability benefits shall not be payable for any injuries or illness sustained in Military Service.



INFORMATION MANUAL

H-I-5

7(c)

Subject: LEAVES OF ABSENCE
Department/Division: Human Resources
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Page: 2 of 3

PROCEDURE Cont'd

Employees will be eligible for a "top-up" of military pay to a maximum of the equivalent of their basic pay at the City of the first two (2) weeks of active military leave per year. The employee must provide to the Commissioner of Human Resources acceptable documentation specifying the military pay for the two (2) week period upon return to work from the request leave of absence.

APPLICATION

Where possible application for such Leave of Absence shall be made to employee's Department Head at least two (2) months prior to date of leave. The employee completes the Leave Request Form and forwards it to the Division / Department Head. The Division/Department Head may approve a Leave of Absence of up to thirty (30) days.

For a Leave of Absence in excess of thirty (30) days, the Division / Department Head assesses staffing impacts and forwards Leave Request Form to Commissioner of Human Resources with recommendations.

30 DAY LEAVES

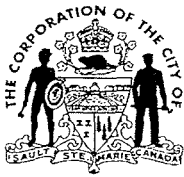
Department/Division Head may approve a leave of absence of up to 30 days.

LEAVES IN EXCESS OF 30 DAYS

If such leave is to extend thirty (30) days or more, employee benefits will be affected. The employee may chose to carry all or part of the benefit package during such leave upon a signed agreement with the employer. Any costs incurred will be at the sole expense of the employee, or he may choose to have benefits cease until his return to work. Contact the Benefits Coordinator prior to leave to complete necessary documentation.

APPROVAL

The employee shall be given notice in writing by the Division / Department Head for leaves up to thirty (30) days or by Human Resources for leaves in excess of thirty (30) days that such leave is granted without loss of employment status or occupational classification and without pay.



INFORMATION MANUAL

H-I-5

7(c)

Subject: LEAVES OF ABSENCE
Department/Division: Human Resources
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Page: 3 of 3

RETURN TO WORK

Upon return to work from leave of absence affecting employee benefits, employee must advise the Human Resources Department of intent to have employee benefits reinstated.

VACATION ENTITLEMENT AFFECTED

If a Leave of Absence is in excess of thirty (30) days there will be a percentage adjustment, depending on the length of the leave, to the employee's vacation entitlement the following year.

SICK LEAVE CREDITS AFFECTED

After thirty (30) days, sick leave credits cease to accumulate during the Leave of Absence.

REFERENCE

See Personnel Policies & Procedures Manual, Policy No. 4-9 for further details.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE**BY-LAW 2007-40**

AGREEMENT: (File No. E.3.4.4.) A By-law to authorize an agreement between the City and Totten Sims Hubicki Associates Limited for the design and reconstruction of Wellington Street from Trunk Road to East Street.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie ENACTS as follows:

1. **EXECUTION OF DOCUMENTS**

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto dated this 26th day of February 2007 and made between the City and Totten Sims Hubicki Associates Limited for design services and reconstruction of Wellington Street East from Trunk road to East Street including 180 m along Trunk Road.

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE times and PASSED in Open Council this 26th day of February 2007.

MAYOR – JOHN ROWSWELL

CITY CLERK – DONNA IRVING

**AGREEMENT
FOR
PROFESSIONAL CONSULTING SERVICES**

MEMORANDUM OF AGREEMENT dated the 26th day of February
A.D. 2007

-BETWEEN-

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

Hereinafter called the 'Client'
THE PARTY OF THE FIRST PART

-AND-

TOTTEN SIMS HUBICKI ASSOCIATES (1997) LIMITED

Hereinafter called the 'Consultant'
THE PARTY OF THE SECOND PART

WHEREAS the Client intends to:

Reconstruct Wellington Street East from Trunk Road to East Street
including 180 m along Trunk Road.

and WHEREAS the construction work shall include the construction
of granular subbase and base, curb and gutter, asphalt, sidewalks,
storm and sanitary sewer, watermain, illumination, underground
power distribution plan, and where necessary utility relocations.

hereinafter called the "Project".

and WHEREAS the Client has requested the Consultant to furnish
professional services in connection therewith as outlined in Article 2
of this Agreement;

NOW THEREFORE WITNESSETH that in consideration of the
covenants contained herein, the Client and the Consultant mutually
agree as follows:

ARTICLE 1 - GENERAL CONDITIONS

1.01 Retainer

The Client hereby retains the services of the Consultant in connection with the Project and the Consultant hereby agrees to provide the services described herein under the general direction and control of the Client.

In this Agreement the word Consultant shall mean professionals and other specialists engaged by the Client directly and whose names are party to this Agreement.

1.02 Services

The services to be provided by the Consultant and by the Client for the Project are set forth in Article 2 and such services as changed, altered or added to under Section 1.08 are hereinafter called the 'Services'.

1.03 Compensation

The Client shall pay the Consultant in accordance with the provisions set forth in Article 3.

1.04 Staff and Methods

The Consultant shall use current state of the art principles and shall skilfully and competently perform the Services and shall employ only skilled and competent staff who will be under the supervision of a senior member of the Consultant's staff.

1.05 Drawings and Documents

Subject to Section 3.2.4 of Article 3, drawings and documents or copies thereof required for the Project shall be exchanged between the parties on a reciprocal basis. Documents prepared by the Consultant for the Client may be used by the Client, for the Project herein described, including "as built" records. The Client has ownership of the drawings.

All drawings shall be prepared and submitted in digital format (Autocad vs. 14).

1.06 Patents

All concepts, products or processes produced by or resulting from the Services rendered by the Consultant in connection with the Project, or which are otherwise developed or first reduced to practice by the Consultant in performance of his Services, and which are patentable, capable of trademark or otherwise, shall be and remain the property of the Consultant and the Municipality.

The Client shall also have permanent non-exclusive royalty-free license to use any concept, product or process, which is patentable, capable of trademark or otherwise produced by or resulting from the Services rendered by the Consultant in connection with the Project and for any other municipal purpose or project.

1.07 Records and Audit

- a) In order to provide data for the calculation of fees on a time basis, the Consultant shall keep a detailed record of the hours worked by and salaries paid to his staff employed for the Project.
- b) The Client may inspect and audit the books, payrolls, accounts and records of the Consultant during regular office hours with respect to any

item which the Client is required to pay on a time scale or disbursement basis as a result of this Agreement.

- c) The Consultant, when requested by the Client, shall provide copies of records with respect to any disbursement for which the Consultant claims payment under this Agreement.

1.08 Changes and Alterations and Additional Services

With the consent of the Consultant, the Client may in writing at any time after the execution of the Agreement or the commencement of the Services delete, extend, increase, vary or otherwise alter the Services forming the subject of the Agreement, and if such action by the Client necessitates additional staff or services, the Consultant shall be paid in accordance with Section 3.2.1 for such additional staff employed directly thereon, together with such expenses and disbursements as allowed under Section 3.2.4.

1.09 Suspension or Termination

The Client may at any time by notice in writing to the Consultant suspend or terminate the Services or any portion thereof at any stage of the undertaking. Upon receipt of such written notice, the Consultant shall perform no further Services other than those reasonably necessary to close out his Services. In such an event, the Consultant shall be entitled to payment in accordance with Section 3.2.1 for any of the Consultant's staff employed directly thereon together with such expenses and disbursements allowed under Section 3.2.4.

If the Consultant is practicing as an individual and dies before his Services have been completed, this Agreement shall terminate as of the date of his death, and the Client shall pay for the Services rendered and disbursements incurred by the Consultant to the date of such termination.

The Consultant may by notice in writing suspend the services, at his sole discretion, on failure of the Client to pay for outstanding services should payment for those services not have been rendered within the time specified under Section 3.3.1 of this Agreement.

1.10 Indemnification

The Consultant shall indemnify and save harmless the Client from losses arising out of the errors, omissions, or negligent acts of the Consultant in the performance of his Services under this agreement.

The Client shall indemnify and save harmless the Consultant from losses arising from the use of the material provided to the Consultant by the Client under Article 2 of this Agreement.

1.11 Insurance

The Consultant agrees to provide the following insurance coverage for the duration of the Project:

- a) Comprehensive General Liability and Automobile Insurance

The Insurance Coverage shall be \$2,000,000.00 for general liability and \$2,000,000.00 for automobile insurance. When requested, the Consultant shall provide the Client with proof of Comprehensive General Liability and Automobile Insurance (Inclusive Limits) for both owned and non-owned vehicles.

- b) Professional Liability Insurance

The Insurance Coverage shall be in the amount of \$2,000,000.00. When requested, the Consultant shall provide to the Client proof of Professional Liability Insurance carried by the Consultant.

c) **Change in Coverage**

If the Client requests to have the amount of coverage increased or to obtain other special insurance for this Project, then the Consultant shall endeavour forthwith to obtain such increased or special insurance at the Client's expense as a disbursement allowed under Section 3.2.4.

It is understood and agreed that the coverage provided by these policies will not be changed or amended in any way nor cancelled by the Consultant until (60) days after written notice of such change or cancellations has been personally delivered to the Client.

1.12 Contracting for Construction

Neither the Consultant nor any person, firm or corporation associated or affiliated with or subsidiary to the Consultant shall tender for the construction of the Project, or have an interest either directly or indirectly in the construction of the Project.

1.13 Assignment

Neither party may assign this Agreement without the prior consent in writing of the other.

1.14 Previous Agreements

This Agreement supersedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the Project.

1.15 Approval by Other Authorities

Unless otherwise provided in this Agreement, where the work of the Consultant is subject to the approval or review of an authority, department of government, or agency other than the Client, such applications for approval or review shall be the responsibility of the Consultant, but shall be submitted through the offices of the Client and unless authorized by the Client in writing, such applications for approval or review shall not be obtained by direct contact by the Consultant with such other authority, department of government or agency.

1.16 Principals and Executives

The use of Principals and Executives on a time basis by the Consultant, will be in accordance with Section 1.23.1 (c).

1.17 Specialized Services

The Consultant may engage others for specialized services provided that prior approval is obtained, in writing, from the Client and may add a mark-up of not more than 5% of the cost of such services to cover office administration costs when claiming reimbursement from the Client.

1.18 Inspection

The Client, or persons authorized by the Client, shall have the right, at all reasonable times, to inspect or otherwise review the Services performed, or being performed, under the Project and the premises where they are being performed.

1.19 Publication

The Consultant agrees to obtain the consent in writing of the Client before publishing or issuing any information regarding the Project.

1.20 Confidential Data

The Consultant shall not divulge any confidential information communicated to or acquired by him, or disclosed by the Client in the course of carrying out the Services provided for herein. No such information shall be used by the Consultant on any other project without the approval in writing of the Client.

1.21 Arbitration

The Consultant and Client mutually agree that any disputes relating to the completion of the Project shall be resolved through arbitration as follows:

- a) Any dispute, difference or disagreement between the parties hereto in relation to the Agreement shall be referred to arbitration.
- b) No person shall be appointed to act as arbitrator who is in any way interested, financially or otherwise, in the conduct of the work on the Project or in the business or other affairs of either the Client or the Consultant.
- c) The award of the arbitrator shall be final and binding upon the parties.
- d) The provisions of The Arbitrations Act, R.S.O., 1990, C-A. 24, as amended shall apply.

1.22 Time

The Consultant shall perform the Services expeditiously to meet the requirements of the Client and shall complete any portion or portions of the Services in such order as the Client may require and the Client shall have the right to take possession of and use any completed or partially completed portions of the Work notwithstanding any provisions expressed or implied to the contrary.

The Client shall give due consideration to all designs, drawings, plans, specifications, reports, tenders, proposals and other information submitted by the Consultant, and shall make any decisions which he is required to make in connection therewith within a reasonable time so as not to delay the work of the Consultant.

1.23 Estimates, Schedules and Staff List

1.23.1 Preparation of Estimate of Fees/Upset Fee Limits, Schedule of Progress and Staff List

When requested by the Client, the Consultant shall within fourteen days of the execution of this Agreement provide, for approval by the Client:

- a) An estimate of the total fees and/or upset fee limit(s) to be paid for the Services.
- b) A Schedule showing an estimate of the portion of the Services to be completed in each month and an estimate of the portion of the fee which will be payable for each such month.
- c) A Staff list showing the number, classifications and salary ranges of staff and/or hourly rate ranges for Principals and Executives, for which the Consultant will seek payment on a time basis. The Consultant shall relate

such information to the particular type of work that such staff is to perform, while employed on the Project. Such list shall designate the member of the Consultant's staff who is to be the liaison person between the Consultant and the Client.

1.23.2 Subsequent Changes in the Estimate of Fees/Upset Fee Limits, Schedule of Progress and Staff List

The Consultant will require prior written approval, from the Client for any of the following changes:

- a) Any increase in the estimated fees/upset fee limits beyond those approved under Subsection 1.23.1 (a).
- b) Any change in the schedule of progress which results in a longer period than provided in Subsection 1.23.1 (b).
- c) Any change in the number, classification and salary ranges of the staff provided under Subsection 1.23.1 (c).

Such approval shall not be unreasonably withheld by the Client.

1.23.3 Monthly Reporting of Progress

When requested by the Client, the Consultant shall provide the Client with a written report showing the portion of the Services completed in the preceding month.

1.24 Additional Conditions

(Not Applicable)

ARTICLE 2 - SERVICES

The following definitions shall apply:

2.1 Consultant's Services for Preliminary Design of the Project

The Consultant shall provide the services for preliminary design and such work shall include the following, unless already provided:

1. Preparation of preliminary project schedules and construction cost estimates.
2. Collecting background documentation from City, P.U.C., and related agencies.
3. Undertake a detail survey throughout the project limits.
4. Prepare base plans including all existing features, underground utilities, etc.
5. Confirm critical inverts of sewers.
6. Compiling digital terrain model, contours, and sections of the original ground from digital survey data.
7. Development and recommendation of preliminary horizontal and vertical alignments for the Project on a plan scale acceptable to the Client.
8. Reviewing proposed typical cross-sections for the roadway, including number of driving lanes, parking lanes, boulevard, curbs and sidewalks, intersecting roads and other cross section elements and provide any recommended changes from existing.
9. Developing design options for the replacement of the existing light standards/luminaires.
10. Developing design options for the replacement of the existing sanitary and storm sewers including alignment, grade, pipe sizing, outlets, etc.
11. Developing design options for replacement of distribution watermain and the transmission watermain in the adjacent rail corridor
12. Finalizing of a design criteria with due consideration being given to such ancillary features as curbs, sidewalks, boulevards, illumination, signs, fences, landscaping, and noise barriers.
13. Finalization and recommendation of preferred design for roadwork and underground services considering geometrics, property, cost and environmental features.
14. Development and recommendation to the Client of a soils investigation program to permit the completion of the preliminary and detail design phases of the Project. Coordinate geotechnical program and submit report.
15. Preparation of a design synopsis indicating the principle design features, and including a preliminary estimate of construction cost.
16. Identification of major utility installations and adjustments.
17. Review and confirm property acquisition requirements.
18. Preparation of preliminary design drawings in digital format.

19. Preparation of correspondence on behalf of the Client and circulation thereof to governmental ministries, agencies and other public authorities for design information.
20. Preparation and distribution of minutes of Project meetings.
21. Meeting with and presenting to the Client preliminary design concepts for acceptance.
22. Undertaking a public open house to present the preliminary design and address questions.

2.2 Client's Services for Preliminary Design of the Project

The Client shall provide the Consultant with the following, unless already provided during the previous traffic study:

1. Copies of available Pre-design Investigations/Studies undertaken for the Work.
2. Access to and the use of existing plans, profiles, utility information, legal documents (plans) and correspondence relevant to the Project.
3. Copies of available traffic information including traffic counts, accident reports, street profile reports, etc.
4. Copies of available Functional Planning or Preliminary Design Reports of adjoining Projects.
5. Copies of available drainage plans, past and proposed.
6. Copies of any related soils reports within project area.
7. Copies of the most current contract documents from adjacent reconstruction projects completed by the City.
8. General direction of the Consultant in the provision of services and approvals within reasonable time as necessary during the currency of this agreement.
9. Any information regarding utilities in the possession of the Client necessary for the preparation of the plans.

The Consultant shall be entitled to rely upon the information, direction and approvals provided by the Client pursuant to clauses (1) to (9) hereof, inclusive, as being accurate, in the performance of the Consultant's services under this Agreement.

2.3 Consultant's Services for Detailed Design of the Project

The services to be provided by the Consultant in the execution of the detailed design of the Project shall include:

1. Provision of expertise required for the detailed design of all facilities to best serve the interests of the public, with due regard for environmental concerns, capital cost and operating efficiency in accordance with current state of the art and acceptable standards established by the Client and regulatory authorities.
2. Investigation and confirmation of the present location of all above ground utilities, updating of the Client's plans and profiles to show the present

location and the proposed location, and preparation of additional drawings required for alternative utility relocation as required by the Client.

Underground utilities shall be indicated on the plans and profiles in accordance with information submitted by the respective utility. The Consultant shall be entitled to rely upon the information and direction provided to it by the Utilities as being accurate in the performance of his services under this Agreement.

3. The preparation and submission of design drawings, investigations, and recommendations to the Client, on such alternatives or modifications to the Project that the Consultant in his professional judgment, deems advantageous to the Client.
4. Detailed design of roadwork including pavement design, and roadside features.
5. Detailed illumination design.
6. Finalization of watermain, sanitary and storm sewer designs and incorporation into design drawings.
7. Incorporation into the contract drawings work designed by others when required.
8. Compilation of tender documents including general conditions, specifications, information to tenders, special provisions, etc.
9. Preparation of contract drawings and technical specifications for the Project including detailed construction drawings relevant OPSS and OPSD.
10. Preparation of detailed quantity and cost estimates, including sundry engineering and materials.
11. Advising the Client of the need to seek permission to enter private lands for investigation purposes. Such permission to enter private lands shall be obtained by the Client on behalf of the Consultant.
12. Provision of ten (10) sets of tendering drawings and documents for tendering purposes.
13. Submission of plans, specifications, schedules, and applications for approval to the Client and to appropriate authorities, as required. Attend meetings at the offices of these public authorities to discuss designs and to provide explanations for the purpose of furthering the applications towards approval.
14. Participation in a reasonable number of meetings for informative, negotiative or presentative purposes with the Client in connection with the services provided under this Agreement, after the establishment of the design criteria and functional alignment.
15. Coordinating and attending Public Open House to advise public of the proposed works (if deemed necessary by the Client).

2.4 Client's Services for Detailed Design of the Project

The Client shall provide the Consultant with the following services, notwithstanding that, should the Client be unable to provide any of the services hereunder, they may be assigned to the Consultant under Section 1.08 of this Agreement.

1. Access to and, where necessary, copies of existing plans, profiles or other topographic information showing or pertaining to existing conditions within the Project area.
2. Registered land plans, legal documents and surveys, where necessary, defining the property limits of existing rights-of-way and other parcels of land affected by the Project, and as required in the acquisition of property and lands for the Project.
3. Specimen contract drawings for the guidance of the Consultant in the design of the Project to the standards required by the Client.
4. General direction of the Consultant in the provision of the services.
5. Any available information regarding utilities necessary for the preparation of the plans.
6. Arranging and making provision for the Consultant's entry and ready access to property (public and private) as well as to the site of the Project, as necessary to enable him to perform his services.
7. Additional soils information as the Consultant may require for proper design.
8. Designating in writing an individual to act as his Representative who will transmit instructions to and receive information from the Consultant.
9. Acquisition of any lands that may be required.

The Consultant shall be entitled to rely upon the information, direction and approvals provided by the Client pursuant to Clauses 1 through 9 hereof, inclusive, as being accurate, in the performance of the Consultant's services under this agreement.

2.5 Consultant's Services for Contract Administration and Construction Inspection of the Project

The Consultant, on behalf of the Client, shall provide a review of the work during construction. It is understood that the Contractor is responsible for discharging his obligations under the terms and conditions of the construction contract, the performance of the Contractor is not the Consultant's responsibility nor are his review services rendered for the Contractor's benefit; and the Contractor is responsible for the quality of the work. It is further understood that only work which has actually been seen during examination of representative samples can be said to have been appraised, and comments on the balance of the work are assumptions based upon extrapolation.

The extent of the Consultant's duties for general review are as follows:

(a) Contract Administrative Services

1. Review, modification and approval of the Contractor's construction schedule, the processing of progress and final payment certificates, and the preparation of progress reports to the Client at such time and in such form and detail as the client may require.
2. Coordinating and chairing construction progress meetings with Contractor, Owner and utility agencies.
3. The review and checking of formwork drawings and proposed construction methods as warranted, to ensure that the Contractor's

drawings and methods comply with the design requirements for the Project.

4. Consideration and recommendation in respect to alternatives of construction methods or material proposed by the contractor, and preparation of change orders.
5. Review of shop drawings submitted to the degree necessary to ensure they conform with the design requirements and contract documents.
6. Provision of recommendations on the validity of charges for additions or deletions and recommendations on the issue of change orders.

(b) Construction Inspection Services

1. Direction of the Consultant's field staff, and review of the Contractor's work to ensure compliance with the plans and specifications.
2. Surveying and calculation of pay quantities for the work.
3. Calculation and recording of quantities, and the preparation of progress and final payment certificates prescribed by the Client, together with the compilation of such survey notes, diaries, records and reports substantiating such certificates during construction and on completion of the work.
4. Arranging, preparing and shipping for testing materials supplied by the Contractor for incorporation into the work, and the review of test results and judgement of acceptability of said materials.
5. Coordinating on-site testing during the construction of the work to verify acceptability according to the specifications.
6. Assigning necessary field staff to perform such field operations necessary in the provision of the foregoing construction administration services.
7. Investigating, reporting and recommending on unusual circumstances which may arise during construction.
8. Carrying out final inspection at the conclusion of the construction contract, at the end of the maintenance period and as part of the acceptance program of the Client.
9. Preparing and submitting to the Client one complete set of reproducible, revised contract drawings showing the 'as constructed' Project, to the extent requested by the Client and to the extent possible from information provided by the Contractor or otherwise patently visible. It is understood that the Consultant is not responsible for the accuracy or completeness of field changed information supplied (or to have been supplied) by persons not in the Consultant's employ.

2.6 Client's Services for Contract Administration and Construction Inspection of the Project

The Client shall provide the Consultant with the following services notwithstanding that, should the Client be unable to provide any of the services hereunder, they may be assigned to the Consultant under Section 1.08.

1. Supplementary factors governing the Contractor's operations, such as by-laws, property considerations, maintenance of public services and traffic.
2. General direction of the Consultant in the provision of the services.
3. Arranging and making provision for the Consultant's entry and ready access to property (public and private) as well as to the site of the work, as necessary to enable him to perform his Services.
4. Designating in writing an individual to act as his Representative, who will transmit instructions to, and receive information from, the Consultant.
5. Providing material testing services for granulars, concrete and asphalt during construction.

The Consultant shall be entitled to rely upon the information, direction and approvals provided by the Client pursuant to clauses 1 through 5 hereof, inclusive, as being accurate in the performance of the Consultant's services under this Agreement.

2.7 Milestones

The Consultant shall endeavour to perform the services set forth in paragraphs 2.1, 2.3, and 2.5 of this Agreement in the time frames provided for in the document titled "Proposed Work Program – Reconstruction of Wellington Street – Trunk Road to East Street: Schedule 1, February 14, 2007", a copy of which is attached hereto.

ARTICLE 3 - FEES AND DISBURSEMENTS

3.1 Definitions

For the purpose of this Agreement, the following definitions shall apply:

a) Payroll Cost:

Payroll Cost is defined as hourly salary plus payroll burden.

The following formula shall be used to calculate the hourly salary for the billing purposes. Hourly salary equals:

$$\frac{\text{Annual Salary}}{\text{Hours Per Week} \times 52 \times .85}$$

Payroll burden equals fringe benefits expressed as a percentage of salary that provides for health and medical insurance, group life and disability insurance, company and Canada Pension employer contribution, Workers' Compensation and Unemployment Insurance, but excludes bonuses or profit sharing. For the purpose of this Agreement payroll burden is 12.77% of hourly salary.

b) Cost of the Work: (NOT APPLICABLE)

c) Site

Site includes the actual work site and other locations where the checking of materials, equipment and workmanship is carried out.

3.2 Basis of Payment

3.2.1 Fees Calculated on a Time Basis

3.2.1.1 Rates

The Client shall pay the Consultant a fee, calculated on a time basis, for that part of the Services described in Article 2. Fees on a time basis shall be as follows:

a) Staff on normal assignments - Payroll Cost multiplied by a factor of 2.0.

b) Services During Construction:

(i) For all services, except for staff full-time continuously on site - Payroll cost multiplied by a factor of 2.0.

(ii) For site staff working full-time continuously - Payroll cost multiplied by a factor of 1.7.

For purposes of this Agreement, the Consultant shall use the Billing rates as outlined in Schedule "A" of this Agreement. Any subsequent changes or amendments to this schedule shall be in accordance with Section 1.23.2.

3.2.1.2 Time Expended

All time expended on the assignment, whether in the Consultant's office, at the Client's premises, or elsewhere, and including travel time, shall be chargeable. This also includes, but is not limited to, stenographic and clerical staff engaged in the preparation of documents such as reports, and specifications.

3.2.1.3 Estimate of Fees

The Client shall only be required to pay for those services actually rendered on a time and materials basis. The Consultant estimates that the total fees to be paid for the services outlined in Section 2.1 shall not be greater than the fee identified in Schedule "A" of this Agreement. Any subsequent changes or amendments to the estimated fees contained in Schedule "A" shall be in accordance with Section 1.23.2 of this Agreement.

3.2.1.4 "Upset Fee Limit"

The Client shall only be required to pay for those services actually rendered on a time and materials basis. The Consultant shall not exceed the "upset fee limits" identified in Schedule "A" of this Agreement in rendering the services outlined in Section 2.3 of this Agreement. Any subsequent changes or amendments to the "upset fee limits" shall only be permitted if, and only if, the scope of work identified in either of Section 2.3 is altered. Any subsequent change to the "upset fee limits" contained in Schedule "A" shall be in accordance with Section 1.23.2 of this agreement.

3.2.2 Fees Calculated on a Percentage of Cost Basis

(NOT APPLICABLE)

3.2.3 Computer Services and Total Station Survey Services

The usage of computer equipment shall be considered a reimbursable expense, except where a computer is used for design under the percentage fee scale or for the Consultant's normal office administration.

The usage of total station survey equipment shall be considered a reimbursable expense.

3.2.4 Reimbursable Expenses

In addition to the fee, the Consultant shall be reimbursed at cost plus an administrative charge of 5% for all expenses properly incurred by him in connection with the project, including but not limited to: vehicle use charges, travelling and living expenses, long distance telephone charges, fax charges, printing and reproductions, progress photography, special delivery and express charges, overtime premium costs, total station survey equipment usage time and computer usage time.

3.3 Payment

3.3.1 Fees Calculated on a Time Basis

The Consultant shall submit an Invoice to the Client for all Services completed in the immediately preceding month.

Invoices for professional services shall be processed on receipt. Interest at the rate of 1-1/2% monthly (18% per annum) will be paid on the total outstanding unpaid balance commencing 31 days following the date of issuance of the Consultant's invoice.

In the event that payment is not received within 30 days from the date of issuance of an invoice the Consultant may suspend the services as specified under Section 1.09.

M.E.A./C.E.O. 1989

3.3.2 Fees Calculated on a Percentage of Cost Basis

(NOT APPLICABLE)

IN WITNESS THEREOF the parties hereto have caused to be executed those presents by their officers properly authorized in that behalf on the day and year first above written.

SIGNED AND DELIVERED

CONSULTANT

TOTTEN SIMS HUBICKI ASSOCIATES (1997)
LIMITED

per

D. A. Cunningham
D. A. CUNNINGHAM, PRESIDENT

per

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

MAYOR

CLERK

SCHEDULE "A"

to Memorandum of Agreement

Dated the 26th day of, February, 2007 A.D.

1. The estimated fees/upset fee limit for each phase of the project is as follows:

Description	Scope of Work	Estimated Fee	Upset Fee Limit	Estimated Disbursements
Project Management and Quality Control	N/A	\$18,000	N/A	\$0
Phase I - Preliminary Design	2.1	\$167,500	N/A	\$42,500
Phase II - Detailed Design	2.3	N/A	\$185,500	\$6,500
Phase III - Contract Administration and Construction Inspection	2.5	\$425,000	N/A	\$25,000

Note:

- (i) All subconsultant work is included under "Estimated Disbursements".
- (ii) Estimated fees and disbursements for preliminary design includes costs for geotechnical investigation.
- (iii) Fees excludes taxes.
- (iv) Refer to Schedule 1- Reconstruction of Wellington Street - Trunk Road to East Street - Proposed Work Program for timing.

2. A range of billing rates for each employee classification is as follows:

Classification	Billing Rate (\$/hour)	Anticipated Staff Allocation to this Project
Senior Engineer	90 - 150	4
Intermediate Engineer	65 - 90	2
Senior Technician	65 - 100	4
Intermediate Technician	45 - 65	2
Junior Technician	30 - 45	2
Support Staff	45 - 60	3

[illegible]

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO 2007-38

DEVELOPMENT CONTROL: A by-law to designate the lands located at 588 Airport Road as an area of site plan control.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. **DEVELOPMENT CONTROL AREA**

The lands described on Schedule "A" attached hereto are hereby designated to be an area of site plan control pursuant to Section 41 of the Planning Act, R.S.O. 1990, chapter P. 13 and amendments thereto.

2. **SITE PLAN POWERS DELEGATED**

The Council hereby delegates to the Planning Director and in his absence to the Junior Planner of the City of Sault Ste. Marie, Council's powers to enter into a site plan agreement dealing with any of the works or matters mentioned in Section 41 of the Planning Act as amended, for the lands more particularly described in Schedule "A" to this by-law.

3. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

4. **PENALTY**

Any person who contravenes this by-law including the obligations pursuant to the agreement entered into under the authority of this by-law is liable upon conviction therefor to penalty provisions as contained in the Planning Act and the Municipal Act.

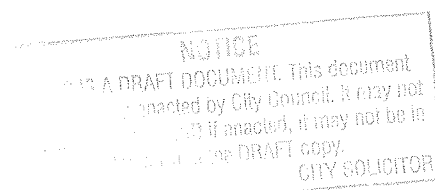
5. **EFFECTIVE DATE**

This by-law takes effect from the date of its final passing.

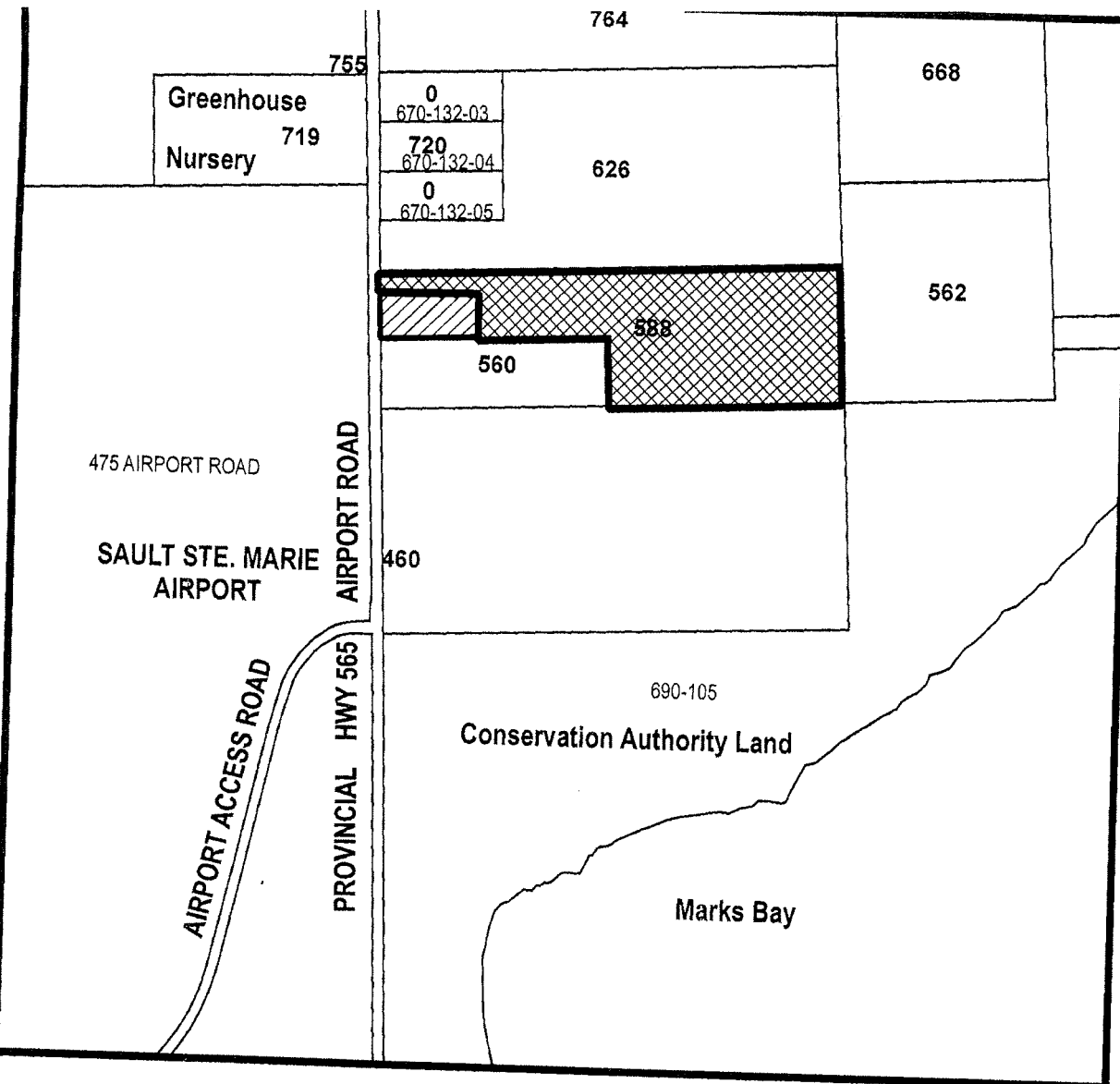
READ THREE TIMES and **PASSED** in Open Council this 26th day of February, 2007

MAYOR – JOHN ROWSWELL

CLERK – DONNA P. IRVING



SCHEDULE A TO BY-LAW 2007-38 CORPORATION OF THE CITY OF SAULT
STE. MARIE BE READ THREE TIMES AND PASSED IN OPEN COUNCIL
THIS 26th DAY OF FEBRUARY, 2007



SUBJECT AREA MAP

APPLICATION 3-07-Z.OP

588 AIRPORT ROAD

 BLOCK "A"

 BLOCK "B"



Metric Scale
1 : 10 000

Date January 2007 Map 2-13

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2007-39

OFFICIAL PLAN AMENDMENT; A by-law to adopt
Amendment No. 119 to the Official Plan.

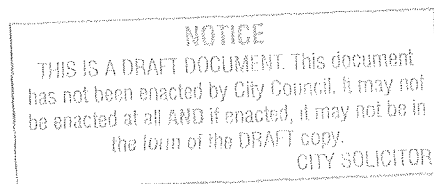
THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to Section 21 of the Planning Act, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows;

1. The Council hereby adopts Amendment No. 119 to the Official Plan for the Sault Ste. Marie planning area in the form attached hereto.
2. Subject to any referrals under the Planning Act, this by-law shall come into force on the date of its final passing.

Read THREE TIMES and PASSED in open Council this 26th day of February, 2007.

MAYOR – JOHN ROWSWELL

CITY CLERK—DONNA IRVING



10(c)

6(b)(a)

AIRPORT LANDS

AIRPORT

SUBJECT PROPERTY

ST MARYS RIVER

AIRPORT ROAD

AIRPORT ROAD

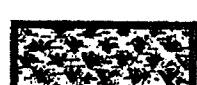
**OFFICIAL PLAN SCHEDULE "C"
LAND USE LEGEND**



RESIDENTIAL



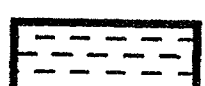
INDUSTRIAL



PARKS
RECREATIONAL



COMMERCIAL



INSTITUTIONAL



RURAL AREA

SCHEDULE "A" to AMENDMENT No. 119



106d7

CORPORATION OF THE CITY OF SAULT STE. MARIE

BY – LAW No. 2007-41

FINANCE : (A.3.7.1) A by-law to replace Schedule "B"
to By-law 2007-11. (being the User Fee By-law)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie
ENACTS as follows:

1. **SCHEDULE "B" TO BY-LAW 2007-11 REPEALED**

Schedule "B" to the User Fees By-law 2007-11 is repealed and replaced
with Schedule "A" hereto.

2. **SCHEDULE "A" & "B"**

Schedule "A" hereto forms part of this By-law and Schedule "B" to By-law
2007-11.

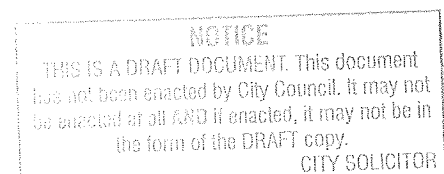
2. **EFFECTIVE DATE**

This By-law is effective on the date of its final passing.

Read THREE times and PASSED in open Council this 26th day of February,
2007.

MAYOR – JOHN ROWSWELL

CITY CLERK – DONNA P. IRVING



CORPORATION OF THE CITY OF SAULT STE. MARIE
USER FEE & SERVICE CHARGES - BY-LAW 2007 - 11 - Schedule "B"
COMMUNITY SERVICES DEPARTMENT

CL Account Number	Services Offered	2006 Current Fee	2007 Proposed Fee	CSI Y or N	By-Law or Resolution Reference
538-018-001-7	BONDAR PAVILION				
	- Full Day Rental - Non Profit Group	135.00	135.00	Add	
	- Part Day Rental - Non Profit Group	85.00	85.00	Add	
	- Full Day Rental - Commercial	520.00	520.00	Add	
	- Part Day Rental - Commercial	270.00	270.00	Add	
	- Wedding Receptions	570.00	570.00	Add	
	- Clean Up - Minor	50.00	50.00	Add	
	- Clean Up - Major	200.00	200.00	Add	
	- Barriers	1.00	1.00	Add	
	- Tables	4.00	4.00	Add	
	- Chairs	0.40	0.40	Add	
	- Sound System (per day)	25.00	25.00	Add	
	- Kitchen (per day)	50.00	50.00	Add	
	- Supervision of Volunteers (per hour)	10.00	10.00	Add	
538-019 & 020	MARINA FEES				
	- Fuels	Road Price + \$ 0.02	Road Price + \$ 0.02		
	- Lock Tours - Dockage & Building Rental - Annual Fee	6,000.00	6,000.00	Add	
	- Sewage Pumpouts - per service	10.00	10.00	Add	
	- Cruise Ship Dockage Fee - rate per meter	5.00	5.00	Add	
	- Cruise Ship - Passenger disembarkment/embarkment fee	1.50 / passenger	1.50 / passenger	Add	
	- Bondar - Slip Rental - Daily - per foot	1.50	1.50	Add	
	- Bondar - Slip Rental - Weekly - per foot	6.00	6.00	Add	
	- Bondar - Slip Rental - Monthly - per foot	18.00	18.00	Add	
	- Bellevue - Slip Rental - Weekly - Non Serviced per foot	4.00	4.00	Add	

10641

CORPORATION OF THE CITY OF SAULT STE. MARIE
USER FEE & SERVICE CHARGES - BY-LAW 2007 - 11 - Schedule "B"
COMMUNITY SERVICES DEPARTMENT

<i>GL Account Number</i>	<i>Services Offered</i>	<i>2006 Current Fee</i>	<i>2007 Proposed Fee</i>	<i>GST Y or N</i>	<i>By-Law or Resolution Reference</i>
538-018-001-7	BONDAR PAVILION				
	- Full Day Rental - Non Profit Group	135.00	135.00	Add	
	- Part Day Rental - Non Profit Group	85.00	85.00	Add	
	- Full Day Rental - Commercial	520.00	520.00	Add	
	- Part Day Rental - Commercial	270.00	270.00	Add	
	- Wedding Receptions	570.00	570.00	Add	
	- Clean Up - Minor	50.00	50.00	Add	
	- Clean Up - Major	200.00	200.00	Add	
	- Barriers	1.00	1.00	Add	
	- Tables	4.00	4.00	Add	
	- Chairs	0.40	0.40	Add	
	- Sound System (per day)	25.00	25.00	Add	
	- Kitchen (per day)	50.00	50.00	Add	
	- Supervision of Volunteers (per hour)	10.00	10.00	Add	
538-019 & 020	MARINA FEES				
	- Fuels	Road Price + \$ 0.02	Road Price + \$ 0.02		
	- Lock Tours - Dockage & Building Rental - Annual Fee	6,000.00	6,000.00	Add	
	- Sewage Pumpouts - per service	10.00	10.00	Add	
	- Cruise Ship Dockage Fee - rate per meter	5.00	5.00	Add	
	- Cruise Ship - Passenger disembarkment/embarkment fee	1.50 / passenger	1.50 / passenger	Add	
	- Bondar - Slip Rental - Daily - per foot	1.50	1.50	Add	
	- Bondar - Slip Rental - Weekly - per foot	6.00	6.00	Add	
	- Bondar - Slip Rental - Monthly - per foot	18.00	18.00	Add	
	- Bellevue - Slip Rental - Weekly - Non Serviced per foot	4.00	4.00	Add	

167d1

GL Account Number	Services Offered	2006 Current Fee	2007 Proposed Fee	GST Y or N	By-Law or Resolution Reference
538-054	DAY NURSERIES				
	Subsidized Child Care based on ability to pay (per day)	2.90 to 36.19	2.90 to 36.40	No	
	Unsubsidized - Full Day	36.20	36.41	No	
	Unsubsidized - Half Day plus Lunch	20.10	20.10	No	
	Unsubsidized - Half Day	18.50	18.50	No	
	MUNICIPAL BEST START PROGRAM				
	Subsidized Child Care based on ability to pay (per day)	- - -	2.90 to 37.27		
	Unsubsidized - Before School	- - -	9.30		
	Unsubsidized - After School	- - -	14.00		
	Unsubsidized - Half Day plus Lunch	- - -	20.10		
	Unsubsidized - Before and After School plus Lunch	- - -	37.28		
	Note - a 5.0 % discount applies to all fees paid 3 months in advance				
538-061/062/066	ARENA FEES				
	- Soo Greyhounds - agreement covered by separate By-law				
	- Admission - High school Hockey - Adults	3.00	3.00		
	- Admission - High school Hockey - Students & Seniors	2.00	2.00		
	- Admission - High school Hockey - Children	1.00	1.00		
	- Ice Rentals - per hour - Prime Time - Adult	137.40	137.40	inc	
	- Ice Rentals - per hour - Prime Time - Youth	127.40	127.40	inc	
	- Ice Rentals - per hour - Prime Time - Organized	108.75	108.75	inc	
	- Ice Rentals - per hour - Non Prime Time - Adult	70.00	70.00	inc	
	- Ice Rentals - per hour - Non Prime Time - Youth	70.00	70.00	inc	
	- Ice Rentals - per hour - Non Prime Time - Organized	70.00	70.00	inc	
	- Ice Skating - Admission - Adult	2.50	2.50	inc	
	- Ice Skating - Admission - Student	2.00	2.00	inc	
	- Ice Skating - Admission - Senior	2.00	2.00	inc	
	- Ice Skating - Admission - Child	1.50	1.50	inc	
	- Rental of McMeeken or Rhodes Centre - per day	700.00	700.00	Add	
	- Rental - Skate Sharpening (Pro Shops) - Gardens/McMeeken -per mo	N.A.	N.A.		

101d

GL Account Number	Services Offered	2006 Current Fee	2007 Proposed Fee	GST Y or N	By-Law or Resolution Reference
538-063	POOL FEES				
	- Public Swim Admission - Adult Aquatics	3.75	3.75	inc	
	- Public Swim Admission - Senior Aquatics	2.75	2.75	inc	
	- Public Swim Admission - Adult	3.50	3.50	inc	
	- Public Swim Admission - Child / Senior	2.00	2.00	inc	
	- Public Swim Admission - Family	9.00	9.00	inc	
	- Pool Rental - per hour - SSMAC - renter provides supervision	41.80	41.80	inc	
	- Pool Rental - per hour - School Boards - includes 3 instructors	87.00	87.00	inc	
	- Pool Rental - per hour - Cadets/Underwater Hockey - inc lifeguards	60.89	60.89	inc	
	- Pool Rental - per hour - Public - includes lifeguards	100.00	100.00	inc	
	- Public Lessons - per lesson (10 to 12 lessons) + surcharge	6.00	6.00	inc	
	- Swim Meet - Special Rate (per hour)	27.12	27.12	inc	
538-065-001-9	ATHLETIC FIELDS				
	- Slowpitch Fields - Adult per diamond per evening	50.00	50.00	Add	
	- Youth Ball - per diamond per evening	25.00	25.00	Add	
	- Sault Amateur Soccer Association - per season	10,000.00	10,000.00	Add	
	- Sault Storm Football - per game	400.00	400.00	Add	
	- Touch Football - per team	120.00	120.00	Add	
	- High School; Football - per season	5,800.00	5,800.00	Add	
	- Dressing Room Rental per event	25.00	25.00	Add	
	- Public Address System - per event	25.00	25.00	Add	
	- Ball Tournaments - per diamond per day	32.00	32.00	Add	
	- Soccer Tournaments - per field per day	32.00	32.00	Add	
	- Beer Garden - per event per day	25.00	25.00	Add	
	- Sabercats Football - per game	200.00	200.00	Add	
	- Soo Minor Football - per evening	25.00	25.00	Add	
	- Soo Minor Football - per day game fee	100.00	100.00	Add	
	- Soo Minor Football - fee for Rocky DiPietro Field per day	200.00	200.00	Add	
	- Speed Skating Club - per competition	500.00	500.00	Add	

1011

GL Account Number	Services Offered	2006 Current Fee	2007 Proposed Fee	GST Y or N	By-Law or Resolution Reference
538-066	HISTORIC SITES				
	- Membership - Adult	12.00	12.00	Add	Historic Sites
	- Membership - Family	20.00	20.00	Add	Board Resolution
	- Membership - Senior	5.00	5.00	Add	
	- Membership - Group/Business	25.00	25.00	Add	
	- Admission - Adult	5.00	5.00	No	
	- Admission - Seniors / Children	3.00	3.00	No	
	- Admission - Child under 3 years of Age	Free	Free	No	
	- Admission - Family	12.00	18.00	No	
	- Admission - Self Guided Group (10 or more) Adults	3.00	4.00	No	
	- Admission - Self Guided Group (10 or more) Seniors/Children	2.00	3.00	No	
	- Admission - Guided Tour Group (10 or more) Adults	3.50	5.00	No	
	- Admission - Guided Tour Group (10 or more) Seniors / Children	3.00	4.00	No	
	Education Tours - per student (basic rate)	2.00	2.00	No	
	(basic rate X length of program + activity cost)				
	- JK & SK = 1 hour				
	- Grades 1 to 7 & Christmas = 1.5 hours				
	- Baking \$ 0.50 / student/ item)				
	- Take Home Craft \$ 1.00 / student + item				
	- Christmas - per student - (includes craft and baking)	3.75	3.75	No	
	- Brownie / Guide - 2 hour program - per participant (follow fees of Ed)	5.00	5.00	No	
	- Sparks / Beavers - 1.5 hour program - per participant (follow Fees of Ed)	5.00	5.00	No	
	- workshops of any kind - minimum 1.5 hrs per participant	10.00 + supplies	10.00 + supplies	No	

1611

GL Account Number	Services Offered	2006 Current Fee	2007 Proposed Fee	GST Y or N	By-Law or Resolution Reference
	- Special Events & Happenings in the House				
	- Seniors Tea - per person	3.00	3.00	No	
	- Fur Festival - per person	5.00	5.00	No	
	- Blueberry Tea - per person	5.00	5.00	No	
	- Blueberry - Pancake Breakfast - adult	7.00	7.00	No	
	- Blueberry - Pancake Breakfast - senior	6.00	6.00	No	
	- Blueberry - Pancake Breakfast - child (over 3 yrs)	4.00	4.00	No	
	- Harvest Festival - per person	5.00	5.00	No	
	- Evening in the Summer Kitchen	40.00	40.00	No	
	- Christmas Open House -	Admission Fee	Admission Fee	No	
	- Special Rate - Cultural Passport	% of Full Rate	% of Full Rate	No	
	- Special Rate - Marketshare Tourism Pass	% of Full Rate	% of Full Rate	No	
	Brick Purchase (Walkway to History)	25.00	50.00	No	
	Plaque Purchase (Walkway to History)	100.00 to 500.00	100.00 to 500.00	No	
	Site User Fees: (Weddings, parties, Photographs, Film Crews)				
	Basic Rental Not for Profit - 1/2 day (up to 4 hrs.)	50.00	100.00	Yes	
	Basic Rental Commercial - 1/2 day (up to 4 hrs.)	50.00	250.00	Yes	
	Basic Rental Not for Profit - Full day (4 to 10 hrs.)	75.00	150.00	Yes	
	Basic Rental Commercial - Full day (4 to 10 hrs.)	75.00	450.00	Yes	
	Basic Rental for Wedding Ceremony and/or photographs	75.00	200.00	Yes	
	Basic rental for Film Crew (per hour)	0.00	100.00	Yes	
	Supervisory Fees (added to basic rental rate) (per hour)	0.00	10.00	Yes	

10/10/11

<i>GL Account Number</i>	<i>Services Offered</i>	<i>2006 Current Fee</i>	<i>2007 Proposed Fee</i>	<i>GST Y or N</i>	<i>By-Law or Resolution Reference</i>
	Research User Fees				
	Individual research request	0.00	10.00	No	
	Yearly research privileges	0.00	50.00	No	
	Reproduction Fees - photocopying (per page)	0.00	0.25	Yes	
	Reproduction Fees - photograph scans (printed/disk)	0.00	5.00	Yes	
	Map reproduction - will be subject to the sq. ft. rate of another				
	business plus (administration fee)	0.00	\$25.00	Yes	

1001

10(e)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2007-35

PARKING: (P.1.2.4.) A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various properties and to amend Schedule "A" to By-law 90-305.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 15 of the *Police Services Act*, R.S.O. 1990, chapter P.15 and amendments thereto, **ENACTS AS FOLLOWS:**

1. **SCHEDULE "A" TO BY-LAW 90-305 AMENDED**

Schedule "A" to By-law 90-305 is hereby repealed and replaced with Schedule "A" attached to this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE times and **PASSED** in open Council this 26th day of February, 2007.

MAYOR - JOHN ROWSWELL

CITY CLERK - DONNA IRVING

NOTICE

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.
CITY SOLICITOR

10(e)

SCHEDULE "A"

BY-LAW 2007-35 PASSED
26 FEBRUARY 2007

<u>BADGE NO</u>	<u>SPECIAL CONSTABLE</u>	<u>EMPLOYER</u>	<u>PROPERTY LOCATION</u>
12	ROUSE, BRIAN	ALGOMA UNIVERSITY	1520 QUEEN STREET EAST
25	SLEWBRIDGE, TERRY	ENTERPRISES PROP.	WELLINGTON SQ. / ADANAC CENTRE
26	MCLEOD, ROD	FLEMING & SMITH	378 QUEEN ST. E. & APARTMENTS
30	RENDELL, VERN	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
35	ORR, DEREK	NOR PRO SECURITY	ST. MARYS PAPER/SAULT COLLEGE
37	MILLER, STEVE	NOR PRO SECURITY	ST. MARYS PAPER
48	GRENIER, LARRY	NOR PRO SECURITY	ST. MARYS PAPER
59	BARONE, MARCELLO	ALGOMA UNIVERSITY	1520 QUEEN STREET EAST
109	SEBECIC, JOHN LUDVIC	DENTAL BUILDING	946 QUEEN ST E / 216 QUEEN ST E
111	DESCHENE, BERNARD, FREDERIK	ALGOMA UNIVERSITY	1520 QUEEN STREET EAST
113	TAYLOR, GARY	ALGOMA UNIVERSITY	1520 QUEEN STREET EAST
115	LEE, RICHARD, JOHN	ALGOMA UNIVERSITY	1520 QUEEN STREET EAST
129	STOYCHEFF, CHRISTOPHER	NOR PRO SECURITY	ST. MARY'S PAPER/SAULT COLLEGE/GROUP HEALTH/REGENT PROP.
138	CAIN, JOSEPH	CITY OF SAULT STE. MARIE	BELLEVUE MARINA/ BONDAR MARINA & PARK
144	KOPRASH, GEORGE	HI TEC SECURITY	SAULT AIRPORT
151	PARR, DEREK, RAYMOND	NOR PRO SECURITY	ST. MARY'S PAPER
153	TASSONE, VITO	TASSONE CHIROPRACTIC	673 QUEEN ST E
163	BUMBACO, PHILIP CAREM	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
170	MC MILLAN, KENNETH, BRYAN	HI TEC SECURITY	MARKET MALL/BONDAR PLACE/305 FARWELL TER/AIRPORT
178	D'AGOSTINI, ROSEMARY	DR. RAYMOND CHO	71 & 131 EAST ST
179	DARLOW, LEONARD	ALGOMA UNIVERSITY	1520 QUEEN STREET EAST
183	SAXBY, MICHELLE	HI TEC SECURITY	MARKET MALL / BONDAR PLACE/ALGOMA UNV.
186	HARMAN, JASON	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
190	LALONDE, BRIAN	CITY OF SAULT STE. MARIE	BELLEVUE MARINA/ BONDAR MARINA & PARK
191	BROWN, STEVEN, GEORGE	SEPARATE SCHOOL BOARD	SEPARATE SCHOOL BOARD PROPERTIES
196	SEABROOK, LAURA, LEE	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
203	CASEY, VINCENT	HI TEC SECURITY	475 PIM ST. / SAULT AIRPORT
205	STEINBURG, MICHAEL	HI TEC SECURITY	SAULT COLLEGE/SAULT HOSPITAL/SAULT AIRPORT/305 FARWELL TER.
213	BECKER, ELIZABETH (BETTY)	HI TEC SECURITY	ROBERTA BONDAR PLACE
221	GAGNON, FREDERICK	HI TEC SECURITY	GROUP HEALTH CENTRE
222	TURCO, JOSEPH	HI TEC SECURITY	GROUP HEALTH CENTRE/SAULT HOSPITAL
226	PLASTINO, CARMEN	HI TEC SECURITY	GROUP HEALTH CENTRE/SAULT HOSPITAL
238	BECK, DESMOND	HI TEC SECURITY	SAULT AIRPORT
240	MASON, STEPHEN	NOR PRO SECURITY	ST MARY'S PAPER/SAULT COLLEGE/REGENT PROP.
241	COGHILL, ROBIN	NOR PRO SECURITY	ST MARY'S PAPER/SAULT COLLEGE/REGENT PROP.
248	CHAN, GILBERT	DR. RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
249	CHO, LINDA	DR. RAYMOND CHO	71 & 131 EAS ST. / 129 SECONDN LINE W
250	ZALEWSKI, MICHAEL	HI TEC SECURITY	DAVEY HOME/SAULT HOSPITAL/308 FARWELL TERR
253	TRAVSON, TERRANCE (TERRY)	NORTH EAST SECURITY	BELLEVUE MARINA/ BONDAR MARINA & PARK
254	SANTELLI, DOMINIC	NORTH EAST SECURITY	BELLEVUE MARINA/ BONDAR MARINA & PARK/STEELBACK
255	KATES, LISA	NORTH EAST SECURITY	BELLEVUE MARINA/ BONDAR MARINA & PARK
258	LEGACY, STEVEN	RIOCAN PROPERTY	CAMBRIAN MALL / PINE PLAZA
259	CONNOR, JAMES	RIOCAN PROPERTY	CAMBRIAN MALL / PINE PLAZA
260	VELTRI, ROBERT	RIOCAN PROPERTY	CAMBRIAN MALL / PINE PLAZA
261	HEINTZMAN, DAVID	RIOCAN PROPERTY	CAMBRIAN MALL / PINE PLAZA
262	ADAM, CINDY	SAULT COLLEGE	SAULT COLLEGE
263	RECOLLECT, HOLLY	NOR PRO SECURITY	ST MARY'S PAPER/SAULT COLLEGE/REGENT PROP.
267	CORBIERE, JOHN, ALLAN	HI TEC SECURITY	CROSS COUNTRY/ DAVEY HOME
270	NOTTE, KYLE	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
274	DAVIS, JAMES	NOR PRO SECURITY	ST MARY'S PAPER/SAULT COLLEGE/REGENT PROP.
275	EBARE, JAMES	HI TEC SECURITY	DAVEY HOME/SAULT HOSPITAL/308 FARWELL TERR
276	SMITH, DENNIS, ROBERT	HI TEC SECURITY	DAVEY HOME
277	WOOLLEY, DAN	HI TEC SECURITY	SAULT AIRPORT
280	LEE, MARSHA	ALGOMA UNIVERSITY	1520 QUEEN STREET EAST
281	LYPPS, ELEANOR	ALGOMA UNIVERSITY	1520 QUEEN STREET EAST
286	O'DELL, SEAN, MICHAEL	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
287	POIRIER, SCOTT	NOR PRO SECURITY	SAULT COLLEGE/SAULT HOSPITAL/SAULT AIRPORT/305 FARWELL TER.
288	MOORE, STEPHEN	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
290	GOODFELLOW, JOHN, FRASER	NOR PRO SECURITY	ST MARY'S PAPER/SAULT COLLEGE/REGENT PROP/GROUP HEALTH
291	TRANDEMONTAGNE, JORI	NOR PRO SECURITY	GROUP HEALTH/SAULT COLLEGE/REGENT PROP.
292	BOYER, DONALD	NOR PRO SECURITY	ST MARY'S PAPER/GROUP HEALTH/SAULT COLLEGE/REGENT PROP
294	FOWLER, PAUL, SCOTT	NOR PRO SECURITY	SAULT COLLEGE/GROUP HEALTH/ REGENT PROP.
296	MURDOCK, IESHIA	NOR PRO SECURITY	SAULT COLLEGE/GROUP HEALTH/ REGENT PROP.
297	SWIRE, WILLIAM, JAMES	NOR PRO SECURITY	SAULT COLLEGE/GROUP HEALTH/ REGENT PROP.
298	MANN, DUSTIN	HI TEC SECURITY	SAULT HOSPITAL/DAVEY HOME
299	DIMMA, WILLIAM, GEORGE	HI TEC SECURITY	SAULT HOSPITAL/DAVEY HOME/ALGOMA UNV.
300	PAPINEAU, EVAN, LORNE	HI TEC SECURITY	SAULT HOSPITAL/DAVEY HOME/AIRPORT
301	COTTINGHAM, EDWARD ALLEN	HI TEC SECURITY	SAULT HOSPITAL/DAVEY HOME/AIRPORT
302	WHALEN, JASON, WILFRED	HI TEC SECURITY	SAULT HOSPITAL/DAVEY HOME/AIRPORT
303	CAMERON, ANDREW, HECTOR	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
304	JOLIN, LAURENT	NORTH EAST SECURITY	CAMB. MALL/PINE PLAZA/CHURCHILL PLAZA/BELLV. PK&MARINA
305	CATLING, DAVID	NORTH EAST SECURITY	CAMB. MALL/PINE PLAZA/CHURCHILL PLAZA/BELLV. PK&MARINA/STEELBACK
306	PLASTINO, JEREMY	NORTH EAST SECURITY	CAMB. MALL/PINE PLAZA/CHURCHILL PLAZA/BELLV. PK&MARINA
307	GUREVITCH, JASON	NORTH EAST SECURITY	CAMB. MALL/PINE PLAZA/CHURCHILL PLAZA/BELLV. PK&MARINA/STEELBACK
308	BELL, TYLER	HI TEC SECURITY	SAULT HOSPITAL
309	PIGEAU, EDWARD	NOR PRO SECURITY	SAULT COLLEGE/ELGIN TOWERS
310	MOORE, LORNE	NOR PRO SECURITY	SAULT COLLEGE
312	ALLISTON, DANIEL	NOR PRO SECURITY	SAULT COLLEGE/ELGIN TOWERS/ST MARY'S PAPER
313	ROWE, WINSTON	NOR PRO SECURITY	SAULT COLLEGE/ELGIN TOWERS/ST MARY'S PAPER
314	AASEN, PAULINE	HI TEC SECURITY	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE
315	FITTON, MICHELLE	ALGOMA UNIVERSITY	1520 QUEEN STREET EAST
316	MCCULLOCH, BRANDON	HI TEC SECURITY	SAULT HOSPITAL

317	CUGLIETTA, SHAWN	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
318	DALE, DAVID	NORTH EAST SECURITY	CAMB. MALL/PINE PLAZA/CHURCHILL PLAZA/BELLV. PK&MARINA/STEELBACK
319	PINTER, JOHN	NOR PRO SECURITY	S.COLLEGE/GROUP HEALTH/ST.MARY'S PAPER/ELGIN TOWERS
320	PETTENUZZO, LUCAS	NOR PRO SECURITY	S.COLLEGE/GROUP HEALTH/ST.MARY'S PAPER/ELGIN TOWERS
321	LORENZO, COREY	NOR PRO SECURITY	S.COLLEGE/GROUP HEALTH/ST.MARY'S PAPER/REGENT PROPERTY
322	ELIE, LINDA	NOR PRO SECURITY	S.COLLEGE/GROUP HEALTH/ST.MARY'S PAPER/REGENT PROPERTY
323	ARCHIBALD, KURTIS	NOR PRO SECURITY	S.COLLEGE/GROUP HEALTH/ST.MARY'S PAPER/ELGIN TOWERS
324	WALKER, CAITLIN	NOR PRO SECURITY	S.COLLEGE/GROUP HEALTH/ST.MARY'S PAPER/ELGIN TOWERS
325	HEALEY, KATRINA	NOR PRO SECURITY	S.COLLEGE/GROUP HEALTH/ST.MARY'S PAPER/REGENT PROPERTY
326	BRATU, IOAN	NOR PRO SECURITY	S.COLLEGE/GROUP HEALTH/ST.MARY'S PAPER/REGENT PROPERTY
327	POZZEBON, IAN	NOR PRO SECURITY	S.COLLEGE/GROUP HEALTH/ST.MARY'S PAPER/REGENT PROPERTY
328	MORTIMORE, JENNIFER	ALGOMA CENTRAL PROP.	STATION MALL/STATION 49/STATION TOWER
329	NOLAN, JESSE, JOHN	NORTH EAST SECURITY	CAMBRIAN MALL /PINE PLAZA/BELLVIEW MARINA/CHURCHILL PLAZA /STEELBACK
330	O'NEILL, ROY	RIOCAN PROPERTY	CAMBRIAN MALL/PINE PLAZA/CHURCHILL PLAZA
331	HAMILTON, SILVI	RIOCAN PROPERTY	CAMBRIAN MALL/PINE PLAZA/CHURCHILL PLAZA
332	PITT, DEREK	NORTH EAST SECURITY	CAMBRIAN MALL/PINE PLAZA/CHURCHILL PLAZA/STEELBACK

10(e)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE**BY-LAW 2007-36**

REGULATIONS: (R.1.2.6.) A by-law to exempt the Ermatinger-Clergue National Historic Site from By-law 70-359 being a by-law to prohibit the discharge of firearms in the municipality.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, ENACTS as follows:

1. **BY-LAW 70-359 AMENDED**

Despite the provisions of By-law 70-359 the Ermatinger-Clergue National Historic Site may be used to discharge a gun or other firearm for special events featuring the Coureur De Bois II for the period from May 1, 2007 to November 30, 2007.

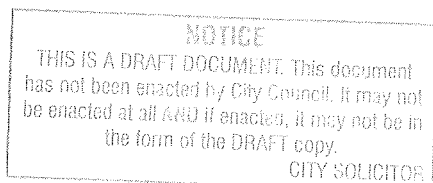
2. **EFFECTIVE DATE**

This by-law comes into effect on the day of its final passing.

READ THREE TIMES and PASSED in Open Council this 26th day of February, 2007.

MAYOR – JOHN ROWSWELL

CLERK – DONNA P. IRVING



ZONING: A by-law to amend Sault Ste. Marie Zoning By-law 2005-150 and 2005-151 concerning lands located at 588 Airport Road.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to Section 34 of the Planning Act, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows:

1. **THE EAST SIDE OF AIRPORT ROAD APPROXIMATELY 762M NORTH OF POINT AUX PINS DRIVE; CHANGE FROM R.A. TO R.A.S.**

The zone designation on the lands described in Section 2 of this by-law, which lands are shown on Map No. 2-13 of Schedule A to By-law 2005-150 and also shown outlined and marked "subject property" on the map attached as Schedule No. 243 hereto is changed from R.A., Rural Area Zone to R.A.S, Rural Area Zone with a "special exception".

2. **BY-LAW 2005-151 AMENDED**

Section 2 of By-law 2005-151 is amended by adding thereto the following subsection 2(243) and heading as follows:

"2(243) Campground and Personal Storage Facility - 588 Airport Road

Despite the provisions of the By-law 2005-150, the lands described as being located on the east side of Airport Road approximately 762m north of the intersection with Point Aux Pins Drive having civic no. 588 Airport Road and marked "subject property" on the map attached as Schedule No. 243 hereto may be used as follows:

BLOCK A

The property outlined on the subject property map attached as Block A can be used, in addition to the permitted uses within a Rural Area Zone, as a personal storage facility.

BLOCK B

The property outlined on the subject property map attached as Block B can be used in addition to the Rural Area uses with accommodation services not to exceed 28 units subject to the following special condition;

- (i) the required frontage for the campground use is reduced from 90m to 57.9m."

3. **SCHEDULE A**

Schedule A hereto forms a part of this by-law.

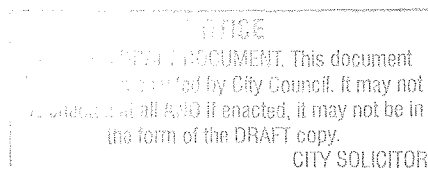
4. **CERTIFICATE OF CONFORMITY**

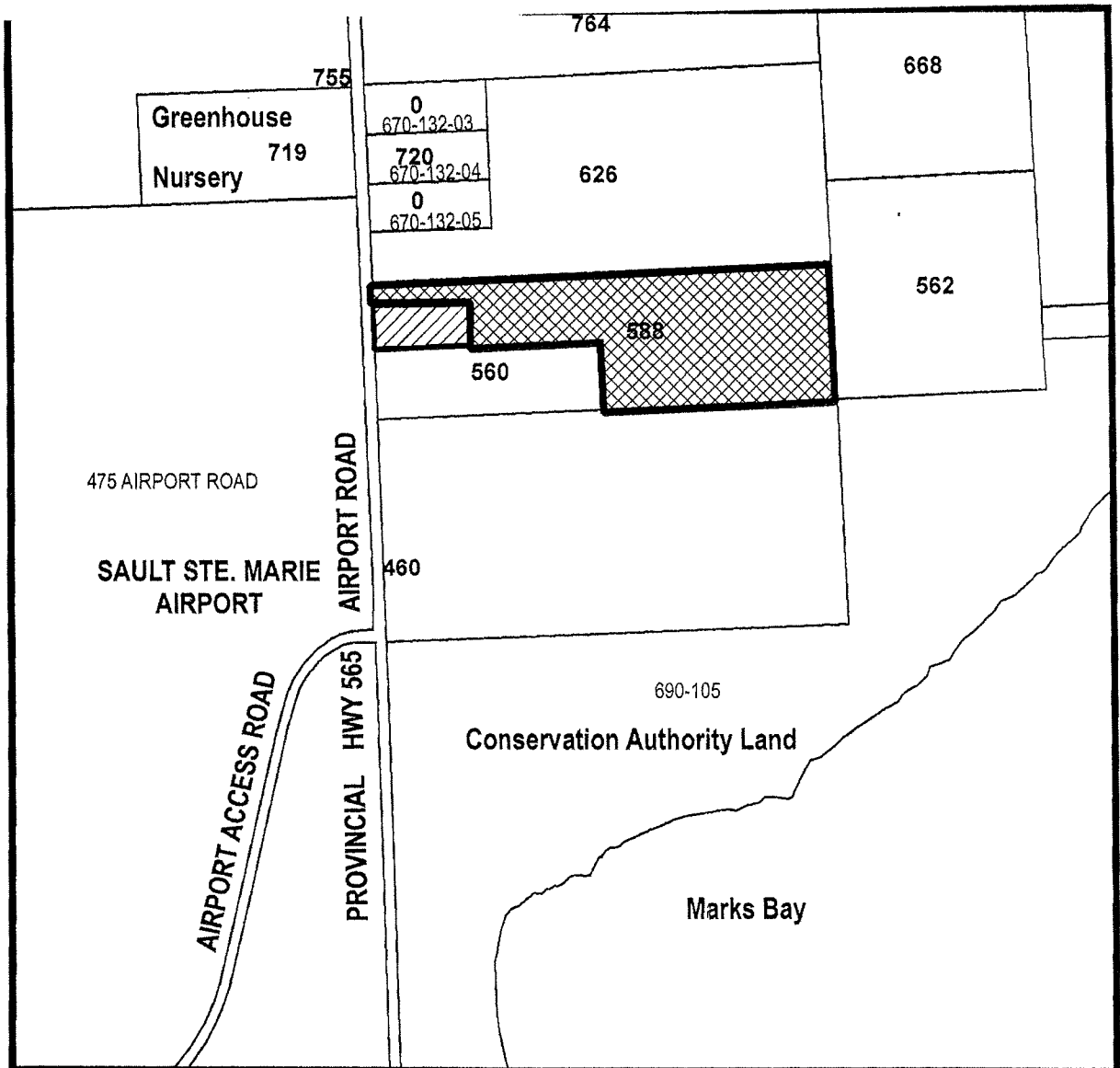
It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie, authorized and in force on the day of the passing of this by-law as amended by Official Plan Amendment No. 119.

READ THREE TIMES and PASSED in Open Council this 26th day of February, 2007

MAYOR – JOHN ROWSWELL

CLERK - DONNA P. IRVING





SUBJECT AREA MAP APPLICATION 3-07-Z.OP

588 AIRPORT ROAD



BLOCK "A"



BLOCK "B"



Metric Scale
1 : 10 000

Date January 2007 Map 2-13